

Records of Huntley and Palmers, Biscuit Manufacturers

HP

Introduction

Huntley & Palmers started life in 1822 as a small bakery in Reading. Joseph Huntley, a Quaker schoolmaster from Oxfordshire, established his business on London Road. After 1829, his son Thomas became a partner, and the firm was known as Joseph Huntley & Son. On the retirement of his father in 1838, Thomas Huntley operated alone and under his own name, and then in 1841, went into partnership with fellow Quaker George Palmer, later MP for Reading, as Huntley & Palmer.

In 1846, the firm opened a large factory on Kings Road in Reading. Palmer had begun to transform the business, developing the first continuously running machine for making fancy biscuits and setting up a properly organised factory. In 1857, George Palmer and his brothers, William, Isaac and Samuel, bought out the Huntley interest but retained the company name. Other members of the Palmer family became partners, and by the end of the nineteenth century, the firm, now called Huntley & Palmers, was the largest biscuit business in the world, employed more than 5,000 workers, and was among the forty most important industrial companies in Britain. In 1898, after George Palmer's death, the private company Huntley & Palmers Ltd was established. In 1921, the company combined with the firm of Peek Frean, each becoming subsidiary units of the Associated Biscuit Manufacturers Ltd. The Liverpool firm of W. & R. Jacob & Co. joined the group in 1960.

In the late 1960s, re-organisation took place, and from 1969, the three units disappeared as independent trading entities and were replaced by the division known as Associated Biscuits Ltd. Huntley & Palmers' Reading factory was finally closed down in 1972. In 1982, Nabisco, an American multi-national company, bought out Associated Biscuits Ltd. The company was renamed Jacob's Bakery Ltd in 1989 and acquired by BSN (Boussois Souchon-Neuvesel), which changed its name to Danone in 1994.

The records covers the year's 1837-1995.

The physical extent of the collection is over 4000 items.

During 2022-2023 the collection underwent a re-cataloguing project. The catalogue has been given an organisational structure which will guide users to relevant parts of this large collection. Where possible the original numbering of items has been retained.

The catalogue has been arranged as follows:

HP A Administrative Records

HP B Company Records

HP C Financial Records

HP D Manufacturing and Production Records

HP E Marketing Records

HP F Records of Shows and Exhibitions

HP G Photographic Records

HP H Company Histories, Research and Reference

HP J Social Records

HP K Family Records

Some items were identified as having a different provenance to the main deposit and these items have been re-catalogued with a new collection reference, a note of the previous reference number has been retained on the catalogue description of that item.

MS 5848 (previously HP 1014) - CD containing 28 excerpts from interviews recorded during an oral history project and excerpts from promotional films produced by the company.

MS 5849 (previously HP 1015) - Notebook containing minutes for the meetings for the Wembley Exhibition Fund, 1924.

MS 5850 (previously HP 1016) - Material relating to Clement Bullivant Williams

MS 5852 (previously HP 1021) - Material relating to written histories of Huntley, Boorne & Stevens and Huntley & Palmers

Further material has been identified as published material and has been transferred to the Special Collections Library:

First Name News, the Huntley & Palmers' Works Magazine (previously HP 315)

Bakers' Gazette nos. 1-12 1849. (previously part of HP 344)

Volume entitled, '*Lambeth method of Cake Decoration and Practical Pastries*' by Joseph A Lambeth, First Edition, 1936, published by Virtue and Company Limited,

London. Bought by the company, Huntley & Palmers', for the Experimental Dept, 20 April 1936 (previously HP OS 612)

A printed index of employee names recorded from various personnel volumes within the collection, is available in the Reading Room. This index has been compiled through the work of volunteers over a number of years.

Administrative Records

HP A

This series contains minutes (HP A/1); employee records (HP A/2); records about the premises (HP A/3); materials and stock records (HP A/4); commercial records (HP A/5); correspondence (HP A/6); and reports (HP A/7) .

Administrative records date from 1831-1997.

Minutes

HP A/1

This series contains minutes including those of the Executive Committee of Directors 1922-1948; of the Board of Directors 1898-1951; of the Reading Biscuit Factory Committee of Management 1917-1946; Peek Frean & Co. Ltd, 1901-1952 and Associated Biscuit Manufacturers Ltd 1902-1956.

HP OS 450 Board of Directors Minutes
Apr 1898-May 1902

1 volume

HP OS 451 Board of Directors Minutes
May 1902-Nov 1905

1 volume

HP OS 452 Board of Directors Minutes
Dec 1905-Nov 1910

1 volume

HP OS 453 Board of Directors Minutes
Jul 1915-Mar 1919

1 volume

HP OS 454 Board of Directors Minutes
Dec 1905-Aug 1913
Includes Board of Directors, Dec 1905-Jun 1906, Assistant
Directors Minutes July 1906-June 1909; Chairman's Conference
July 1909-August 1913

1 volume

- HP OS 455** Board of Directors Minutes
Apr 1919-Mar 1925
includes Memorandum and Articles of Association of H&P Ltd,
14 February 1922.

1 volume
- HP OS 456** Board of Directors Minutes
May 1925-March 1949

1 volume
- HP OS 457** Board of Directors Minutes .
Mar 1949-May 1951

1 volume
- HP OS 430** Register of Directors or Managers
1901-1948

1 volume
- HP OS 438** Directors Attendance Book
1948-1957

1 volume
- HP OS 439** Directors Attendance Book
1957-1968

1 volume
- HP OS 442** Executive Committee of Directors Minute Book
Feb 1922-Nov 1924

1 volume
- HP OS 443** Executive Committee of Directors Minute Book
Nov 1924-Oct 1927

1 volume

- HP OS 444** Executive Committee of Directors Minute Book
Nov 1927-Oct 1930

1 volume
- HP OS 445** Executive Committee of Directors Minute Book
Nov 1930-Aug 1933

1 volume
- HP OS 446** Executive Committee of Directors Minute Book
Aug 1933-Oct 1936

1 volume
- HP OS 447** Executive Committee of Directors Minute Book
Oct 1936-Feb 1940

1 volume
- HP OS 448** Executive Committee of Directors Minute Book
Mar 1940-Jun 1943

1 volume
- HP OS 449** Executive Committee of Directors Minute Book
Oct 1946-Dec 1948

1 volume
- HP OS 458** Reading Biscuit Factory Committee of Management Minute
Book .
Jan 1917-Dec 1938

1 volume
- HP OS 459** Reading Biscuit Factory Committee of Management Minute
Book
Dec 1938-Jan 1946

1 volume
- HP OS 460** Committee of Management Minutes
Jul 1920-Dec 1926

1 volume

- HP OS 567** Minutes of Committee of Management meetings
1945-1958
- HP OS 460a** Committee of Management Minute Book
1959-1968

1 volume
- HP OS 585** Peek Frean & Co. Ltd. Minute Book
Mar 1901-Dec 1908

1 volume
- HP OS 586** Peek Frean & Co. Ltd. Minute Book no.2
Jan 1909-Jun 1919

1 volume
- HP OS 587** Peek Frean & Co. Ltd. Minute Book no.3
Aug 1919-Mar 1927

1 volume
- HP OS 588** Peek Frean & Co. Ltd. Minute Book no.4
Mar 1927-Feb 1931

1 volume
- HP OS 589** Peek Frean & Co. Ltd. Minute Book no.5
Mar 1931-Apr 1936

1 volume
- HP OS 590** Peek Frean & Co. Ltd. Minute Book no.6
May 1936-Jan 1946

1 volume
- HP OS 591** Peek Frean & Co. Ltd. Minute Book no.7
Jan 1946-Jul 1952

1 volume
- HP OS 461** Minute book recording meetings of the Executive of Huntley &
Palmers with the Reading Biscuit Factory committee
(subsequently the Reading Biscuit Factory Worker's
Representative Committee) 1916-1917.
1916-1917, 1923-1924

Also recorded meetings of Huntley & Palmers British Empire Exhibition Committee 1923-24. Includes shorthand notes for the latter loosely inserted.

1 volume

HP OS 592 Huntley & Palmers Huyton factory Local Board Directors' Attendance Book
Jan 1954-Feb 1959

1 volume

HP OS 594 Samples Committee Minute Book
1909-1911

1 volume

HP OS 595 Samples Committee Minute Book
1911-1913

1 volume

HP OS 583 ABM [Associated Biscuit Manufacturers Ltd] Minutes of meetings
1902-1909

HP OS 645a Associated Biscuit Manufacturers Limited Minute Book no.1
6 Dec 1921-11 Jun 1924

1 volume

HP OS 596 ABM [Associated Biscuit Manufacturers Ltd] Committee on Accounts Minute Book no.1
1931-1945

1 volume

HP OS 597 ABM [Associated Biscuit Manufacturers Ltd] Committee on Accounts Minute Book no.2
1945-1956

1 volume

Employee Records

HP A/2

Personnel records include details of wages and employees c1890-1944 (not comprehensive); records of staff absence, accidents and factory closures c1900-1936; sick fund details 1849-1855; details of Christmas gifts to staff 1887-1916; papers concerning industrial relations c1911-1981; minutes of the Workers Representation Committee 1916-1926; conditions of work, and rules and regulations; Documents relating to labour relations and in particular to the Bedaux system, 1831-1970.

- HP 107/6** Apprenticeship indenture between William Bitmead (apprentice) and Thomas Huntley, dated 8 August 1835
8 August 1835

1 item
- HP 135** Incomplete minute and account book of the Reading Biscuit Factory Sick Fund
1849-1855
- HP 51** Blank diary for 1916 used to record anniversaries of happenings in the Palmer family and in the Huntley & Palmers factory (staff changes etc)
1880-1945

1 item
- HP 136** Papers relating to Christmas gifts for Employees
1887-1891, 1915, 1916
Handwritten list of Christmas cakes to be given to Huntley & Palmers employees etc, 1891; 3 notebooks containing lists of Christmas gifts to be distributed
- HP 95** List of weekly wages for the workers in Huntley & Palmers no.4 shop
9 Apr-1 Oct 1891
- HP 206** Diary kept by the manager of the Time office (Personnel)
1892-1960

1 item

- HP 207** Diary kept by the manager of the Time office (Personnel)
1906-1920

1 item
- HP 76** Notebook recording wage levels in Huntley & Palmers factory
1895-1912

1 volume
- HP 75** Notebook recording daily staff absences and other incidents in
Huntley & Palmers 'H' factory
1899-1913
With a number of pieces of industrial ephemera loosely inserted.

1 volume
- HP 898/2** Sheet detailing Huntley & Palmers employment figures for 1910-
1967
1910-1967

1 item
- HP 930** Number of Huntley & Palmer company instructions to
employees
1910-1924
Includes details of changes in working routines, pay scales,
rates for piece work, arrangements for transferring to other
departments, employees responsibilities for informing company
of absence, instructions about not finishing work before the bell.
[The Workers' Representation Committee were involved in many
of these negotiations.]
- HP 319** Booklets aimed at attracting employees to work at Huntley and
Palmers
1914, 1946
Booklet by Huntley & Palmers, entitled 'Welfare schemes',
undated; booklet produced by Huntley & Palmers, entitled 'My
town and my job', (1946) (see also HP 103 for another copy);
Daily Mail cutting, dated 21 February 1914 "A lifetime in one
employ" regarding long time service of employees at Huntley
and Palmers, by Herbert Pretty, General Manager of Huntley &
Palmers.
3 items
- HP 842** Letter written from [?] Jacob to Mr B Williams, an employee of
Jacob's, offering him a pay rise
15 February 1915
1 item

- HP 24** Notebook listing details of Huntley & Palmers staff (addresses, salaries): 1916-31 (not comprehensive).
1916-31

1 volume
- HP 157** Small notebook arranged alphabetically, recording staff movements and other significant incidents in Huntley & Palmers factory
1919-1936

1 volume
- HP OS 301/3** Annual sheets recording the number of employees, wages and salaries in the London and Bedford factories for Peek Freans July 1920-June 1940
Missing figures for the period January 1924 - June 1928. Includes one sheet detailing the sales of 'Pat-A-Cake' as a percentage of total Home Sales for the year 1924; Includes a copy of the 'Economic League Bulletin', issued by the Economic League (Central Council), June 1936 - one of the articles, deals with 'Machinery and Employment' and includes a table which records the number of people in employment, for the years 1927, 1931 and 1936, in various industries including the Bread, Biscuits and Cake industry. An attachment shows the percentage of Peek Frean workers as a percentage of the total number employed in the Industry for 1927 and 1936.

1 folder
- HP 5** Notebook, containing notes on pay, hours of work, appointments and deaths of members of Huntley & Palmers workforce
1920-1922

1 volume
- HP 45** Notebook containing details of Huntley & Palmers factory closures for public holidays etc and accidents to employees not caused at work
1921-1943

1 volume
- HP 86** Papers relating to industrial unrest at Huntley & Palmers
1911-1926
Newspaper cuttings, pamphlets and papers relating to the industrial unrest at Huntley & Palmers factory, December 1911-February 1912 (see HP 89); Papers relating to the coal strike of

March-April 1912, and its effect on Huntley & Palmers factory;
Letter sent to members of Huntley & Palmers staff concerning
the outbreak of war, dated 29 August 1914. 2 copies; Letter from
the Directors of Huntley & Palmers distributed to their workforce
on 12 May 1926, relating to the General Strike. 8 copies.

- HP 89** Minutes and papers of the Huntley & Palmers Workers'
Representation Committee, (1916-26)
1910s-1930s, 1980s
3 copies of a paper entitled 'The Victimisation at Huntley and
Palmers', calling for the organisation of the Trade Unions,
undated but probably 1911 (see HP 86); Leaflet 'Huntley &
Palmers Factory Pension Fund', males only, c.1935; Booklet
'Improving Industrial Relations' an ACAS publication, 1981.
- HP 1027** Minutes of the Workers' Representation Committee from the last
meeting held on the Reading site
16 November 1976

1 item (3 pages)
- HP 316** Booklet entitled, 'Conditions of work at the Reading Biscuit
factory', various editions
1918 - 1944
December 1918 (2 copies), April 1920 (2 copies), January 1921
(1 copy), November 1921 (1 copy), March 1923 (1 copy), July
1926 (3 copies), November 1932 (4 copies), January 1938 (2
copies), November 1940 (1 copy), June 1944 (1 copy)
- HP 767/5** Internal forms written from the Assistant Secretary of Huntley &
Palmers to Mr. J T Deeley regarding the employment of 4
members of staff
22 March 1946
The staff members are named and their job role is given

4 items
- HP 103** 'My town and my job', illustrated pamphlet describing Huntley &
Palmers, issued to attract labour after the War
January 1946
some of the items have staining due to water, one has minimal
annotations

5 copies

- HP 333** Various copies of Rules & Regulations for employees
1893, 1903, 1949
Rules & Regulations for females at the Reading Biscuit
Factory', undated; 'Rules & Regulations in force at the Reading
Biscuit Factory', undated; 'Rules & Regulations at the Reading
Biscuit Factory', 24 May 1893; 'Rules & Regulations at the
Reading Biscuit Factory', 1903; 'Rules & Regulations at the
Reading Biscuit Factory', August 1949.
- 5 items
- HP 934** Documents relating to labour relations and in particular to the
Bedaux system
1831-1938
Abstract of the Truck Acts 1831 and 1887; Truck Amendment
Act, 1887; Truck Act 1896; Newspaper cutting from the Daily
Graphic, 4 October 1919, detailing the Government wage offer
to the railwaymen; TS of lecture given to the managers of
Huntley & Palmers by Mr Reginald Palmer on the Bedaux
system, 1928; General instructions on the Bedaux system,
undated but c1928; Bedaux analysis sheet and typewritten
explanation of the sheet, 1929; Number of memoranda and
notices relating to the Bedaux system, 1930-38.
- HP 1025** Folder of papers detailing suggested administrative methods for
recording material costs and stocks of engineer and building
materials and details of the Bedaux System
1929-1970
Includes information on the Bedaux system and the Bedaux
Point Premium Plan, including examples of Control Sheets used
at Huntley & Palmers; instruction on compiling Weekly Time
sheets; information for Departmental Managers on the change
from the Bedaux System to the Huntley & Palmers Premium
System (22 May 1944); further information on the Huntley &
Palmers Premium Scheme (7 December 1956); handwritten
sheets entitled 'Bonus Calculator Rates' (27 December 1970)
- 1 folder
- HP 998** Notebook giving Bedaux values - Huntley Boorne and Stevens
1930
- Poor condition
- 1 item

- HP 1007** Papers of Huntley Boorne and Stevens Ltd relating to Bedaux time studies
1948-1961
Quantity of production figures and orders, and Bedaux Time Study figures and charts. Quantity of History Sheets showing production processes for tin designs 1959-1961.

1 box
- HP 935** Papers relating to a Bedaux analysis of Huntley and Palmer employees
c.1954
Bedaux analysis work sheet and answers, undated; Analysis summary, undated; Wages and general office prospective employees tests; List of comparative numbers of wages office staff, 1954.
- HP OS 463** Suspension ledger No. 3
26 January 1951-26 March 1970
Records the suspension of employees, details the date they joined the company, the department, reason for suspension, initials of who saw them and any remarks (indexed)

1 volume
- HP 867/3** Publication for employees entitled, Standard Brands Incorporated 'Orientation to the Grocery Division Your career with Standard Brands sales company'
1969
(Nabisco, Inc. and Standard Brands Incorporated merged in 1981 to become Nabisco Brands.)

1 item
- HP 857** Associated Biscuits Limited works and staff handbooks
April 1974-October 1975
Associated Biscuits Limited works handbook, dated April 1974;
Associated Biscuits Limited staff handbook, dated October 1975.

2 items
- HP 848** Associated Biscuits Limited booklet 'Your questions answered', a handbook for staff
1977

2 copies

Premises Records

HP A/3

Includes papers and legal records relating to various properties owned by the Company; plant and machinery records; architect's papers and plans; illustrations of sites; records relating to the Fire Brigade; insurance documents and valuations; inventories and stocktaking.

- HP 321** Illustration of the King's Road buildings
1846
- HP 107/7** Papers relating to the Market Place property, Reading
August 1858-December 1901
Contract of sale of 45-47 Market Place, Reading, purchased by
Huntley & Palmers, August 1858; bill from J Dodd, solicitor to
Huntley & Palmers concerning the leasing of the Market Place
property, 1881; correspondence relating to the enlargement of a
window due to the erection of adjacent bank premises, 1892;
receipt of the lease of 46 Market Place to Mr C Bradley, signed
by J Eggington, 10 December 1901
- HP 107/1** Indenture between William Smith and the partners of Huntley &
Palmers concerning the lease of the ground floor of 9 Rood
Lane, London, dated 14 June 1865
14 June 1865

1 item
- HP 107/2** Copy of correspondence between Haslam and Son, Reading,
and John Clutton, London, concerning W J Palmer's purchase of
Crown property in the King's Meadow, Reading
1865-1866
- HP 107/8** Bill from R Ellis and Son, solicitors to Huntley & Palmers
concerning instructions to let the ground floor of the premises at
9 Rood Lane, London, February 1884
February 1884

1 item
- HP 107/3** 3 letters and a map relating to Reading Borough Council's
improvements to Silly Bridge and the consequent transfer of a
small part of Huntley & Palmers' land
1888

- HP 21** Schedule of prices for the erection of offices for Huntley & Palmers signed by William M Reason [?]
5 Sep 1889
- HP 142** Papers relating to Henry Ough, Architect and 'H' Factory
1891-1898
Letter from Henry Ough, London to W J Palmer, offering his services as an architect, 11 February 1891; Specification for the erection of Huntley & Palmers 'H' factory prepared by Henry Ough, marked as C M Byam's copy; Estimate for the erection of 'H' factory, prepared by Henry Ough, marked as Clerk of the Works copy, May 1898.
- HP 181** Large folding plan of Huntley & Palmers' factory, mounted in leather-bound boards inscribed 'C M Byam'
1903, 1911
Has L I Levy's signature inside, dated 1 January 1903, revised to 1911.

1 item
- HP OS 272/2** Watercolour sketches of the loading bay with railway siding at the Huntley & Palmers works and a locomotive in the railway yard.
c.1910
One sketch shows a horse about to be fed from a nosebag stood next to a railway waggon in the loading bay. One sketch shows a locomotive pulling wagons in the railway yard with Huntley & Palmers on the engine. Both sketches are initialled [W H M]

2 items
- HP OS 487** Fire Brigade Register
1903-1940

1 volume
- HP OS 488** Fire Brigade Drill Reports
1910-1939
- HP OS 489** Fire Insurance Summary No.2
1878-1896

- HP OS 490** Fire Insurance No.3
1893-1900
- HP OS 491** Fire Insurance No.4
1901-1913
- HP OS 492** Fire Insurance No.5
1916-1923
- HP OS 493** Fire Insurance No.6
1923-1931
- HP OS 464** Inventory Volume 1 1905. 'Inventory of The Biscuit Factories at Reading being the property of Messrs. Huntley & Palmers Ltd. 30 September 1905'.
1905

1 item
- HP OS 673** Annual summary of inventory books
1905-1913
- HP 956** Cost comparisons of old and new brick buildings and timber buildings
1905-1934

Fragile, handle with care

1 envelope
- HP 957** Analysis of cost and Insurance of 'Trade Fixtures'
1905-1934

1 envelope
- HP 964** Analysis of cost and Insurance of 'Plant and machinery North Factory'
1905-1930
- HP 958** Details of sections balanced, capital costs for B V 1935, Plant Register
1905-1935

- HP 961** Analysis of cost and Insurance of 'Plant and machinery H factory'
1905-1934
- HP 962** Analysis of cost and Insurance of 'Plant and machinery V7 (tin washing etc.)'
1905-1930
- HP 963** Analysis of cost and Insurance of 'Plant and machinery C-W (central warehouse)'
1905-1916
- HP 965** Analysis of cost and Insurance of Plant and machinery Z2 (joiners shop), Z3&4 (saw mills), No.4 (casemaking), No.5 (box nailing shop), No.10 (ironworkers shop), No.12 (cross cut saw mill), No.13 (saw sharpening shop), No.18 (waste washing and laundry), No.18a (coopers), No.25 (mortar mill), Yards, King's Meadow, A1 (front building), A2 (front building), I (island), K (island), M5 (loading shed), U10 (scale shop), W (rope shed)
1905-1923
- HP 976** Analysis of cost and Insurance of 'Railways'
1905-1942
- HP 977** Analysis of cost and Insurance of 'Services'
1905-1934
- HP 978** Analysis of cost and Insurance of 'Electric, Light & Power'
1905-1934
- HP 979** Analysis of cost and Insurance of 'Plant and machinery'
1905-1934
- HP 967** Analysis of cost and Insurance of: Plant and machinery M3 (paper store), M4 (experimental room, paste making room, cheese stick, laboratory, M6 (laboratory)
1905-1923
- HP 1028** Analysis of book (cost) value and insurance value of equipment and machinery over a number of years
1905-1949
Includes draft workings. Costings and analysis for work areas including: various offices; North Factory; Administrative building;

Visitor's Reception Hall; works office; central warehouse;
Laboratory; Dispensary; Cake Factory; Breakfast Factory; Tin
Washing; Stores; 'H' Factory; Bedeaux Office; Rusk Factory;
North Time Office; Flour Stores; Front Offices; Wages Office;
Joiners Shop; Casemaking; Sugar Mill; Laundry; Machine Shop;
Engineering; Cattle Food; 'Mosses' Mixing Room; Drum Room;
Costings and analysis for types of equipment including: Bells
and Buzzers; addressograph equipment; office furniture; printing
machines

6 folders

- HP 989** Papers regarding Bryant & May's machinery 1885-1886, and a
list of weights of 10lb tins 1909-10.
1885-1886, 1909-1910
Huntley, Boorne and Stevens
- HP 885** Inventory of Plant and Machinery at the cake, rusk and breakfast
factories U2-U9
1905-1919
Location not specified but most likely to be Huntley & Palmers at
Reading; Pencil notes referring to maintenance of plant and
builders materials.
- HP OS 671** Continuation sheets from Inventory Books 1905
1912-1918
- HP OS 672** Continuation sheets from Inventory Books 1905
1912-1918
- HP OS 480** New machines and alterations book No.2
1919-1923

1 volume
- HP OS 478** New Machinery and Annual Alterations
1924-1928

1 item
- HP OS 479** New Machinery and Annual Alterations
1929-1931

1 item

- HP 959** Analysis of cost and Insurance of 'Plant and machinery not checked'
1925-1934
- HP 960** Analysis of cost and Insurance of 'Plant and machinery, Machinery Store 17'
1930-1931
- HP 966** Analysis of cost and Insurance of 'Plant and machinery Z and Z1 (engineers and smithy)'
1930-1931
- HP 968** Analysis of cost and Insurance of 'Plant and machinery M, M1 (stores), M7 (flour stores), M9 (sugar mill)'
Undated
- HP 969** Insurance valuations, 'A1 and A2'
c.1933
- HP 970** Insurance valuations, 'A3 and B'
c.1933
- HP 971** Insurance valuations, 'E, F and G'
c.1936
- HP 972** Insurance valuations, 'Motors'
c.1935
- HP 973** Insurance valuations, 'Blick clocks'
c.1933
- HP 974** 'Tools and utensils', costs and prices
1931-1936
- HP 975** Loose tools and utensils, stocktaking
1938

- HP OS 1006** Quantity of Huntley Boorne & Stevens machinery costings
1933-1937
- HP OS 584** Scheme, with drawn plans, for new biscuit factory for Peek
Freat
Undated [c.1930]
- HP 332** Key plan of freehold properties in Reading. rev. 1934, (2 copies)
c.1934
Includes 2 photocopies of a Plan of Biscuit-manufactory, King's
Road, Reading, dated 1857
- 4 items
- HP 893** Associated Biscuits Limited computer configuration
Undated
- 2 copies
- HP 916** Huntley & Palmers correspondence with the firm Baker Perkins
regarding their biscuit stacking machine
1962-1964
- HP 994** Notebook belonging to G N Brown.
Undated
Notes alphabetically arranged about various machinery parts
and about calculating weights, measures and force. [Possibly
owned by an employee of Huntley Boorne and Stevens?]

Materials/Stock Records

HP A/4

Production records include records of the purchase of raw materials and stock records; costs and productivity figures; and records relating to Huntley Boorne & Stevens and tin manufacturing.

- HP 44** Stock book of Huntley & Palmers factory
1854-1859
- 1 volume
- HP 2** Stock book of Huntley & Palmers biscuits no.1
Apr 1902-Mar 1914
- 1 volume
- HP 57** Ledger recording purchase of raw materials for Huntley &
Palmers factory
1857-1859
- 1 volume
- HP OS 616** Volume recording orders and weight of goods and ingredients
1870-1894
Indexed
- 1 volume
- HP OS 641** Ledger, weights for tins and caskets
1882
- 1 volume
- HP 993** Small leather bound ready reckoner embossed with the initials
'H.B. & S.' (Huntley, Boorne & Stevens)
1884-1914
Includes standard tables for weights and gauges of Black
Taggers; weights of Sheet Iron, a comparative table of gauges,
inches and millimetres for tinplates, sheet iron, taggers etc.
Includes manuscript annotations
- 1 item

- HP OS 642** Weight of goods
1893

1 volume
- HP 56** Ledger recording additions to and discontinuations in the ranges
of Huntley & Palmers biscuits and cakes and price alterations
1890-1929
Includes an inserted note with the names of those responsible
for its upkeep

1 volume
- HP 180** Small notebook kept by W Lea recording costs, partly in code, of
Christmas tins of Huntley & Palmers biscuits
1896-1909

1 volume
- HP 202** Cost of decorated Christmas tins and contents, small ledger
1896-1898

1 volume
- HP 97** Folder containing miscellaneous loose papers concerning biscuit
costings, mixtures of ingredients, work lists etc
1909-1914

1 folder
- HP 108** Bundle of letters and papers relating to the discovery of the
systematic theft of vanilla beans from Huntley & Palmers
pounding room,
c.1906-1910.
- HP 173** Ledger recording monthly summaries of goods manufactured by
Huntley & Palmers, with percentages spoilt and broken
1902-1920
1 volume
- HP 991** Huntley, Boorne & Stevens Ironmongers Reference Book,
Contains tinplate prices, zinc sheets, calculations etc.
1913

1 volume
- HP 992** Huntley, Boorne & Stevens Ironmongers Goods Index.
c.1913

1 volume

- HP 997** Leather bound notebook of tinplate prices - Huntley Boorne and Stevens
1919-1925

1 volume
- HP 996** Notebook inscribed 'Various notes re. H&Ps'
1918-1924
Seems to be notes about costs of labour and the manufacturing of Huntley & Palmers' tins. [Possibly created by an employee of Huntley Boorne and Stevens]

1 volume
- HP 1000** Notebook 'Index to Tool Papers' - Huntley Boorne and Stevens
c.1915-1928

1 volume
- HP OS 986/2** Folder containing sheets comparing the costs of making various tins recording costs of materials and wages and any profits for Huntley Boorne & Stevens and Huntley & Palmer
undated
Originally held in a leather folder embossed with initials, 'H B & S' which also contained financial papers relating to Huntley Boorne & Stevens Ltd, from the 1920s.

1 folder
- HP 179** Small ledger recording Huntley & Palmers' weekly manufacturing totals
Apr 1923-Dec 1932

1 volume
- HP 746** Alphabetical list of biscuits
Undated

1 item
- HP OS 663** Ingredients comparisons cumulative
1925-1927
- HP OS 664** Ingredients usage comparisons cumulative
1929-1931

- HP OS 665** Ingredients usage comparisons cumulative
1932-1933
- HP OS 666** Ingredients usage comparisons cumulative
1933-1934
- HP OS 301/1** Annual Summaries of Output Records and Specific Bulk
Charges
1934-1940
Annual summaries of output records and specific bulk charges
for the various factories and products; includes annual
summaries of the 'Makes'
- 7 items
- HP OS 569a** Volume recording monthly totals of 'Goods made'
Jan 1934-Jan 1937
Records weight of biscuits, icing, fillings and cakes made each
month
- 1 volume
- HP OS 466** Summary of Stocks and Sundry Stocks
Dec 1939-Dec 1944
Records levels of stock of material and value
- 1 volume
- HP OS 301/2** Summary of Total Make and Production records
1941-1954
Records for all factories and products Summary of Total Make
1941; Summary of Total Make 1942; Make for January to June
1944; Make 1944; Make 1947; Make January to June 1948;
Production records 1948; Production records 1949; Production
records 1950; Production records January to June 1951;
Production records 1951; Production records January to June
1952; Production records 1952; Production records January to
June 1953; Production records and summary 1953; Production
records and summary 1954;
- 18 items
- HP 806** List of Peek Freans biscuits and cakes and their date of
introduction
1956
- 1 item

HP 322

Receipt note book containing Huntley & Palmer credit notes for
return of empties
c.1930s

This book has not been used and has been kept as an example
of Huntley & Palmer office stationery. It looks like the copy
pages of this book have been created by recycling office papers.

1 item

Commercial Records

HP A/5

Sales records cover both home and export sales from the 1850s onwards, including records of wedding cakes made between 1877-1921 and price lists; order books; trade comparisons and analyses and a Ledger recording the journeys of Huntley & Palmers 'continental travellers', 1887-1903.

- HP 176** Vellum-bound ledger recording customers' accounts of Huntley, Boorne and Stevens [?]
1842-1845
Includes a handwritten memorandum, loosely inserted, relating to charges for designing and printing tins and boxes, signed CRB

1 volume
- HP 130/5** Photocopy of a printed booklet listing national agents for Huntley & Palmer biscuits, the original leaflet dated to c.1850

1 item
- HP 175** Warehouse Day book recording Huntley & Palmers' customers' orders and their despatch, .
Sep-Nov 1852

1 volume
- HP 987** Bryant & Mays Diary and Almanack for 1871. Diary entries are numerous and mainly refer to production figures. **MISSING TJ MAY 2022**
1871
H & B [Huntley and Boorne?] handwritten on cover. Colour printed cover with many colour plates of advertisements inside.
1 item
- HP 988** Bryant & Mays Diary and Almanack for 1873. Diary entries mainly refer to production figures.
1873
SBJ handwritten on cover. [Huntley and Boorne?]
- HP OS 571a** Volume entitled, 'Wedding cakes'
1877-1879
Records the customer name, address, weight of cake, description of cake, any decoration or ornament and date
1 volume

- HP OS 572** Volume entitled, 'Wedding cakes'
1883-1886
Records the customer name, address, weight of cake,
description of cake, any decoration or ornament and date

1 volume
- HP OS 573** Volume entitled, 'Wedding cakes'
1892-1894
Records the customer name, address, weight of cake,
description of cake, any decoration or ornament and date

1 volume
- HP OS 574** Volume entitled, 'Wedding cakes'
1902-1903
Records the customer name, address, weight of cake,
description of cake, any decoration or ornament and date

1 volume
- HP OS 575** Volume entitled, 'Wedding cakes'
1914-1921
Records the customer name, address, weight of cake,
description of cake, any decoration or ornament and date

1 volume
- HP OS 146** Various Sales and Manufacturing summaries
1884-1937
Large table showing Huntley & Palmers annual overseas trade
figures summarised by country, 1884-98; List summarising total
sales of iced and ornamental cakes, 1890 and 1891; Table
showing monthly manufacturing figures of Sponge Rusks and
Grilled Cake, April 1907-March 1908; Comparative tables
showing annual increase and decrease of overseas trade for
Huntley & Palmers biscuits and Peek Frean Biscuits,
summarised by country, 1921-37.
- HP OS 639** Order book, Christmas
1886

1 volume
- HP 159** Pocket notebook of Henry Lea, used to take down orders etc.
when travelling as a representative for Huntley & Palmers
1887

1 volume

- HP OS 462** Ledger recording the journeys of Huntley & Palmers 'continental travellers'
1887-1903
Indexed by name of salesman and records the date and place of travel

1 volume
- HP OS 640** Gifts book, Christmas
1891-1893
1 volume
- HP OS 505** Trade Comparisons - Ledger with comparative listing of Huntley & Palmers trade figures.
1894-1930

1 volume
- HP 203** Re-Alteration Prices, scale for small tins and decorated tins
1900
- HP 172** Ledger recording Post samples to be sent, listing Huntley & Palmers wholesale and retail outlets
c.1900

1 volume
- HP OS 369** Commission Ledger no.1.
1902-1929
Details of firms commissioned to buy goods for the factory e.g. Joseph Leete and Sons Ltd. of London, Lime Darby and Co. Ltd. of Singapore and Edward Valpy of New York.

1 volume
- HP OS 370** Commission Ledger no.2
1930-1936
Details of firms commissioned to buy goods for the factory e.g. Joseph Leete and Sons Ltd. of London, Lime Darby and Co. Ltd. of Singapore and Edward Valpy of New York.

1 volume
- HP 325** Huntley & Palmers delivery note for a free 30lb fruit cake to be delivered to Rev. W E Church, St Giles Hall, Reading
1925

1 item

- HP OS 675** Sales and Empties Summary No.14
1932-1951
- HP OS 582** Volume entitled, '2M Statements Book, F P Kime, 1936-1938'
1936-1938
Records Customer accounts

1 volume
- HP 334/2** Booklet titled, 'Huntley and Palmer's Superior Reading Biscuits',
which lists agents for the Company in England, Scotland, Wales
and Ireland.
c.1880s

Fragile and very dirty

1 item (16 pages)
- HP OS 475** Sales training manual Part 1
c.1958

1 item
- HP 929** Number of photocopied graphs showing Huntley & Palmers
sales and employee figures
1960s
100 years of production (in tons). 1859-1965; Huntley & Palmer
tonnage of biscuits and cakes since 1859. 1859-1962; No. of
factory employees from 1904. 1904-60; Huntley & Palmer
productivity since 1904. 1904-60; Huntley & Palmers figures for
home and export production 1963-67.
- HP 756** Jacob's statistics 'The UK Cake Biscuit and Bread Market'
1956-1970

1 item
- HP 855/4** Envelope containing Associated Biscuits Limited leaflets
1980
Leaflet advertising the sales percentages for Mrs Peeks
Christmas Pudding, c.1980 Associated Biscuits Limited colour
leaflet- details a short history of the three firms, Huntley &
Palmers, W & R Jacob, Peek Frean, advertising the production
process and making 'Five million biscuits an hour' , and
highlighting the Associated Biscuits range of products, undated
Associated Biscuits Limited Gift Tins leaflet for Caterers, 1970
1 envelope (3 items)

HP 892/2 Booklet produced by McVitie's (United Biscuits) as a grocer's
guide to promoting biscuit sales, entitled 'Make Biscuit
Countlines Count More'
1978

1 item

Correspondence

HP A/6

Business correspondence dates from c.1849-1997 and includes letters of the Palmers' and other senior managers, and papers relating to Captain Scott's, British Antarctic Expedition, 1911-12.

- HP 69** File of correspondence and papers relating to the Huntley & Palmer partnership
1849-1906
3 letters from Thomas Huntley to George Palmer, concerning business matters: 25 September 1849, 11 February 1850 and 7 January 1857; and one letter from George Palmer to Thomas Huntley, criticising him for not fulfilling his obligations, 30 March 1850; Letter to Samuel (Palmer), unsigned but in George Palmer's handwriting, reviewing his rate of commission, 22 March 1850; Letter from George Palmer to Henry Lea, criticising him for his handling of export accounts, 5 February 1855; reply from Lea to Palmer, 7 February 1855; and two other letters from Lea to Palmer, on various business subjects, 8 and 11 August 1856; Letter from George Palmer to an unidentified lawyer [William Slocombe?] asking for advice about the future of the business in the light of Thomas Huntley's death, 27 April 1857; Letter from Walter May to George Palmer, concerning machinery in the biscuit factory, 29 April 1857; Letter from William Slocombe to George Palmer enclosing a report from J E Coleman as to the value of Huntley's share of the business, 25 April 1857; and two further letters offering advice and the promise of a visit, 4 and 6 May 1857; Letter from Jos. Huntley to George Palmer expressing satisfaction with Coleman's report, 30 April 1857; 3 letters from Samuel Palmer to George Palmer concerning the transfer of the business etc, 27 April 1857, & May 1857 and 5 November 1858; and 4 letters from William Palmer to George Palmer, 27 April, 1, 4 and 5 May 1857; 3 leaves of rough notes and figures relating to the business c.1855-60; 9 leaves (1 missing) of draft notes describing Reading and the factory, in George Palmer's handwriting c.1860; 2 letters from W F Blandy, Reading, to George Palmer, concerning Blake's Wharf, 2 and 3 January 1867; 2 letters from Crosse and Blackwell, London, to Huntley & Palmers concerning some samples, 6 and 24 April 1869; Letter from Arthur Butler, Reading to George Palmer (in his capacity as MP), concerning public rights over the Thames at Reading, 22 January 1884; Letter from George Palmer to P L Simmonds enclosing some notes for the Amsterdam Exhibition and a request that they should be communicated to the Jury, 9 August 1869; Letter from

Alfred Palmer in Plymouth to George Palmer enclosing a plan of Plymouth Hoe public lavatories, 1 August 1890; 3 letters from Joseph Leete, London to George Palmer, two concerning the Paris Exhibition 1878 and one sending congratulations on Palmer's completion of 50 years in business, 11 and 23 August 1890, 6 July 1891; 2 letters from John H Griffin of Griffin and Sons, Nelson, New Zealand, to George Palmer concerning an old employee (Frederick Roberts), 11 July and 21 December 1893; Letter from Samuel Palmer to George Palmer expressing regret at the latter's decision to retire, 6 February 1896; Letter from Huntley & Palmers staff in the London office to Samuel Palmer thanking him for a photograph, 21 May 1898; Letter from Harrison H Jones, Reading to W Lea, enclosing these early papers of the Huntley & Palmer partnership (i.e. as listed), 24 July 1906.

- HP OS 521** Huntley & Palmers letter book containing press copies (with index of correspondents)
1849-1851

1 volume
- HP OS 522** Huntley & Palmers letter book containing press copies (with index of correspondents, incomplete)
1857-1884

1 volume
- HP 174** Leather-bound notebook used to record copies of correspondence of Joseph Leete relating to Huntley & Palmers' appointments as purveyors to Royal Courts
1867-1905

1 volume
- HP 141/3** Letter from Charles S Belcher, London to George Palmer in reply to Palmer's letter (see HP 126) declining Belcher's offer to act as American agent for Huntley & Palmers, 1 September 1870;
1 September 1870

1 item
- HP 141/4** Letter from Thomas Rogers, Office of the Local Board of Health, Reading to W I Palmer concerning the laying of sewers, 16 January 1872;
16 January 1872
1 item

- HP 107/4** Correspondence with Railway companies
December 1872; 3 July 1923
2 letters (with typed copies) from J Grante of the Great Western Railway to Huntley & Palmers, concerning goods traffic, dated 14 December 1872 and 28 December 1872; plus an incomplete copy of a letter from an un-named railway company to Huntley & Palmers, concerning new schedules of rates, dated 3 July 1923
- HP 107/5** Letters from the Post Office to Huntley & Palmers concerning the erection of telegraph poles, and the conditions of the partners' consent, 1872
1872

3 items
- HP 141/5** Letter from the Manchester Steam Users Association, Manchester to Huntley and Palmers enclosing a sketch plan for boilers, 17 February 1875;
17 February 1875
2 items
- HP 326** Printed appeal for the 'Proposed Erection of New Public Hall, Free Library and Reading Rooms and Museum And Rooms for Students for Science and Art' with list of subscriptions already promised and handwritten additions. Town Hall, Reading
19 May 1877
Huntley & Palmer promised a donation of £5000

1 item
- HP 141/6** Letter from Philip D Tuckett, London to Huntley & Palmers concerning the rating assessment of the factory, 30 September 1884;
30 September 1884

1 item
- HP 141/7** Letter from J Silvester, Office of the Surveyor of Taxes, Reading to Huntley & Palmers querying the latter's tax return for 1888-89, 31 October 1889; with Huntley & Palmers' draft reply;
31 October 1889

2 items
- HP 141/8** Statement from the Inland Revenue Office to Huntley & Palmers advising the Board against taking legal action with relation to an unidentified circular letter, c.1890;
c.1890
1 item

- HP 107/12** Correspondence and papers relating to the installation of electric lighting in Huntley & Palmers factory by the Laing, Wharton and Down Construction Syndicate Limited, London
1891-1892
- HP 107/11** Letter from the clerk to the Reading Board of Guardians to Huntley & Palmers concerning adjustments to rating assessments
8 February 1894

1 item
- HP 141/9** Correspondence relating to an offer from Meaby and Company, Reading to Huntley & Palmers, of purchasing the Meaby business (subsequently refused by Huntley & Palmers) 5 letters, 1895-97;
1895-1897

5 items
- HP 141/10** Correspondence relating to Huntley & Palmers' donation of £7000 to the Royal Berkshire Hospital, April-July 1897.
April-July 1897

10 items
- HP 28** 54 letters from business associates to Mr Charles Williams of Huntley & Palmers on the occasion of his retirement
1899

54 items
- HP 141/14** Correspondence and papers relating to a proposed revision of Huntley & Palmers' discount rates for account customers etc,
May 1902
May 1902
- HP 141/15** Papers and correspondence between J Leete, London and A Puig, Paris, concerning the French marketing of Huntley & Palmers biscuits, 1902-3;
1902-1903
- HP 337** Letters between Huntley & Palmers and Peek Frean regarding prices and discounts .
1902
Dated 11 February 1902; 12 February 1902; 18 February 1902;
19 February 1902; 21 February 1902; 25 February 1902
6 items

- HP 73** Papers relating to Captain Scott's, British Antarctic Expedition, 1911-12.
August 1911-September 1912
Originally in a folder labelled, 'British Antarctic Expedition, Capt. Scott, Relief Expedition Order'. Correspondence between Huntley & Palmers and the Expedition organiser regarding varieties of biscuit, and type of packing case for the relief orders, includes details of the original orders for the ship and also for the Shore party in 1910. Also correspondence about the funding efforts for the Expedition. Includes details of Christmas cakes donated by Huntley & Palmers to Captain Scott and his men, (September 1912). Copy (damaged) of a letter sent by Captain Scott to Huntley & Palmers on 20 October 1911 extolling the virtues of Huntley & Palmer biscuits on the polar expedition (see also HP 134, for an (undamaged) copy of the letter)
- 1 folder
- HP 336/2** Letter from Huntley & Palmers re John Broad's retirement and his signature on bills of lading etc.
5th January 1911
- 1 item
- HP 77** Correspondence between Huntley & Palmers and Col. A J Palmer regarding his fact finding visit to South America, the West Indies and New York in 1938
1938
- HP 1003** Correspondence and quotations re war work by Huntley Boorne & Stevens .
1939-1940
Quotes include fitments for gas masks and smoke and hand grenades.
- HP 141/16** Memorandum signed J E P(almer) recommending Edward Walker as a suitable artist to undertake a sketch of the original Huntley & Palmers shop, dated 24 November 1942
24 November 1942
- 1 item
- HP 793** Correspondence of Michael Paxton, the Public Relations Manager
1963-1985
Including: Correspondence relating to articles on Huntley & Palmers in Country Life, December 1972, Tages-Auzeiger Magazine, December 1974, and Campaign, December 1975

- HP 904** Correspondence files of the Public Relations Manager for Associated Biscuits Ltd
1962-1997
Includes correspondence relating to the history of ships biscuits supplied to the military, including a copy of a chapter entitled, 'The Flour-Moth (*Ephestia kuhniella*) in Soldiers' Biscuits', from the book, 'The Minor Horrors of War', by A E Shipley, (second edition, 1915); many of the letters relate to questions about historical packaging for reconstruction projects; offers of material for the Company archive; questions about recipes; information on biscuit tins; correspondence with Reading Museum about their collection of tins; correspondence with University of Reading about the writing of a history of Huntley & Palmers

4 folders
- HP 791** Miscellaneous correspondence with Michael Paxton, the Public Relations Manager
1969
Request by Mr J Walters for information regarding a thesis he is writing on the transport requirements of Huntley & Palmers, 1969; The sale of a silver brooch engraved with a view of the Reading Huntley & Palmer factory in 1890; Enquiries regarding the whereabouts of some 20th century Jacob's catalogues; Request for information on biscuit tin design from publishers Academy Editions for a prospective book. The book was never published.
- HP 855/1** Associated Biscuits Limited correspondence and price lists
1970-1977
1968-1977
Includes Peek Frean & Co; Huntley & Palmers and Jacob Biscuits and W&R Jacob & Co. circulars Also a memo about the Trade Description Act, 1968 and the introduction of 'Recommended Price' on wrappers and cartons, 6 September 1968

1 envelope
- HP 758/4** Photocopy of a typescript of an address by Senator Gordon Lambert, Deputy Chairman and Group Managing Director of W & R Jacob & Co. Ltd., Dublin on Jacob's Division, given at The Associated Biscuit Manufacturers Ltd Group Conference
24 April 1978

1 item

- HP 758/5** Letter from Mrs M Harris to Mr G Haliday re statistics of Jacob's biscuit production, for Cream Cracker, Club and Cornish Wafer varieties to inform a talk being given by Mr Haliday to the Ladies Club.
19 October 1979

1 item
- HP 870** Correspondence of Rachael Pankhurst and Nabisco re memorabilia she sold to the company, 1986.
1986
Correspondence includes photocopies of early prints depicting Peek Frean and Huntley & Palmers exhibits at trade fairs.
- HP 872** Correspondence of Mumbles Railway Publishing Ltd and Nabisco re the use of old advertising material from Huntley & Palmers and Peek Freans on printed postcards
1988

Reports

HP A/7

Includes annual reports for Standard Brands, Associated Biscuit Manufacturers and Nabisco, 1932-1987.

- HP 867/1** Standard Brands Incorporated Annual Reports 1932-1980,
1932-1980
1932-1939; 1942-1945; 1947-1948; 1950--1952; 1954-1975;
1977-1980 (some of these reports have two copies)
- 47 reports
- HP 888/3** Booklet produced by Associated Biscuit Manufacturers, entitled,
'How did we do?' a message from the group chairman
1974
- 1 item
- HP 849** Associated Biscuits Limited report to employees on the financial
results
1976-1980
- 1 item
- HP 895** Various Associated Biscuits Limited reports
c1977 - c.1980
Associated Biscuits Limited report c.1980 on the current state of
the biscuit industry; Report 'Future of the Biscuit Industry',
c.1980; Set of figures of analysis of Associated Biscuits Limited
products, c.1977.
- 3 items
- HP 889/1** Associated Biscuits Limited: photocopied report 'Background to
the Catering Sales development'
undated, c.1980
- 1 item
- HP 889/2** Associated Biscuits Limited: photocopied report 'Chocolate
biscuit countlines 1975-1980 an overview'
1980
- 1 item

- HP 890** Associated Biscuits Limited: report 'Fixture Space Management for biscuits in the 1980's'.
1980s
- HP 328/1** Nabisco Brands Inc.: Annual reports for 1981 and 1982
1981-1982

3 items (2 copies of 1982 report)
- HP 328/2** Nabisco Brands Inc.: Nabisco Brands Second quarter report
1983
1983

1 item
- HP 868/3** Nabisco Brands Ltd. 1983 Annual report
1983

1 item
- HP 868/4** Nabisco Brands Inc. 1983 Annual report
1983

1 item
- HP 868/5** Review of the Nabisco group in 1984 with report and accounts
1984

1 item
- HP 328/3** Nabisco Brands Inc.: Nabisco Brands Annual meeting and 1984
First Quarter report
1984

1 item
- HP 868/6** Nabisco report and accounts 1986
1986

2 copies
- HP 859** RJR Nabisco Annual Reports for 1986 and 1987
1986-1987

2 copies

- HP 829** Nabisco Group Review
1986

2 copies
- HP 860** Nabisco Group Review for 1985 and 1987
1985, 1987

2 items
- HP 823/1** Hazlewood Foods plc Annual Report for the year ended 31
March 1991
1991

1 item
- HP 898/11** Report of London Transport Delivery Section, (Peek Frean &
Co. Limited
May 1933

1 item

Company Records

HP B

This series contains Limited Company records (HP B/1); shareholding and stock records (HP B/2); property records (HP B/3); patents (HP B/4); royal warrants (HP B/5); and trademark records (HP B/6).

Company records date from 1841-1971.

Limited Company

HP B/1

Records relating to partnerships; the formation of limited companies and memoranda and articles of association; seal book and records of contracts.

- HP 143/20** Bill from William Slocombe, solicitor, to Huntley & Palmers for the preparation of a new deed of partnership
1873-1874

1 item
- HP 764/1** Articles of partnership between Messrs. Huntley & Palmers
31 March 1874
Parties: George Palmer, Samuel Palmer, William Isaac Palmer,
George William Palmer and Alfred Palmer
1 item
- HP 107/9** Letters from Edwin Waterhouse of Price, Waterhouse and
Company, London, to G W Palmer, concerning the conversion
of the Huntley & Palmers partnership into a limited company,
dated 7 August 1894 and 30 November 1897
7 August 1894; 30 November 1897

3 items
- HP 764/2** Deed of Gift transferring Samuel Palmer's interest in William
Isaac Palmer's partnership capital in Huntley and Palmers to
Samuel Ernest, Charles Herbert, William Howard and Albert
John Palmer
17 March 1898
1 item

- HP 141/11** Copies of a circular letter announcing the conversion of the Huntley & Palmers partnership into a limited company, dated 31 March 1898;
31 March 1898
- 5 copies
- HP OS 579** Peek Frean Memorandum and Articles of Association Deed
1901
- HP OS 366** Seal Book
1898-1967
Recording particulars of sealed documents (e.g. share documents, trademarks etc.) with the signatures of the Directors who witnessed the sealing.
- 1 volume
- HP OS 473** Contracts No.1
1880-1925
- 1 volume
- HP OS 474** Contracts No.2
1921-1931
- 1 volume
- HP 141/12** Letter from Herbert Pretty, General Manager of Huntley & Palmers, to E A Wrottesley concerning the transference of Huntley, Boorne and Stevens Limited to Huntley & Palmers Limited
19 February 1918
- 1 item
- HP OS 578** Associated Biscuit Manufacturers Memorandum and Articles of Association Trust Deed
1921
- HP 141/13** Circular letter announcing the formation of Associated Biscuit Manufacturers Limited (from Huntley & Palmers Limited and Peek, Frean and Company Limited)
30 November 1921
Includes related papers
- 3 items

HP OS 580 National Association of Biscuit Manufacturers Overseas Rules
1957

Shareholding/Stock records

HP B/2

Registers of members, 1898-1963; records of dividends and share transfers; Peak Frean shareholders' minute book, 1901-1952 and share register; Associated Biscuit Manufacturers share registers, 1926-1940.

- HP OS 390** Huntley and Palmers Register of members
1898-1951

1 volume
- HP OS 465** Register of Members and Share Ledger
Jan 1899-Jan 1963

1 volume
- HP OS 674** Huntley & Palmers dividend book
1898-1930
Dividends paid to major shareholders, [who were mainly the
Palmer family at this time]

1 volume
- HP OS 593** Peek Frean Shareholders Minute Book
1901-1952

1 volume
- HP OS 428** Register of Transfers and Register of Probates
1903-1930

1 volume
- HP 127/5** Papers of W Lea regarding Palmer family shares
August 1912-January 1913
Letters/copy letters from W Lea of Huntley & Palmers enclosing
share certificates, sent to Charles H Palmer, R L Harrison, S
Ernest Palmer, Charles H Palmer, W Howard Palmer, Albert J
Palmer, October 1912-January 1913; Letter from Arnold W
Palmer, London to W Lea acknowledging receipt of share
certificates, 11 October 1912; Letter from H H Jones, Wokefield
Park, secretary to Alfred Palmer, to W Lea acknowledging
receipt of share certificates, 16 October 1912; Handwritten list
of Huntley & Palmers shareholders, 21 August 1912

1 folder

- HP 799** Peek Frean & Co. Ltd. a number of Prospectuses re. Share Capital 1901 and 1920
1901, 1920
- HP OS 485** Peek Frean & Co. Ltd. Ordinary Share Register No.1.
Undated

1 volume
- HP OS 643** Associated Biscuits Manufacturers ordinary shares (Closed accounts A-E).
Undated
- HP OS 644** Associated Biscuits Manufacturers 6 1/2 % cumulative preference shares register T-Z
1926

1 volume
- HP OS 645** Associated Biscuits Manufacturers 6 1/2 % cumulative preference shares register H-Z
1940

1 volume
- HP 898/7** Huntley & Palmer Food plc. Interim report sent to shareholders
28 October 1982

2 copies

Property Records

HP B/3

- HP OS 367** Register of Deeds of property bought by Huntley & Palmer
1841-1937
- 1 volume
- HP OS 368** Register of Deeds no.2
1934-1971
- 1 volume
- HP 161** Papers relating to negotiations concerning the proposed
purchase of land belonging to Huntley & Palmers by the
Reading Gas Company
March-April 1926
Includes a letter to Huntley & Palmers from the Gas Company.
Notes of two interviews between the parties concerned and
three plans

Patents

HP B/4

Records of patents and licences for products, packaging and machinery, dating from 1844-1970 including for Peak Frean & Co.

- HP 141/1** Indenture between Henry Dodson and Messrs Huntley and Palmer, granting the latter licence to manufacture certain patented bakery products, 5 March 1844; Advertising leaflet by Huntley & Palmer announcing the licence c.1845
1844-1845
- 2 items
- HP 798** Licenses granted under letters patent to Peak Frean & Co. 1858, 1861
No. 1 License under Letters Patent granted by Dr. Daughlish to George Hender Frean Esq. dated 25 March 1858; No. 2 Terms of License granted by Dr. Daughlish to Trustees for Messrs. Peek Frean & Co. dated 25 March 1858; Duplicate Surrender and Re-Assignment of License and Mutual Release, Dr. Daughlish and Messrs. Peek Frean & Co, dated 24 May 1861.
- 3 items
- HP 141/2** Memorandum of agreement between A W Goodall, London and Huntley & Palmers, concerning the latter's purchase of the right to use 'Holmes' Patent Snap Machine', 19 October 1869
October 1869
Includes two letters from Goodall to Huntley & Palmers, 22 and 28 October 1869;
- 3 items
- HP 681** Patent no. 11533 of 24 August 1887: 'Patent Fasteners'
24 August 1887
With related correspondence
- HP 259** Papers relating to an invention by Alfred Shilton bought by Huntley and Palmers
1891-1892
Memorandum of Agreement between Alfred John Shilton and Huntley & Palmers, 30 October 1891; 4 letters written in February 1892 from the late Alfred Shilton's family to Huntley & Palmers requesting payment for Shilton's invention.
5 items

- HP 680** Patent no. 8229 of 1891: 'Improvements in Closing Tin Boxes, Canisters or receptacles airtight for packing biscuits and other goods or articles'
1891
- HP 682** Patent no. 18431 of 1900: 'Improvements in Travelling Ovens'
1900
- HP 683** Patent no. 16563 of 1902: 'Improvements in means for hermetically closing tins with specification of name'
1902
- HP 684** Patent no. 9621 of 1902: 'Improvements in means for hermetically closing tins'
1902
- HP 685** Transvaal patent no. 414 of 1903, corresponding to British patent no. 9621
1903
- HP 686** Cape Colony patent no. 2959 of 1903, corresponding to British patent no. 9621
1903
- HP 687** Orange River Colony patent no. 312 of 1903, corresponding to British patent no. 9621
1903
- HP 688** Natal patent no. 249 of 1903, corresponding to British patent no. 9621
1903
- HP 689** Rhodesia patent no. 361 of 1903, corresponding to British patent no. 9621
1903
- HP 690** India patent no. 415 of 1904, corresponding to British patent no. 9621
1904
- HP 691** Correspondence re 'Patent Method of Opening Tins by String or Tape Attachment under the label, in France'
1904

- HP 692** Correspondence with Alfred Lovell re his patent 5992 of 1903
'Metallic Box hermetically sealed'
1904
- HP 693** Patent no. 12911 of 1906 'Improvements in Display Racks'
1906
- HP 695** Patent no. 16695 of 1906 'Improvements in Knock-down or
Collapsible Crates'.
1906
With correspondence between Huntley & Palmers and
MacFarlane Lang & Co. Ltd. and McVitie & Price Ltd
- HP 694** Patent no. 3896 of 1907 'Apparatus for working Plastic
Substances, such as dough used in making biscuits
1907
- HP 696** French patent no. 383327 of 1907 'Working and Kneading
Dough'
1907
correspond to British patent no. 3896 (HP 706)
- HP 697** Belgian patent no.203465 of 1907 'Working and Kneading
Dough'
1907
correspond to British patent no. 3896 (HP 706)
- HP 698** German patent no. 210585 of 1907 'Working and Kneading
Dough'
1907
correspond to British patent no. 3896 (HP 706)
- HP 699** Swedish patent no. 26861 of 1907 'Working and Kneading
Dough'
1907
correspond to British patent no. 3896 (HP 706)
- HP 700** Norwegian patent no. 17915 of 1907 'Working and Kneading
Dough'.
1907
correspond to British patent no. 3896 (HP 706)
- HP 701** New Zealand patent no. 23820 of 1907 'Working and Kneading
Dough'.
1907
correspond to British patent no. 3896 (HP 706)

- HP 702** Canadian patent no. 111076 of 1908 'Working and Kneading Dough'.
1908
correspond to British patent no. 3896 (HP 706)
- HP 703** Australian Commonwealth patent no. 8314 of 1907 'Working and Kneading Dough'. Includes a copy of The Australian Official Journal of Patents 7 May 1907.
1907
correspond to British patent no. 3896 (HP 706)
- HP 704** Danish patent no. 10877 of 1908 'Working and Kneading Dough'.
1908
correspond to British patent no. 3896 (HP 706)
- HP 705** United States of America patent no. 906271 of 1908 'Working and Kneading Dough'.
1908
correspond to British patent no. 3896 (HP 706)
- HP 706** British patent no. 3896 of 1907 'Improvements in apparatus for working, or kneading, compressing and amalgamating plastic substances, such as dough, used in making biscuits'.
1907
- HP 707** Provisional specification of British patent no. 3896 of 1907 'Improvements in Apparatus for Working, or Kneading, Compressing and Amalgamating Plastic Substances, such as Dough, used in Making Biscuits'.
1907

(4 copies)
- HP 708** Patent no. 4201 of 1913 'Improvements in Machines for Moulding Plastic and Like Material'.
1913
- HP 709** Patent no. 110495 of 1917 'Foldable Packing Cases or Boxes'.
1917
- HP 710** Patent no. 26720 of 1920 'An Improved Device for holding articles together for transit or the like'.
1920
Certificate of Provisional Specification only.

- HP 711** Patent no. 21994 of 1922 'Improvements in Collapsible Crates or like Receptacles'.
1922
Certificate of Provisional Specification only.
- HP 712** Documents relating to British patent no.280441 of 1927
'Improvements in Optical advertising Devices'.
1927
- HP 713** Patent no. 34733 of 1935 'Improvements relating to Hinges and Hinged Boxes'.
1935
- HP 714** Patent no. 496462 of 1938 'Improvements in or relating to biscuit embossers or moulds'.
1938
- HP 715** Patent no. 528347 of 1939 'Apparatus for cleaning and degreasing tins'.
1939
- HP 716** Patent no. 552537 of 1942 'Improvements in and apparatus for the treatment of biscuits and the like with oil or similar liquids'.
1942
- HP 717** Patent no. 12472 Of 1947, final no. 625606 'Improvements in liquid distribution means'.
1947
Includes: United Kingdom - Official Certificate of Filing and copy of complete Specification. Printed copy of final spec. and Letters Patent. Holland - Official Certificate of Filing and copy of specification as filed. Canada - Official Certificate of Filing. Letters patent no. 469724. USA - Copy of drawings as filed. Belgium - Official Certificate of Filing and copy of final specification. France - Official Certificate of Filing and copy of final specification.
- HP 718** Patent no. 2728 of 1947 'Improvements in burning coke breeze or other low grade fuels'.
1947
Includes: United Kingdom - Official Filing Certificate and copy of complete specification. France - Official Certificate of Filing and copy of specification as filed, final patent no. 957868. Holland - Official Certificate of Filing and copy of specification as filed. Abandoned. Canada - Official Certificate of Filing. USA - Copy of drawings as filed. Original assignment. Belgium - Official Copy of Filing and copy of specification as filed. Copy of final specification.

- HP 719** Patent no. 647603 of 1948 'Improvements in packing cases', provisional patent no. 12343.
1948
Includes: United Kingdom: Provisional specification and filing receipt, complete specification and filing receipt. Australia: Specification as filed. Canada - Specification as filed. South Africa - Specification as filed. USA - Specification as filed. Holland - Specification as filed. France - Specification as filed. Belgium - Specification as filed
- HP 720** Patent no. 731714 of 1953, provisional patent no. 30883
'Protective safety device, including an electric switch controlled by a guard for electrically driven machinery'.
1953
- HP 721** Patent no. 769710 of 1955, provisional patent no. 22141
'Method of, and apparatus for, handling flat articles'.
1955
Includes certificates of filing in other countries.
- HP 722** Patent no. 801564 of 1955 'Apparatus for separating and guiding substantially flat articles'. Includes certificates of filing in foreign countries.
1955
- HP 723** Patent no. 15536 of 1957 'Improvements in continuously operable apparatus for kneading plastic masses'.
1957
Includes: Belgium patent no. 448957, certificate of filing and specification. France patent no. 765754, certificate of filing and specification. Germany - applied for. Holland - applied for. USA - applied for.
- HP 724** Provisional patent no. 24503 of 1957 'Apparatus for repositioning articles lying on a conveying surface'. USA assignment and Canadian receipt of assignment.
1957
- HP 725** US application for patent no. 734890 of 1958.
1958
- HP 726** Provisional patent no. 22141 of 1958 with patent specification no. 823744 'Improvements in apparatus for handling flat articles'.
1958
Includes certificates of filing in other countries.

- HP 727** Canadian application for patent, provisional no. 705707, corresponding to British patent no. 801564 of 1959 'Apparatus for separating and guiding substantially flat articles'.
1959
- HP 728** Patent specification for patent no. 9964 'Improvements in apparatus for handling flat articles'.
Undated
- HP 792** Huntley & Palmers patent correspondence
1948-1970
Includes correspondence regarding the change of patents from Company to Group
- HP 913** Huntley & Palmers correspondence regarding patent renewals
1961-1970
- HP 914** Huntley & Palmers correspondence regarding patent applications
1962
- HP 886** Correspondence about the Jephcott/Glaxo patent UK 435002, which expired 1951
1935-1971
- HP 887** Correspondence about the Nabisco patent application 932347
1963-1964

Royal Warrants

HP B/5

- HP 90** Correspondence and paperwork regarding Royal Warrants issued to Huntley and Palmers from the Royal Courts of Europe 1867-1940
Correspondence with the following Courts: the Secretary of King Edward VII; the King of the Belgians, (1867-1868; 1910), 2 envelopes; the King of Denmark, (1901-1914); Académie Nationale of Paris, (1874-1875); Emperor of Germany (1891-1903); King of Greece, (1903-1915); Dutch Royal Court, (1892-1901) and the Queen of Holland, (1898-1924) 2 envelopes; Italian Royal Court, (1893 and 1901); Queen of Norway (1905-1906); King of Portugal (1909-1910) 2 envelopes; King of Romania, (1905-1925); Tsar of Russia, (1907-1909); King of Spain, (1906-1917); King of Sweden, (1906-1908);
Correspondence and memos about royal warrants including with Foreign Embassies and warrants for Schweppes, (1898-1940);
Correspondence about a Royal Warrant with the King of Spain for Canadian Club whisky produced by Hiram Walker & Sons Ltd, (1911)
- 19 envelopes
- HP OS 271** Papers recording Royal Warrants awarded to Huntley and Palmer
1885, 1902
Includes pp 359-362 of The London Gazette, 27 January 1885, recording Huntley & Palmers warrant of appointment and right to use the Royal Arms; Huntley & Palmers' warrant of appointment as biscuit manufacturers to the Prince of Wales, 1 March 1902
- HP 144** Photographs of a notice in Japanese (Huntley & Palmers appointment as suppliers to the Imperial Court?)
c.1905
2 mounted, 3 unmounted reproductions of a notice, in Japanese, of Huntley & Palmers appointment to the Imperial Court of Japan
- 5 items

Trademarks

HP B/6

Records relating to company trademarks, their renewals and their infringement.

- HP 128** Papers and correspondence relating to the case over infringement of trademarks between Huntley & Palmers and la Société Olibet in 1882
1882-1888
Includes papers relating to the similar case between Olibet and Lefèvre Utile, 1888.
- HP 155** Bundle of correspondence and papers relating to trademark infringement
1893, 1896
Huntley & Palmers v. the Reading Biscuit Company Limited, heard in the High Court of Justice (Chancery Division) 12 May 1893 (whereby Huntley & Palmers obtained an injunction prohibiting the Reading Biscuit Company Limited (subsequently Meaby and Company Limited) from marketing biscuits under the name 'Reading biscuits'); including brief affidavits, a transcript of the hearing and a copy of the judgement, and many letters of Richard Smith and Sons, London, solicitors for Huntley & Palmers; Papers and correspondence relating to the enforcement of the injunction in 1896, when biscuits were sold by Meaby and Company transgressing the order
- HP 729** Trademark correspondence: Indonesia - Orkaden
1960-1962
- HP 730** Trademark correspondence: 'Bongo'
1961
- HP 731** File containing correspondence about various trademarks
1961-1964
Trademarks mentioned: Milk Chocolate Elevenses; Elephant Brand mark in Pakistan; Peak Tango Gato (includes an example of packaging; potential trademarking of the following words in Iran - Lincoln, Arrowroot, Wholemeal, Golden Puffs, Snap, Ginger, Crisp, Marshmallow, Wafers; trademarking of Oulevay Crispo by Oulevay S.A.; registering Jango; possible trademark infringement of biscuit tin label, Singapore;

1 folder

- HP 732** File containing correspondence about various trademarks
1965
Trademarks mentioned: possible trademark infringement of
biscuit tin label, Singapore and Thailand; 'Smiler' biscuit;
application for the trademark of the words 'Cream Crackers' in
Chile; use of the word 'Wedgwood' on a Christmas Pudding box
in South Africa;
- 1 folder
- HP 733** File containing correspondence about various trademarks
1965
Trademarks mentioned: use of the word 'Wedgwood' on a
Christmas Pudding box in South Africa; 'Butterdrops' by Carrs of
Carlisle; various trademark renewals; Elephant label in Malta;
trademark of the word 'Breakfast' in Algeria; 'Huntley and
Palmer's' Name in Indonesia; renewal of 'gaufrette a base de
chocolat (vignette)' in France
- 1 folder
- HP 734** File containing correspondence about various trademarks
1965
Trademarks mentioned: possible trademark infringement of
biscuit tin label, Singapore and Thailand; the words 'Snack
Timer' and 'Butter Osborne' in the UK; the words 'Jingle' and
'Tingles' in the UK; renewal of 'gaufrette a base de chocolat
(vignette)' in France; renewal of 'Huntley and Palmers' in Bolivia;
various renewals; the words 'Huntley and Palmers' in Chile and
in Brazil
- 1 folder
- HP 735** File containing correspondence about various trademarks
1965
Trademarks mentioned: various renewals, including renewal of
Elephant brand and device in Malta and Hong Kong and Kenya;
the words 'Huntley and Palmers' in Mozambique and Portugal;
registration of trademarks in France;
- 1 folder
- HP 736** Trademark correspondence: Proposals for trademarks
1961-1967

- HP 912** Huntley & Palmers correspondence regarding the trade mark
'Tango'
1961
- HP 737** Trademark correspondence: 'Iced Gems'
1961
- HP 738** Trademark correspondence: 'Iced Gems'
1962-1971
- HP 915** Huntley & Palmers correspondence regarding the trade mark
'Palma'
1962-1963
- HP 739** Trademark correspondence: 'Chocowheat'
1963-1964
- HP 918** Huntley & Palmers correspondence regarding the trade mark
'Choc-O-Chip'
1964
- HP 919** Huntley & Palmers correspondence regarding the trade mark
'Pinkie'
1964-1965
- HP 740** Trademark correspondence: Heudebert 'Breakfast'
1964
- HP 741** Trademark correspondence: Heudebert 'Breakfast'
1964
- HP 742** Trademark correspondence: Heudebert 'Breakfast'
1965
- HP 743** Trademark correspondence: Heudebert 'Breakfast'
1965

- HP 744** Trademark correspondence: Heudebert 'Breakfast'
1966
- HP 745** Trademark correspondence: Heudebert 'Breakfast'
1966
- HP 921** Huntley & Palmers correspondence regarding the trade mark
'Jingle'
1965
- HP 920** Huntley & Palmers correspondence regarding registrations
retained for or transferred to other units
1964-1968
- HP 922** Huntley & Palmers correspondence regarding trade mark
arrangements with other firms
1965-1966
- HP 923** Huntley & Palmers correspondence regarding the Portuguese
'Digestive' infringement.
1965-1968
- HP OS 499** Huntley and Palmers Ltd. Trade Marks (Europe)
Undated
- HP OS 500** Huntley and Palmers Ltd. Trade Marks (Europe)
Undated

Financial Records

HP C

This series contains ledgers (HP C/1); cash books (HP C/2); financial statements (HP C/3); accounting papers (HP C/4); branch accounts (HP C/5); other accounts (HP C/6); cost accounts (HP C/7); Journals (HP C/8); day books (HP C/9).

Financial records date from 1837-1970.

Ledgers

HP C/1

Ledgers date from 1840-1962 and cover trade and expenditure accounts and balance accounts.

- | | |
|------------------|--|
| HP 1 | Ledger for Huntley & Palmers customers' accounts
1840-1843

1 volume |
| HP OS 509 | Ledger recording Huntley & Palmers' customers' accounts
1842-1845

1 volume |
| HP 94 | Ledger recording Huntley & Palmers' daily expenditure on raw materials etc
1844-1847
1 volume |
| HP OS 431 | Huntley & Palmers accounts ledger, with details of trade and other accounts
1846-1850

1 volume |
| HP OS 486 | Accounts ledger
1848-1851

1 volume |
| HP 96 | Ledger recording Huntley & Palmers trade account: 1849-56, and sick fund accounts: 1849-50.
1849-1856

1 volume |

- HP 93** Small ledger recording Huntley & Palmers' weekly manufacturing costs and wages
1853-1854

1 volume
- HP OS 481** London Ledger no.9
1853-1856
recording accounts of Huntley and Palmers London customers

1 volume
- HP OS 509a** Ledger (unidentified)
1857-1869

1 volume
- HP 160** Small vellum-bound ledger containing summary balance sheets of the Huntley & Palmers partnership
1858-1860
Inscribed on cover 'Mr William I. Palmer, Reading'

1 volume
- HP OS 270** Collection of loose sheets summarising Huntley & Palmers annual Ledger balances (London, Country, Export, Continental, Travellers' and Petty Ledgers)
1870-1872, 1875-1898.
- HP OS 506** Private Ledger, with lock
1878-1894
containing personal accounts of the Palmer family and balance summaries of the partnership

1 volume
- HP OS 507** Private Ledger no.2, with lock
1878-1898
recording Huntley & Palmers Profit and Loss Account (and other similar accounts) and the personal Capital Accounts of the Palmer family

1 volume
- HP 167** Small ledger recording Huntley & Palmers' account with Browns and Goodman (flour merchants)
1879-1895
serves also as a signed, stamped proof of payment
1 volume

- HP 17** Account book of Huntley & Palmers, concerning the account with the London and County Banking Company Limited (subsequently Westminster Bank Limited) London 1890-1932
includes a letter from Stephens Blandy and co. (Bankers) of Reading, dated 29 June 1898, regarding the closure of Huntley & Palmers account there
- 1 volume
- HP 19** Account Book, Huntley & Palmers, concerning the account with the London and County Banking Company Limited (subsequently the Westminster Bank Limited) Reading. 1898-1947
- 1 volume
- HP OS 504** Ledger, private, with lock, 1893-1906
recording various internal factory accounts, 1893-98 and assessments of Huntley & Palmers profits and Income Tax returns 1893-1906, with two letters loosely enclosed, one from Huntley Boorne and Stevens, and one from Price, Waterhouse and Company to Huntley & Palmers, concerning Income Tax: 27 July 1900
- 1 volume
- HP OS 510** Summary Ledger no.2 containing monthly summaries of all other ledgers
1897-1913
- 1 volume
- HP OS 364** Ledger recording expenditure on property, vehicles, machinery and wages.
1898-1922
- 1 volume
- HP OS 365** Ledger: Bonus payments to the General Manager and others.
Mar 1900-Mar 1921
- 1 volume
- HP OS 371** Ledger, with lock, recording comparisons of Huntley and Palmers Journal Ledger Accounts (1899-1924)
1899-1929
and a detailed monthly analysis of the Profit and Loss Account

1923-1929

1 volume

HP 58 Ledger summarising purchases per month of Huntley & Palmers products by major London customers, 1920-33
1920-1934
With loosely inserted typed list of the number of members per district of the London Grocers Associations, and their trade results for 1934.

1 volume

HP OS 507a Huntley & Palmers Private Ledger
1922-1930

1 volume

HP OS 477 Bought Ledger B18
1925-1928

1 volume

HP 156/1 Ledger showing weekly balances of Huntley & Palmers' account with the Westminster Bank Limited, Reading (weekly cash book reconciliation)
12 January 1927-31 October 1930
1 volume

HP 156/2 Ledger showing weekly balances of Huntley & Palmers' account with the Westminster Bank Limited, Reading (weekly cash book reconciliation)
12 November 1930-10 May 1937

1 volume

HP 156/3 Ledgers showing weekly balances of Huntley & Palmers' account with the Westminster Bank Limited, Reading (weekly cash book reconciliation)
31 May 1937-30 September 1945

1 volume

HP 26/1 Ledgers showing daily balance of Huntley & Palmers
1 January 1929-1 February 1932; 1 February 1932-December 1940

2 volumes

- HP 26/2** Ledger showing daily balance
31 March 1927-30 July 1933
With three interest statements loosely inserted dated December
1932, March 1933, September 1933.
- HP OS 599** Ledger, entries for Meltis, Bedford Confectionery & Goodwill
1928-1942

1 volume
- HP OS 602** Supervisors Association Ledger
1955-1962
See also HP OS 603

1 volume
- HP OS 476** Impersonal Ledger No.17.
Undated

1 volume
- HP OS 482** Export ledger, Continental and Foreign No.1.
Undated

1 volume
- HP OS 483** Continental ledger No.43 D to J.
Undated

1 volume
- HP OS 484** Country ledger T to Z.
Undated

1 volume

Cash Books

HP C/2

Cash books date from 1889-1966.

- HP 16** Huntley & Palmers Cash Book, detailing accounts for Dimsdale, Fowler Barnard and Co., the National Discount Company and sundry other accounts
1889-1941
various cash accounts

1 volume
- HP OS 494** Summary Cash Book A
1893-1900

1 volume
- HP OS 603** Supervisors Association Cash Book
1955-1966
See also HP OS 602

1 volume

Financial Statements

HP C/3

Records include balance sheets; profit and loss statements including for Peak Freatn; analysis of accounts and cover the year's 1899-1953.

- | | |
|------------------|--|
| HP OS 467 | Balance Sheets Ledger
Mar 1899-Mar 1911 |
| | 1 volume |
| HP OS 468 | Balance Sheets Ledger
Sep 1911-Dec 1926 |
| | 1 volume |
| HP OS 469 | Balance Sheets Ledger
Dec 1928-Dec 1951 |
| | 1 volume |
| HP OS 503 | Profit and loss ledger
1907-1922 |
| | 1 volume |
| HP 949 | Cumulative Profit and Loss Comparisons
1924-1925 |
| HP 950 | Cumulative Comparisons of Ingredients
1924-1925 |
| HP OS 611 | Ingredients-usage giving comparisons and cumulative figures
1927-1929 |
| | 1 volume |
| HP OS 470 | General Profit and Loss Account
1924-1934 |
| | 1 volume |

- HP OS 471** General Profit and Loss Account
1930-1934

1 volume
- HP 953** Peek Frean & Co. Ltd. Cumulative Profit and Loss Comparisons
1924-1925
- HP 951** Peek Frean & Co. Ltd. Cumulative Profit and Loss a/c
Comparisons
1925-1926
- HP OS 655** Peek Frean Cumulative profit and loss comparisons
1925-1927

1 volume
- HP OS 656** Peek Frean Cumulative profit and loss cumulative comparisons
1925-1927

1 volume
- HP OS 657** Peek Frean Profit and loss accounts compared cumulative
1927-1929

1 volume
- HP OS 658** Peek Frean Profit and loss comparisons cumulative
1927-1929

1 volume
- HP OS 659** Peek Frean Profit and loss comparisons cumulative
1929-1931

1 volume
- HP OS 660** Peek Frean Profit and loss comparisons cumulative
1929-1930

1 volume
- HP OS 661** Peek Frean Profit and loss comparisons cumulative
1931-1933

1 volume

- HP OS 662** Peek Frean Profit and loss accounts cumulative
1933-1934

1 volume
- HP OS 581** Peek Frean and Co. Ltd. General Profit and Loss Account
1925-1953

1 volume
- HP 954** Monthly Profit and Loss Comparisons Cumulative
1925-1926
- HP 942** Analysis of Accounts
1924-1927
- HP 943** Analysis of Accounts
1928-1931
- HP 944** Profit and Loss Accounts, Analyses of Accounts
Jan-Dec 1931-1932
- HP 945** Profit and Loss Accounts, Analyses of Accounts
1932-1933
- HP 946** Profit and Loss Accounts, Analyses of Accounts
1933-1934
- HP 947** Profit and Loss Accounts, Analyses of Accounts
1934-1935
- HP 948** Profit and Loss Accounts, Analyses of Accounts
1935-1936
- HP OS 649** Folder entitled, 'Domestic Schedules (working papers only)
1935-37 and Inter-unit comparisons 1934-37.
1934-1937
Recordings for Huntley & Palmer and Peak Frean & Co. Ltd,
produced by Associated Biscuit Manufacturers Ltd. Reports
analyse profit and loss accounts, production expenses, selling

expenses, administration and other overheads, and personnel

1 folder

HP OS 986/1 Folder containing loose sheets; reports to shareholders, reports to Chairman and Directors, trading and profit and loss accounts and balance sheets, particulars of investments relating to Huntley Boorne & Stevens
c.1921-1924
Originally held in a leather folder embossed with initials, 'H B &S' which also contained sheets comparing the costs of making various tins recording costs of materials and wages and any profits for Huntley Boorne & Stevens and Huntley & Palmer, from the 1920s.

1 folder

HP 941 Audits, Miscellaneous
1943-1953

HP 898/12 Single sheet detailing the notes from a Balance Sheet & Accounts, Huntley & Palmers, 31 December 1937
31 December 1937

Damaged - torn

1 page

Accounting papers

HP C/4

Papers date from 1851 to c.1960 and include invoices; correspondence with accountants and records of Peak Fren monthly transfers.

- HP OS 567a** Invoice book recording Huntley & Palmers expenditure on raw materials etc
1851-1857

1 volume
- HP 149** Huntley & Palmers customers' invoices
1864-1919
Receipt by Huntley & Palmers of goods returned, 1875

15 items
- HP 154** Huntley & Palmers customers' invoices, 1888
1878, 1888
Includes photographs of 2 other invoices dated, 1878

4 items
- HP 107/10** Receipted bill from the London and South Western Railway Company to Huntley & Palmers for goods traffic, 1885
1885

1 item
- HP 143/28** Figures extracted by W B Williams 1885-1916 re. bad debts, cost of ingredients and valuation of shares;
1885-1916

1 folder
- HP 751** Price lists and invoices relating to W.&R. Jacob & Co. Limited; Jacob's and including a Peak Fren invoice
1888-1963

Fragile and water damaged

1 folder
- HP 15** Papers relating to Price, Waterhouse and Co., accountants to Huntley and Palmer
30 May 1892
Letter from Price, Waterhouse and co. [accountants] to Huntley

& Palmers concerning their system of accounting: 30 May 1892 (6 sheets); blank draft pages of financial analysis books by Price, Waterhouse and co. (9 sheets); suggestions as to alterations to be made in the system of book-keeping of Huntley & Palmers by Price, Waterhouse and co. dated 30 May 1892 (11 sheets stapled in 2 lots).

- HP 23** Register listing bills of lading for export of Huntley & Palmers biscuits: 17 June 1879-15 February 1882; 1879-1904
Register dated 17 June 1879-15 February 1882; Includes summary accounts for continental outlets: 1881-1904.

1 volume
- HP 898/1** Returned cheques
4 April 1905-21 March 1906

3 items
- HP 250** Duty paid on goods
1938
- HP 898/4** Copies of examples of receipts for biscuits sent by Huntley & Palmers, Peek Frean & Co., and W & R Jacob & Co., originally dating from 1931
undated
3 items
- HP 648** File entitled, 'Authorities - accountancy matters 1924-1936'
1924-1936
Various papers including typed notes on the Balance sheet and Accounts for 31st December 1936; memoranda regarding financial matters, stock and duty, maintenance and repairs; retention of books and documents; procedures for delivery of coal; use of continental and export ledgers; arrangements for payments of wages

1 folder
- HP 936** File entitled, 'Authorities,- Accountancy Matters'
1937-1944
File containing correspondence and instructions and memos about various financial matters including the Employee pension fund; inventories; instructions about claims for damage to products by Railway Companies

1 folder

- HP 939** File entitled 'Authorities- Accountancy Matters'
1945-1947
Various papers and memos about financial matters, including stocks of casemakers timber; papers regarding Associated Deliveries Limited
1 folder
- HP 937** File entitled 'Authorities -General Matters'
Jun 1937-Nov 1940
Various papers and memos about financial matters, including reports on the Reading Biscuit Factory Workers Representation Committee; memos about the deduction of unemployment insurance from wages; the rationing of sugar and problems of milk supply; sick pay; National Voluntary Service; the Post Early Campaign by the Post Office; the issue of overalls to staff; the setting out of letters; Associated Biscuit Manufacturers Pension Scheme

1 folder
- HP 938** File entitled 'Authorities -General Matters'
Jan 1941-Dec 1947
Various papers and memos about financial matters including, viewing of the wedding cake of HRH The Princess Elizabeth; deduction of National Health Insurance from salaries; the continued need to save and re-use paper; sale of hot cocoa to Clerical staff; wage scales and job rates;

1 folder
- HP 940** File entitled 'Authorities - General Matters including Accountancy'
1948
Various papers and memos about financial matters including, matters regarding Associated Deliveries Limited; the National Insurance Act 1946; arrangements for the visit of His Majesty the King to Reading, 7th April 1948; the coding of stencils'; information about the 'Silver Lining Exhibition' at the Reading Town Halls, January-February 1948
1 folder
- HP OS 650** Peek Frean Monthly transfers
1928

1 volume
- HP OS 651** Peek Frean Monthly transfers
1929-1930

1 volume

- HP OS 652** Peek Frean Monthly transfers
1931-1933

1 volume
- HP OS 653** Peek Frean Monthly transfers and output calculations
1934

1 volume
- HP OS 654** Peek Frean Monthly transfers and output calculations
1935

1 volume
- HP 800/2** Peek Frean & Co. examples of receipts
1891-1926
Includes photocopies of some receipts dated 1890

1 folder

Branch Accounts

HP C/5

- HP 251** Dimsdale Drewett Fowler Barnard & Co. small ledger
1857-1859

1 volume
- HP 252** Dimsdale Drewett Fowler Barnard & Co. in a/c with Huntley &
Palmers, small ledger
1860-1866

1 volume
- HP 253** Dimsdale Fowler Barnard & Co. small ledger
1870-1871

1 volume
- HP 955** France: capital account
1926

Other Accounts

HP C/6

Records including partnership accounts; records of donations and subscriptions and records of Joseph Huntley dating from 1837.

- HP OS 512** Ledger recording customers' accounts of J Huntley and Son
1837-1840

1 volume
- HP 14/3** Notebook listing partnership accounts and balance sheets
1841-1847

1 volume
- HP 14/2** Notebook listing payments and receipts of Huntley & Palmers
24 June 1841-24 June 1842

1 volume
- HP 14/1** Notebook listing debts due to the partnership of Huntley &
Palmers
24 June 1843-30 June 1851

1 volume
- HP 999** Notebook containing calculations and amounts of money
received from Huntley, Boorne and Stevens, signed by Joseph
Huntley
1847-1885
1 volume
- HP OS 429** Partnership Accounts
1857-1878
Summarises Huntley & Palmers balance sheets, profit and loss
account, salary disbursements and personal accounts of the
partners

1 volume
- HP OS 501** Donations and subscriptions
1899-1927
Details of subscriptions to various societies and donations
including health schemes and nursing homes
1 volume

HP OS 502 Donations and subscriptions
1928-1948

1 volume

HP 209 Small soft backed notebook containing a couple of pages of
notes about wages and allowances
c.1966
Only three pages used in the notebook. [Think these are just
notes used as an aide memoire]

1 item

Cost Accounts

HP C/7

Records relating to wages and other payments to employees, managers and directors dating from 1857 to 1970.

- HP OS 437** Wages ledger for Huntley & Palmers employees
1857-1859

1 volume
- HP OS 432** Wages ledger for Huntley & Palmers employees
1858-1861

1 volume
- HP OS 435** Wages ledger for Huntley & Palmers fitters, carpenters and
bricklayers
c.1859-1869

1 volume
- HP OS 434** Wages ledger for the packing department
1862-1868

1 volume
- HP OS 433** Wages ledger for Huntley & Palmers employees, manufacturing
department
1864-1869
with a list of rules of the factory pasted on the front cover

1 volume
- HP OS 436** Ledger recording monthly and quarterly salaries of Huntley &
Palmers employees
1873-1884

1 volume
- HP 990** Wages book - Huntley, Boorne and Stevens
1862-1911

1 volume

- HP OS 412** Wages Summary no.1
1871-1875

1 volume
- HP OS 423** Ledger listing Huntley & Palmers piece work rates, pasters'
marks etc
1884-1915

1 volume
- HP OS 411** Wages Comparisons
1895-1901

1 volume
- HP OS 405** Wages Comparisons no.1
1901-1909
Showing comparative monthly summaries.

1 volume
- HP OS 406** Wages Comparisons no.2
1909-1919

1 volume
- HP OS 407** Wages Comparisons no.3
1919-1925

1 volume
- HP OS 408** Wages Comparisons no.4
1925-1931

1 volume
- HP OS 409** Wages Comparisons no.5
1932-1937

1 volume
- HP OS 410** Wages Comparisons no.6
1937-1945

1 volume

- HP OS 678** Wages book
1927-1944

1 volume
- HP OS 403** Analysis of Wages Summary no.2
1927-1928
- HP OS 404** Analysis of Wages Summary no.7
1938-1943
- HP OS 391** Wages Dissection Summary
1939
- HP OS 392** Wages Dissection Summary
1944
- HP OS 393** Wages Dissection Summary
1945
- HP OS 394** Wages Dissection Summary
1946
- HP OS 395** Wages Dissection Summary
1947
- HP OS 396** Wages Dissection Summary
1948
- HP OS 397** Wages Dissection Summary
1949
- HP OS 398** Wages Dissection Summary
1950

- HP OS 399** Wages Dissection Summary
1951
- HP OS 400** Wages Dissection Summary
1952
- HP OS 401** Wages Dissection Summary
1953
- HP OS 402** Wages Dissection Summary
1954
- HP OS 413** Wages and Tonnages no.1
1903-1909
Record of wages paid and gross tonnages sent out from the
biscuit factory.

1 volume
- HP OS 414** Wages and Tonnages no.2
1909-1916
Record of wages paid and gross tonnages sent out from the
biscuit factory.

1 volume
- HP OS 415** Wages and Tonnages no.3
1916-1923
Record of wages paid and gross tonnages sent out from the
biscuit factory.

1 volume
- HP OS 416** Wages and Tonnages no.4
1923-1930
Record of wages paid and gross tonnages sent out from the
biscuit factory.

1 volume
- HP OS 417** Wages and Tonnages no.5
1931-1937
Record of wages paid and gross tonnages sent out from the
biscuit factory.
1 volume

- HP OS 418** Wages and Tonnages no.6
1938-1943
Record of wages paid and gross tonnages sent out from the
biscuit factory.

1 volume
- HP OS 419** Wages and Tonnages no.7
1944-1949
Record of wages paid and gross tonnages sent out from the
biscuit factory.

1 volume
- HP OS 496** Biscuit production and wages costs by individual type of biscuit
1914-1933

1 volume
- HP OS 472** Weight of Goods Made and Manufacturing Wages
Apr 1921-Dec 1936

1 volume
- HP OS 422** Salaries ledger, showing monthly and yearly salaries and wages
of Huntley & Palmers employees
1912-1923

1 volume
- HP OS 427** Allowances to Widows (Salaried staff)
1923-1958

1 volume
- HP OS 426** Directors' Fees and Remuneration
1928-1958

1 volume
- HP OS 576** Associated Biscuit Manufacturers Directors' Salaries and
Allowances
1928-1958
Salaries 1928-35, Allowances 1928-58.

1 volume

- HP OS 577** Associated Biscuit Manufacturers Directors' Salaries
1934

1 volume
- HP OS 425** Allowances
1952-1961

1 volume
- HP OS 424** Leading Officials and Managers' Salaries
1957-1963

1 volume
- HP OS 523** Salaries, private
Undated

1 volume
- HP 1026** Folder of Weekly Earning Analysis Sheets
13 December 1970
Detail employee's name, bonus earned, hours worked, total
earnings and overtime

1 folder
- HP OS 568** Abstract of packing account no.1
1895-1912

1 volume
- HP OS 568a** Abstract of packing account no.2
1913-1922

1 volume
- HP OS 570** Abstract goods used
1907-1923

1 volume
- HP OS 571** Abstract goods used no.2
1914-1932

1 volume

HP OS 569 Abstract goods purchased no.1, 19
1926-1931

1 volume

Journals

HP C/8

Journals cover the year's 1895-1954.

- HP OS 511** Private Journal
1895-1898

1 volume
- HP OS 363** Journal Ledger Balances no.4.
Jun 1904-Jun 1919

1 volume
- HP OS 362** Journal Ledger Balances.
Dec 1919-Dec 1923

1 volume
- HP OS 359** Journal. Journal of expenditure on wages and materials.
Dec 1923-Oct 1925

1 volume
- HP OS 353** Journal no.2. Journal of monthly expenditure.
January 1926-November 1928

1 volume
- HP OS 354** Journal no.3. Journal of monthly expenditure.
Dec 1928 -Jul 1931

1 volume
- HP OS 355** Journal no.4. Journal of monthly expenditure.
Aug 1931-Feb 1934

1 volume
- HP OS 356** Journal no.5. Journal of monthly expenditure.
Mar 1934-Dec 1936

1 volume

- HP OS 357** Journal. Journal of yearly expenditure.
Mar 1913-Dec 1931
- 1 volume
- HP OS 358** Journal. Journal of yearly expenditure.
Jan 1932-Dec 1954
- 1 volume
- HP OS 360** Journal. Ledger Balances no.4.
Undated
- 1 volume
- HP OS 361** Journal. Ledger Balances no.5.
Undated
- 1 volume
- HP OS 372** Journal Ledger no.1.
Undated
Journal Ledgers 1-16 summarise various Huntley & Palmers
internal accounts (carriage and delivery, warehousing, wages,
machinery, books and stationery etc); arranged alphabetically
and indexed.
- 1 volume
- HP OS 373** Journal Ledger no.2
Undated
Journal Ledgers 1-16 summarise various Huntley & Palmers
internal accounts (carriage and delivery, warehousing, wages,
machinery, books and stationery etc); arranged alphabetically
and indexed.
- 1 volume
- HP OS 374** Journal Ledger no.3
Undated
Journal Ledgers 1-16 summarise various Huntley & Palmers
internal accounts (carriage and delivery, warehousing, wages,
machinery, books and stationery etc); arranged alphabetically
and indexed.
- 1 volume

- HP OS 375** Journal Ledger no.4
Undated
Journal Ledgers 1-16 summarise various Huntley & Palmers internal accounts (carriage and delivery, warehousing, wages, machinery, books and stationery etc); arranged alphabetically and indexed.
- 1 volume
- HP OS 376** Journal Ledger no.5
Undated
Journal Ledgers 1-16 summarise various Huntley & Palmers internal accounts (carriage and delivery, warehousing, wages, machinery, books and stationery etc); arranged alphabetically and indexed.
- 1 volume
- HP OS 377** Journal Ledger no.6
Undated
Journal Ledgers 1-16 summarise various Huntley & Palmers internal accounts (carriage and delivery, warehousing, wages, machinery, books and stationery etc); arranged alphabetically and indexed.
- 1 volume
- HP OS 378** Journal Ledger no.7
Undated
Journal Ledgers 1-16 summarise various Huntley & Palmers internal accounts (carriage and delivery, warehousing, wages, machinery, books and stationery etc); arranged alphabetically and indexed.
- 1 volume
- HP OS 379** Journal Ledger no.8
Undated
Journal Ledgers 1-16 summarise various Huntley & Palmers internal accounts (carriage and delivery, warehousing, wages, machinery, books and stationery etc); arranged alphabetically and indexed.
- 1 volume
- HP OS 380** Journal Ledger no.9
Undated
Journal Ledgers 1-16 summarise various Huntley & Palmers internal accounts (carriage and delivery, warehousing, wages,

machinery, books and stationery etc); arranged alphabetically and indexed.

1 volume

HP OS 381 Journal Ledger no.10
Undated
Journal Ledgers 1-16 summarise various Huntley & Palmers internal accounts (carriage and delivery, warehousing, wages, machinery, books and stationery etc); arranged alphabetically and indexed.

1 volume

HP OS 382 Journal Ledger no.11
Undated
Journal Ledgers 1-16 summarise various Huntley & Palmers internal accounts (carriage and delivery, warehousing, wages, machinery, books and stationery etc); arranged alphabetically and indexed.

1 volume

HP OS 383 Journal Ledger no.12
Undated
Journal Ledgers 1-16 summarise various Huntley & Palmers internal accounts (carriage and delivery, warehousing, wages, machinery, books and stationery etc); arranged alphabetically and indexed.

1 volume

HP OS 384 Journal Ledger no.13
Undated
Journal Ledgers 1-16 summarise various Huntley & Palmers internal accounts (carriage and delivery, warehousing, wages, machinery, books and stationery etc); arranged alphabetically and indexed.

1 volume

HP OS 385 Journal Ledger no.14
Undated
Journal Ledgers 1-16 summarise various Huntley & Palmers internal accounts (carriage and delivery, warehousing, wages, machinery, books and stationery etc); arranged alphabetically and indexed.

1 volume

- HP OS 386** Journal Ledger no.15
Undated
Journal Ledgers 1-16 summarise various Huntley & Palmers internal accounts (carriage and delivery, warehousing, wages, machinery, books and stationery etc); arranged alphabetically and indexed.
- 1 volume
- HP OS 387** Journal Ledger no.16
Undated
Journal Ledgers 1-16 summarise various Huntley & Palmers internal accounts (carriage and delivery, warehousing, wages, machinery, books and stationery etc); arranged alphabetically and indexed.
- 1 volume
- HP OS 388** Supplemental Journal Ledger no.1
Undated
- 1 volume
- HP OS 389** Supplemental Journal Ledger no.2
Undated
- 1 volume

Day Books

HP C/9

HP OS 679 Day Book Summary No.6
1897-1907

1 volume

Manufacturing and Production Records

HP D

This series contains records relating to packaging (HP D/1) and recipes and ingredients (HP D/2)

Manufacturing and production records date from 1821-c.1980.

Packaging

HP D/1

Examples of labels, wrappers and tins; artwork and designs for packaging; details of measurements, stamps and markings. Packaging records date from 1850-c.1980

HP OS 313 Album containing miscellaneous printing executed for Huntley & Palmers, including biscuit tin labels, stationery, notices, etc
c.1862-1867

1 volume

HP OS 278 Album containing miscellaneous printing executed for Huntley & Palmers: biscuit tin labels, Christmas and other fancy stickers, cake labels, stationery, notices, tickets, etc
1869-1876

1 volume

HP OS 519 Album of labels from tins of Huntley and Palmers biscuits
c.1880-85
Album contains a comprehensive collection of labels from 10lb tins of Huntley & Palmers biscuits (garter and buckle design), also includes four more modern labels of the same design. Fragmentary copy of The Reading Standard, 7 March 1908, loosely inserted.

HP OS 308 Stationery album no.1 containing specimens of Huntley & Palmers printed stationery (receipts, invoices, circular letters, delivery lists, notices etc.) **MISSING TJ MAY 2022**
1883-1897

1 volume

HP OS 309 Stationery album no.2 containing specimens of Huntley & Palmers printed stationery (receipts, invoices, circular letters, delivery lists, notices etc.)
1897-1911

1 volume

- HP 210** Letter from W Shaw to Walter Palmer regarding samples of paper packaging, 10 August 1889, with a copy of a letter written from Mr Crump of New Jersey to Mr W Shaw on 11 July 1888 1888-1889
- HP 33** Huntley & Palmers cake labels depicting women in costume c.1890
- 20 items
- HP OS 281** Album containing specimens of miscellaneous special printing executed for Huntley & Palmers: biscuit tin labels, Christmas and other fancy stickers, cake labels, notices, advertisements etc 1883-1889
- 1 volume
- HP OS 282** Album no.4 containing specimens of miscellaneous special printing executed for Huntley & Palmers: biscuit tin labels, Christmas and other fancy stickers, cake labels, notices, advertisements etc 1887-1880
- 1 volume
- HP OS 283** Album no.5 containing specimens of miscellaneous special printing executed for Huntley & Palmers: biscuit tin labels, Christmas and other fancy stickers, cake labels, notices, advertisements etc 1886-1890
- 1 volume
- HP OS 284** Album no.6 containing specimens of miscellaneous special printing executed for Huntley & Palmers: biscuit tin labels, Christmas and other fancy stickers, cake labels, notices, advertisements etc 1890-1893
- 1 volume
- HP OS 285** Album no.7 containing specimens of miscellaneous special printing executed for Huntley & Palmers: biscuit tin labels, Christmas and other fancy stickers, cake labels, notices, advertisements etc 1893-1896
- 1 volume

- HP OS 286** Album no.8 containing specimens of miscellaneous special printing executed for Huntley & Palmers: biscuit tin labels, Christmas and other fancy stickers, cake labels, notices, advertisements etc
1896-1897
- Unbound volume of loose pages
- 1 volume (unbound)
- HP OS 287** Album no.9 containing specimens of miscellaneous special printing executed for Huntley & Palmers: biscuit tin labels, Christmas and other fancy stickers, cake labels, notices, advertisements etc
1898-1900
mainly 10lb tin labels
Unbound volumes of loose pages
- 1 volume (unbound)
- HP OS 288** Album no.10 containing specimens of miscellaneous special printing executed for Huntley & Palmers: biscuit tin labels, Christmas and other fancy stickers, cake labels, notices, advertisements etc
1897-1900
Unbound volume only front board survived
- 1 volume (unbound)
- HP OS 289** Album no.11 containing specimens of miscellaneous special printing executed for Huntley & Palmers: biscuit tin labels, Christmas and other fancy stickers, cake labels, notices, advertisements etc
1900-1901
Pages 1-54; 57-136 of an unbound volume.
- 1 volume (unbound)
- HP OS 290** Album no.12 containing specimens of miscellaneous special printing executed for Huntley & Palmers: biscuit tin labels, Christmas and other fancy stickers, cake labels, notices, advertisements etc
1901-1903
- No binding or front and back boards
- 1 volume (Unbound)

- HP OS 291** Album no.13 containing specimens of miscellaneous special printing executed for Huntley & Palmers: biscuit tin labels, Christmas and other fancy stickers, cake labels, notices, advertisements etc
1903-1906
- No binding or front and back boards
- 1 volume (unbound)
- HP OS 292** Album no.14 containing specimens of miscellaneous special printing executed for Huntley & Palmers: biscuit tin labels, Christmas and other fancy stickers, cake labels, notices, advertisements etc
1906-1911
- 1 volume
- HP OS 293** Album no.15 containing specimens of miscellaneous special printing executed for Huntley & Palmers: biscuit tin labels, Christmas and other fancy stickers, cake labels, notices, advertisements etc
1911-1922
- 1 volume
- HP OS 294** Album no.16 containing specimens of miscellaneous special printing executed for Huntley & Palmers: biscuit tin labels, Christmas and other fancy stickers, cake labels, notices, advertisements etc
1922-1930
- 1 volume
- HP OS 295** Album no.17 containing specimens of miscellaneous special printing executed for Huntley & Palmers: biscuit tin labels, Christmas and other fancy stickers, cake labels, notices, advertisements etc
1930-1937
- 1 volume
- HP OS 296** Album no.18 containing specimens of miscellaneous special printing executed for Huntley & Palmers: biscuit tin labels, Christmas and other fancy stickers, cake labels, notices, advertisements etc
1938-1962
- 1 volume

- HP OS 310** Album no.1 of labels, printed by White and Pike Limited and by Robinson and Company for 10lb tins of biscuits (garter and buckle design) .
1900-1901

1 volume
- HP OS 311** Album no.2 of labels, printed by White and Pike Limited, Robinson and Company, Jenner and Company and Greenslade and Company for 10lb tins of Huntley & Palmers biscuits (largely garter and buckle design)
1902-1917

1 volume
- HP OS 312** Album no.3 of labels, printed by Jenner and Company and Greenslade and Company for 10lb tins of Huntley & Palmers biscuits.
1921-c.1960

1 volume
- HP OS 280/2** An example of a bag for Huntley & Palmer's Tribrek - Wartime Pack
1942

1 item
- HP 143/29** Shredded Wheat cardboard carton and advertising leaflet
c.1910

2 items
- HP 9** Notebook containing private memoranda on the packing and labelling of Huntley & Palmers biscuits
1911-1919

1 volume
- HP 64** Notebook containing details of stamps and marks used to code and date tins of Huntley & Palmers biscuits
1913-23

1 volume
- HP 995** Leather bound notebook containing details and measurements of various tins - Huntley Boorne and Stevens
1918-1921
1 volume

- HP 46** Loose-leaf album containing various paper wrappers for tins/boxes of Huntley & Palmers biscuits
c1920

1 volume
- HP 47** Loose-leaf album containing various paper wrappers for tins/boxes of Huntley & Palmers biscuits
c1920

1 volume
- HP 49** Loose-leaf album containing various paper wrappers for tins/boxes of Huntley & Palmers biscuits
c.1920

1 volume
- HP 50** Loose-leaf album containing various paper wrappers for tins/boxes of Huntley & Palmers biscuits
c.1920

1 volume
- HP 151** Loose-leaf album containing various paper wrappers for tins/boxes of Huntley & Palmers biscuits
c.1920

1 volume
- HP 177** Album containing a collection of 36 Huntley & Palmers biscuit labels
c.1935

1 volume
- HP 4** Album containing samples of Huntley & Palmers foil wrappings, no.5
1937

1 volume
- HP 8** Two albums containing samples of Huntley & Palmers foil wrappings nos.6 and 7, undated
c.1937

2 volumes

- HP 100** Sample cards
1933-1936
2 sample cards with 16 and 19 specimens of foil wrappings for Huntley & Palmers 1d chocolate biscuits, 1933; 4 sample cards with 19 specimens of foil wrappings for Huntley & Palmers 11/2d chocolate biscuits, 1936; 4 sample cards with 10 specimens of foil wrappings for Huntley & Palmers 2d chocolate varieties, 1935; 3 sample cards with 16 specimens of foil wrappings for Huntley & Palmers 2d chocolate biscuits, 1 for 1933 and 2 for 1936. (dates given as pencilled on covers, see also HP 61 and HP 4)
- HP 61** Sample card with 19 specimens of foil wrappings for Huntley & Palmers 1d. chocolate biscuits
1936
- HP 140** Quantity of coloured Huntley & Palmers 10lb tin labels, garter and buckle design, some stamped 1939
c.1939

c.184 labels
- HP OS 267** Album containing 48 labels for 'Drypack' cartons of Huntley & Palmers biscuits
c.1939

1 volume
- HP OS 280/3** Cartons for Huntley & Palmers 'Tribrek' - Wartime pack
c.1943

3 items
- HP 816/1** Jacob & Co's Cream Cracker packet wrapper (white and black design)
c.1940

1 item
- HP OS 275** Album containing proof designs for Huntley & Palmers advertising material, numbered 1-565
c.1946

1 volume
- HP OS 307** Printing Department Block Register, with specimens of all the original blocks (for biscuit packets, stationery, advertising material etc) held by Huntley & Palmers Buying Office 1954
1954

(includes a memorandum to that effect to S A Bartlett and C P Tong, signed E.M.J.D., dated 26 January 1954).

- HP 796** Box of Peek Freans labels for biscuit packets and Christmas puddings
c.1960s

1 box
- HP OS 298** Jacob's paper biscuit carton wrappers dated 1962

14 items
- HP 324** Envelope annotated 'Bits left over from Huntley & Palmers labels'.
Undated
Envelope with examples of leaflets and labels
- HP 335** Wrappers from Jacob's biscuits: Original Cream Crackers and Popular Assorted.
Undated

2 items
- HP 341** Photocopy of drawing of 7 young children possibly for a Huntley & Palmer tin or wrapper
Undated

1 item
- HP 752** Artwork for Jacob's Carousel biscuit tin
undated [c.1990]
Includes 8 colour photographs of a fairground carousel
- HP 754/1** Envelope containing labels for W & R Jacob & Co and Jacob & Co's products
Undated
Including lettering for Cream Crackers and Milk Chocolate and Plain Chocolate Digestives; label for Jacob & Co's Town-mixed Biscuits; (c.1910); transfer labels for W & R Jacob & Co's half pound boxes of Cream Crackers

1 envelope

- HP 762/4** Photocopies of photographs of biscuit tins, some Huntley & Palmers probably taken from an auction catalogue
Undated

1 item
- HP 762/5** Page torn from unidentified and undated periodical showing colour photograph of biscuit tin, parrots in a cage
Undated

1 item
- HP 866** Number of paper wrappers for Huntley & Palmers biscuit tins
Undated
- HP 899** Nabisco and unbranded packaging
Twentieth century
- HP 900** Examples of biscuit wrapper packaging, cake wrappers, labels and boxes
1980s-1990s
Includes: Huntley and Palmer shortbread; Cadbury brands; Alisa Fig Rolls; Hovis brands; Nabisco Tea Time; Haust Brands; Jamisco Brands; Waitrose own brands; VG Brands; Farmer's Wife Christmas Pudding; Tesco own brands; Spar own brands; Sainsbury's own brand; St Michael (Marks and Spencer) own brand; Co-Op own brands; Safeway own brands; Asda own brands; St Bernard brands; Boots own brand; Christie brands; VG Distributers Ltd

2 folders
- HP 901** Examples of Huntley & Palmers' biscuit wrappers, labels, biscuit and cake boxes
1960s-1990s
Includes: Tiffany wafers; Wafers - various flavours; Assorted sweet biscuits; snowballs; Fortt's Bath Oliver biscuits; Breakfast biscuits; Cornish Wafers; Jacob's Romany; Iced Gem; Cream Crackers; Sponge Fingers; Mint Creme biscuits; Milk Chocolate Assorted; Cheese Sandwich; Pastry Creams; shortbread; Fruit Puff; Bourbon; Assorted creams; Nice; Double Choc Chip and Nut Crumbles; Golden Crumbles; Romany Tempting Creams; Lemon Puff; Midnight Orange; Coconut Crumbles; Dutch Shortcake; Golden Tempting Creams; Finger Harrow wafers; Plum Pudding; Christmas Pudding; The Huntley & Palmer Priory - Oatflake, Sultana and Honey Biscuits; Affaires; Milk Chocolate Wafer; Milk and Honey biscuit; Milk Chocolate Wheatmeal;

Shortcake; Neapolitan; Digestive; Rich Tea; Finger Coffee; Semi-sweet assorted; Choc-o-Chip; Milk Arrowroot; Ginger finger; Thin Arrowroot; Ginger Nuts; Cheese Footballs/ Football Wafers; Butter Lace; Tango; Petit Beurre; Palma; Marie; Butter Shorties; Butter Osborne; Savoury Assorted Biscuits; Family Circle

2 folders

HP 902

Examples of Peak Freans' biscuit and cake wrappers, labels, and biscuit boxes

c.1980-c.1991

Brands include: Teatime Assorted biscuits; Mrs Peak's Christmas Pudding; Cheeselets; Twiglets; Country Bake cookies - various flavours; Savoury Snack assortments; Cornish Wafers; Nice biscuits; Shortcake biscuits; Snack Cookies - various flavours; Crunch Cream biscuits - various flavours; Neapolitan wafer creams; Cream Crackers; Thrifties Lincoln biscuits; Bourbon biscuits; Custard Creams; Jamboree Mallows; Coconut Mallows; Digestive; Iced Gems; Rich Tea; Cocktail Assorted Biscuits; Pizzalets; cardboard pub snack holder for Cheeselets; Mallows - various flavours; Crackers for Snackers; box for display and sale for Digestive biscuit minipacks

2 folders

HP 903

Examples of Jacob's biscuit boxes and bags, wrappers and labels

c.1970s-c.1990s

Packaging for brands across various markets including: Iced Gems; Burlington, Currant Crisp, Belgravia, Hampstead, Westminster and Richmond biscuits; Mallows - various flavours; Wings; Cheeselets; Barmouth biscuits; Toffs; Lemon Puffs; Chocolate Chip Cookies; Chocolate Portraits; Twiglets; Wafer Crackers; Liga Rusks; Swirls - various flavours; Club biscuits - various flavours; Chocala; Biscuits for Cheese assortment; Wafer biscuits; Nice; Gingerellas; Hovis (Nabisco and Jacob's); Digestive; Armada Water biscuits; Zing; half-coated Wheatmeal; Caramel Wheaten; Jamborees - various flavours; Garibaldi; Custard Creams; Teatime biscuits; Ritz bitz; Table crackers; Cream Crackers; Danger Fish; Trio; Fig Rolls; Happy Faces; Water biscuits; Cornish Wafer; Farmhouse; Brown Wheat, Choice Grain Crackers; Plain Chocolate Digestive; Dutch Crispbakes; Piquant; Crumbles - various flavours; Ritz Cheese Sandwich; Midnight creams; Romany Creams; Fruit Slice; Fruit bar; Bourbon; Farm crackers; Casino wafers - various flavours

1 box

- HP OS 302** Number of pieces of original artwork for biscuit tins and some printed designs showing colour separations.
c.1930s
Includes printed tin sheet for Family Circle biscuits, and a Fruit tin c.1930 and Peacock tin c.1934 with design and lithography by RR Fennell
some in poor condition
- HP OS 303** Number of pieces of original artwork for biscuit tins and some printed designs showing colour separations
Twentieth century
- HP OS 1005** Number of pieces of original artwork for biscuit tins and some printed designs showing colour separations.
Undated
Also includes some enlarged photographs of the Huntley & Palmers factory
- HP 187/2** Black and white photocopy of a rectangular Huntley & Palmers biscuit tin with a crest on the lid
undated

2 copies
- HP 187/4** Typed list of post tins produced by Huntley and Palmer includes tin name and date of production
c.1981

1 item
- HP 800/4** Peek Frean & Co. Ltd biscuit label and wrappings
c.1903 - c.1937
Includes: Coloured wrapping for 'Princess Assortment' biscuits featuring pictures of HRH Princess Elizabeth and HRH Princess Margaret. a 10lb tin label for Chocolate Currant Puff
1 folder (2 items)
- HP OS 1004** Quantity of boards pasted up with black and white artwork for Huntley & Palmers, Peek Freans and Jacob's biscuits
c.1980
- HP OS 280/4** Folder of Huntley and Palmer biscuit tin labels
c.1930-1955
Brands include: Ginger Nuts; German Wine Biscuits (Presburger Zwieback); Wheaten Malt; Christmas Biscuits; Salad Sticks; Empire Cake; Superior Biscuits; Wheat Sticks for Cocktails and Savouries; Marie Biscuits Fancy Assortment; Gem; Holiday Assorted; Breakfast Biscuits; Christmas Creams; Water Biscuits; and a varnished Biscuit tin label
56 items

- HP 323** Index, to a volume containing examples of printed stationery, labels, leaflets etc.
c.1941
[The volume that the index relates to has not been identified]
- 1 envelope
- HP OS 280/6** Folder of Huntley & Palmer's Wrappers and Packages
Late 1800s to mid 1900s
Brands include: Empire Assorted Biscuits; Superior Reading Biscuits; Crissini Biscuits; Boudoir Biscuits; Jubilee Assortment; Welcome Assortment; Salad Sticks; Wheaten Malt; Horlick Biscuits; Cream Crackers; Mixed Fruit Cake
- 34 items

Recipes and Ingredients

HP D/2

Includes recipe books and lists of ingredients; papers and correspondence relating to baking and biscuit manufacture. Records cover the year's 1821-c.1945.

- HP 143/25** Collection of miscellaneous recipes for biscuits etc on loose sheets
c.1873-1897

1 envelope
- HP 143/2** Letter from Richard Bastin, Stoke Newington to George Palmer enclosing particulars of the manufacture of yeast in Holland, 3 September 1872
3rd September 1872

1 item
- HP 143/15** Receipt of the purchase by Huntley & Palmers from Frederick Castle of the recipe for making Mitchell Tunbridge Wells Water Biscuits for £20
7 December 1877 - 17 December 1877

2 items
- HP 211** Papers relating to machinery and biscuit manufacture
1877-1894
Specification of William Frederick Meredith for machines for making pound and other cakes, patent no. 4025, 1877; Leaflet advertising British Brehmer 'Universal' wire stitching machines; 8 leaflets advertising the different machines made by J Henry Mitchell of Philadelphia, USA; 7 photographs of biscuit and cake making machinery; 10 letters from the company J Henry Mitchell to Huntley & Palmers regarding the supply of baking equipment, 1893-1894; Letter from Alfred Palmer to 'Gentlemen' regarding Mr Mitchell, 14 August 1894; Open letter from J Henry Mitchell to the biscuit manufacturers of Great Britain and Ireland
- HP 143/19** Letter from W J Shaw, De La Rue and Company, London to Walter Palmer, dated 5 January 1888, enclosing a copy of a letter from Charles Southwell of Castell and Brown, dated 28th November 1881, concerning problems with gelatine
28 November 1881; 5 January 1888

2 items

- HP 221** Book containing content lists for the various biscuit tins
1884-1889
Lists the type of biscuit and quantity put in tins in different years

1 item
- HP 143/16** Letter from George Palmer to Walter Palmer, dated 31 March
1891, enclosing a letter from W Martin Wood of London with
details of a biscuit-making machine, dated 28 March 1891
28 March 1891-31 March 1891
Includes a flyer for a publication entitled, 'Things of India' made
Plain'

1 envelope (3 items)
- HP 143/23** Letters from W Martin Wood, London to Huntley & Palmers
concerning a patented biscuit-making machine, dated 4 and 23
April 1891; and a copy of the relevant patent specification
(no.12,549: Improvements in Lozenge-making machines, 1870);
April 1891

3 items
- HP 143/7** Letter from Alfred Ashby, Reading to Walter Palmer concerning
an analysis of colouring matter used in biscuits
20 May 1891

1 item
- HP 143/26** Letter from R S Wiles, Reading to Walter Palmer, concerning
funding to test his apparatus for use on the Railways for
signalling trains
24 May 1892

1 letter
- HP 143/14** Letters from Alfred J Shilton, Chemist of the Science Institute,
Reading to Walter Palmer, and a memorandum from Alfred
Palmer to Walter Palmer, concerning the invention of a new
electro-plating process
August-October 1891

1 folder (6 items)
- HP 143/17** Letters from C R Bonne, Patent Agent, London to Walter Palmer
concerning instruction in a secret biscuit-making process, and
problems over payment,
April 1893-January 1894
1 folder (7 items)

- HP 143/8** Letter from Alfred Ashby, Reading to Walter Palmer enclosing a report of an analysis of two samples of broken biscuits Foods
19 July 1894
- 1 item
- HP 143/9** Letters and notes from Ralph Moore regarding experiments with the making of Christie's Soda Biscuits and trials of Yeast
7 March 1895-21 March 1895
Includes a letter and notes on Yeast trials from Ralph Moore, dated 7 March 1895; a letter from Ralph Moore of Huntley & Palmers to Walter Palmer concerning Christie's biscuits, and wishing him a safe voyage to America, 21 March 1895; notes on experiments in making Christie's Soda Biscuits and a memorandum to Walter Palmer from W Christie, with information and recipe for making Christie's Soda Biscuits
- 1 folder (6 items)
- HP 143/10** Letters from Edward Valpy, New York to Huntley and Palmers
21 July 1893 - 17 April 1895
Concerning various matters including interesting biscuits on the Canadian market and patent biscuit cutter
- 1 envelope (3 items)
- HP 143/18** Letter from Charles Russell [?] of the American Biscuit and Manufacturing Company, New York to Walter Palmer introducing J C Butler (selling vanilla crystals)
18 May 1895
- 1 item
- HP 143/11** Various papers belonging to Walter Palmer (?) regarding the cost of production of various products
1892-1895
Costs are broken down mainly for the production of Breakfast Biscuits and in some of the notes, employees who worked during the night are named.
- 1 envelope
- HP 143/27** Miscellaneous letters and papers mainly connected with (Sir) Walter Palmer: 8 small pocket notebooks containing rough pencil jottings and recipes;
c.1863-1871
- 8 items

- HP 143/4** Unsigned memorandum on Huntley & Palmers writing paper to Walter Palmer, concerning milk supplies
6th May 1898

1 item
- HP 143/13** Letter from W Christie, Toronto to Walter Palmer advising him of the despatch of a sample of biscuits
3 June 1898

1 item
- HP 143/24** Letter from E W Kohn, Paris to Walter Palmer asking for certificate of approval from Huntley & Palmers in connection with a milk process, (with a draft reply from W Palmer on the back)
13 September 1898

1 item
- HP 143/22** Letter from Emsley Lea, London to Walter Palmer concerning flour blending processes
9 February 1900

1 item
- HP 22** Two letters from W J Bush and Company Limited, London, to Huntley & Palmers concerning raspberry extracts, 8 Oct and 30 Oct 1908
8 October -30 October 1908
- HP OS 618** Particulars of army biscuits supplied to the War Office August August 1914
With loose army biscuit recipes
- HP 952** Comparisons of Ingredients Cumulative
1925-1926
- HP 889/3** Typewritten sheets of ingredients and production statistics
c.1974-c.1980
Includes a sheet entitled, 'Ingredients used at the Factory' produced by the Public Relations Office of Associated Biscuits Limited, November 1974; A sheet detailing 'Interesting Ingredients' and the products that they are used in and the country of origin, undated; A file note about statistics of biscuit eaters and the history of the Bath Biscuit, 20 February 1980

1 envelope

- HP OS 636** Early, undated, recipe book with note in dated 1821.
Undated, 1821

1 volume
- HP 204** Small soft backed notebook containing handwritten recipes
c.1840-1843
Recipes for biscuits, cakes, icing, jams and marmalades

1 item
- HP 242** Recipe book
c.1855-1860
3 leaves of rough notes and figures relating to the business
c.1855-60

1 volume
- HP 212** Recipe book
1862

1 volume
- HP 213** Recipe book
1865

1 volume
- HP 214** Recipe book
1869

1 volume
- HP 215** Recipe book
1870

1 volume
- HP OS 615** Recipes
c1875
- HP 182** Notebook kept by Walter Palmer containing recipes for biscuits
and cakes, marked 'Paris, February 1878'.
Feb 1878

1 volume

- HP 216** Recipe book
c.1878

1 volume
- HP 217** Recipe book
1878

1 volume
- HP 218** Recipe book: Walter Palmer
1878

1 volume
- HP OS 638** Recipes
1878

1 volume
- HP 219** Recipe book
c. 1880

1 volume
- HP 220** Recipe book: cakes
1881

1 volume
- HP 222** Recipe book
1884
1 volume
- HP 223** Recipe book: R R Moore
1884

1 volume
- HP 224** Recipe book inscribed 'Biscuit and Cake Receipts W. Howard
Palmer'
24 March 1885

1 volume
- HP 158** Notebook containing lists of mixing proportions of ingredients for
Huntley & Palmers biscuits
c.1885

1 volume

- HP 225** Recipe book: W H Palmer
1885

1 volume
- HP OS 614** Decorated tins mixtures
c.1885
- HP 226** Recipe book: cheap kinds
1886

1 volume
- HP OS 498** J.R. Moore Receipts
1886
recipes
- HP OS 497** J.R. Moore Receipts: Recipes arranged in alphabetical order
1888
- HP OS 634** Recipe book
1886

1 volume
- HP 245** Collection of loose recipe sheets and small notebook of Bride
Cake
Apr 1890
includes prices April 1890
- HP 227** Recipe book: Albert J. Palmer
1892

1 volume
- HP OS 635** Huntley & Palmers Receipts
1893

1 volume
- HP OS 637** Recipes
1893

1 volume

- HP 228** Recipe book: sugar wafers
1893

1 volume
- HP 229** Recipe book: sugar wafers
1893

1 volume
- HP 230** Recipe book: mixing rooms
1894

1 volume
- HP OS 617** Recipe book, with letters
c.1896

1 volume
- HP 231** Recipe book: chocolate
1915

1 volume
- HP 232** Recipe book: fillings
1916

1 volume
- HP 233** Recipe book: Rusk Factory
1918

1 volume
- HP 234/1-9** Wartime recipe books
1914-1919

9 volumes
- HP OS 669** Recipe book
c.1925-1935

1 volume
- HP OS 670** Recipe book
c.1930s

1 volume

- HP OS 668** File of experimental recipes
c.1945

1 file
- HP 235** Recipe book: soft cover notebook
Undated

1 volume
- HP OS 613** Icing recipes
Undated
- HP 236/1-9** Sugar wafer recipe books
Undated

9 volumes
- HP 237** Recipe book
Undated

1 volume
- HP 238** Recipe book
Undated

1 volume
- HP 239** Recipe book
Undated

1 volume
- HP 240** Recipe book
Undated

1 volume
- HP 241** Recipe book
Undated

1 volume
- HP 243** Recipe book
Undated

1 volume

- HP 244** Recipe book
Undated

1 volume
- HP OS 619** Recipes no.1, A-D 1.
Undated

1 volume
- HP OS 620** Recipes no.2, E-M 2.
Undated

1 volume
- HP OS 621** Recipes no.3, N-S 3.
Undated

1 volume
- HP OS 622** Recipes no.4, T-Z 4.
Undated

1 volume
- HP OS 623** Recipes no.1, A-F Old Book 5.
Undated

1 volume
- HP OS 624** Recipes no.2, G-Q Old Book 6.
Undated

1 volume
- HP OS 625** Recipes no.3, R-Z Old Book 7.
Undated

1 volume
- HP OS 626** Recipes A-K 8.
Undated

1 volume
- HP OS 627** Recipes L-Z 9.
Undated

1 volume

- HP OS 628** Index to recipe books 10.
Undated

1 volume
- HP OS 629** Mixed varieties 11.
Undated

1 volume
- HP OS 630** Recipes 1888- 12.
c.1888

1 volume
- HP OS 631** Cakes 13.
Undated

1 volume
- HP OS 632** Cakes 14.
Undated

1 volume
- HP OS 633** Livre de Recettes.
Undated

1 volume
- HP 889/6** Typed sheet showing the workflow in the 'Typical control procedure for a single processed biscuit', produced by Associated Biscuits Ltd Quality Control
Undated

1 item (3 copies)
- HP 898/5** Letters sent by the public to Huntley & Palmers containing recipes.
[1853?] - 1940
Letter dated 7 October 1940 with details of a 'Rational Biscuit recipe' to help with sugar rationing Recipes for Seed Cake and [Plum?] Cake

1 envelope (3 items)
- HP 898/9** Document detailing tins of pre-war samples
29 April 1966
The list details brands and dates
1 envelope (1 item)

Marketing Records

HP E

This series contains price lists and catalogues (HP E/1); advertising material (HP E/2); calendars (HP E/3); scrapbooks and cuttings (HP E/4); company/corporate publications (HP E/5); corporate logos (HP E/6); Advertising films (HP E/7).

Marketing records date from 1837- 1995.

Price Lists and Catalogues

HP E/1

Records cover the year's c.1857-1995

- HP OS 116** Large illustrated colour catalogues of Huntley & Palmers biscuits
c 1857
One labelled 'early price-list: pre 1857', both distinguished by an
apostrophe: Huntley & Palmer's.
- 2 copies
- HP OS 304** Album containing a comprehensive collection of price lists
issued by Huntley & Palmers
1858-1880
Some lists fragmentary
- 1 volume
- HP OS 305** Album containing a comprehensive collection of price lists
issued by Huntley & Palmers
1880-1907
Some lists fragmentary
- 1 volume
- HP OS 306** Album containing a comprehensive collection of price lists
issued by Huntley & Palmers
1907-1942
- 1 volume
- HP OS 276** Extensive collection of loose price lists for Huntley & Palmers
biscuits, for Home and Export markets, in various languages
Jul 1867-Apr 1940
- 1 box

HP OS 276/1 Folder of Huntley & Palmers' Price Lists for the Belgian Market
1878-1925

Very fragile, torn and dirty with annotations

43 items

HP OS 276/2 Folder of Huntley & Palmers' Danish Price Lists
1937

1 item

HP OS 276/3 Folder of Huntley & Palmers' Dutch Price Lists
1877-1925

65 items

HP OS 276/4 Folder of Huntley & Palmers' English Language Export Price
Lists
1887-1940

Includes price lists labelled Irish Free State; Norway, Sweden &
Denmark; English Export; English Continental

128 items

HP OS 276/5 Folder of Huntley & Palmers' English Language Home Price
Lists
1867-1939
150 items

HP OS 276/6 Folder of Huntley & Palmers' English Language Price Lists for
North America
1908-1925

30 items

HP OS 276/7 Folder of Huntley & Palmers' French Price Lists
1877-1925

Includes French Home, Export and Continental lists

190 items

HP OS 276/8 Folder of Huntley & Palmers' German Price Lists
1893

2 items

- HP OS 276/9** Folder of Huntley & Palmers' Italian Price Lists
1887-1924

8 items
- HP OS 276/10** Folder of Huntley & Palmers' Trade Circulars
1900-1939
Includes letters from Huntley & Palmers' alerting buyers of changes

6 items
- HP OS 276/11** Folder of Huntley & Palmers' Spanish and Portuguese Price Lists
1922-1924

7 items
- HP OS 276/12** Folder of Huntley & Palmers' Price Lists - Unknown Language
1909
[Potentially Scandinavian language]

1 item
- HP 32** Price lists (folded card) of Huntley & Palmers biscuits and cakes
c.1876 and 1880

2 items
- HP OS 31** Large illustrated colour catalogue of Huntley & Palmers biscuits
c.1880

1 item
- HP 147** Illustrated colour catalogue of Huntley & Palmers biscuits
c.1880
one inscribed 'Messrs A W Hall and Sons, Lincoln'.

2 copies
- HP 148** Illustrated colour catalogue of Huntley & Palmers biscuits
c.1885

2 copies
- HP OS 279** Wooden board with a comprehensive collection of Huntley & Palmers price lists attached
1887-1922
Fragile requires conservation treatment

- HP 169** Part of a disbound Huntley & Palmers catalogue, coloured illustrations of biscuits only have survived
c.1890

1 item
- HP 55** Illustrated colour catalogue of Huntley & Palmers biscuits
c.1885

2 copies
- HP 198** Photocopies of Huntley & Palmers illustrated price lists with catalogues, various dates
1887-1940
Price lists dating from 1887-1940; catalogues dating from 1935-1940
- HP 195** Huntley & Palmers price lists illustrated in colour for 'Decorated Biscuit Tins' and Christmas cakes
1890-1927, 1939
- HP 145** Handwritten price lists of Huntley & Palmers Christmas tins
1892 and 1893

2 items
- HP 196** Photocopies of Huntley & Palmers illustrated price lists
1895-c1960
- HP 777** Two small Huntley & Palmers illustrated colour catalogues
undated [c.1900]

2 items
- HP 778** Huntley & Palmers Christmas price lists in various languages, not illustrated
1897-1901
Canada and United States of America, 1897; French, 1897; Italian, 1897; Dutch, 1899; French, 1899; Italian, 1899; Canada and United States of America, 1900; Dutch, 1900; French, 1900; German, 1900; Italian, 1900; Canada and the United States of America, 1901; Dutch, 1901; German, 1901; Italian, 1901;
- HP 795** Price lists
1901-1912
Price lists, illustrated in colour, for Huntley & Palmers Decorated Biscuit Tins for 1901, 1 German list and 2 for Canada and the United States of America; Export price list, illustrated in colour,

for Huntley & Palmers Biscuits and Cakes, Christmas 1903; Home price list, illustrated in colour, for Huntley & Palmers Biscuits and Cakes, Christmas 1903; Price list, illustrated in colour, for Huntley & Palmers Biscuits and Cakes, Christmas 1904, for USA; Price list, illustrated in colour, for Huntley & Palmers Decorated Biscuit Tins for 1909, in French; Price lists, illustrated in colour, for Huntley & Palmers Christmas Tins for 1908, 3 for Canada, 3 for Great Britain and 3 in Spanish; Price lists, illustrated in colour, for Huntley & Palmers Christmas Tins for 1909, 2 in Portuguese and 3 in Spanish; Price lists, illustrated in colour, for Huntley & Palmers Christmas Tins for 1910, 2 for Canada, 3 for Great Britain, 2 in Portuguese and 3 in Spanish; Price lists, illustrated in colour, for Huntley & Palmers Christmas Tins for 1911, 3 for Canada, 3 for Great Britain and 3 in Portuguese; Price lists, illustrated in colour, for Huntley & Palmers Christmas Tins for 1912, 3 for Great Britain.

- HP 35** Illustrated colour catalogues of Huntley & Palmers biscuits c1900
One is annotated 'E P Sharp's copy'
One of these catalogues is in poor condition
- 2 copies
- HP 166** Illustrated colour catalogue of Huntley & Palmers biscuits. 1901
6 similar catalogues, 5 bound, 2 in paper covers, possibly slightly later; one with the date October 1901 written in
- 7 copies
- HP 62** Small illustrated colour catalogue of Huntley & Palmers biscuits c.1904
- 1 item
- HP 170** Illustrated colour catalogue of Huntley & Palmers biscuits. c.1905
Contents identical but with various covers c.1905. One marked as N M Stewart's copy
- 7 copies
- HP 43** Illustrated colour catalogue of Huntley & Palmers biscuits c1910
- 1 item

- HP 60** Illustrated colour catalogues of Huntley & Palmers biscuits
c.1910

2 copies
- HP 120** Blank book with comprehensive price lists of Huntley & Palmers
biscuits pasted in,
Oct-10

1 item
- HP 168** Illustrated colour catalogues of Huntley & Palmers biscuits and
cakes
1910s-1930s
Illustrated colour catalogue of Huntley & Palmers biscuits and
cakes c.1930. 2 copies, one with crude overprinting of 'German'
rusks with 'British' , the other copy has British printed directly.
Both undated but most likely early 1930s. Illustrated colour
catalogue of Huntley & Palmers biscuits, not depicting all
varieties, wartime issue c.1915. 4 copies. Illustrated colour
catalogue of Huntley & Palmers biscuits, c1920, French and
Spanish languages included. 2 copies.
- HP 48** Illustrated colour catalogue of Huntley & Palmers biscuits
c.1915

3 copies
- HP 53** Illustrated colour catalogues advertising Huntley & Palmers
biscuits and tins
c.1915
Two copies of a illustrated catalogue containing illustrations of
special tins, decorated tins and cakes in 3 languages (English,
Spanish and French); Two copies of a illustrated catalogue, (one
containing a typed insert dated 1 October 1915), which includes
a colour drawing of the biscuit factory in Reading, a list of the
biscuits produced, the information in the catalogue is repeated in
English, French, German and Spanish.

4 items
- HP 63** Illustrated colour catalogue of Huntley & Palmers biscuits
c.1915

1 item
- HP 59** Illustrated colour catalogue of Huntley & Palmers biscuits.
October 1923

5 copies

- HP 13** Illustrated colour catalogues of Huntley & Palmers biscuits prepared for the British Empire Exhibition, 1924

2 copies.
- HP 79** Illustrated colour catalogue of Huntley & Palmers biscuits, prepared for the British Empire Exhibition 1924
1 item
- HP 68** Small illustrated colour catalogue of Huntley & Palmers biscuits 1928
1 item
- HP 101/4** Illustrated monochrome catalogue of Huntley & Palmers biscuits, in German.
c.1929
one dated 8 November 1929 (date stamp on cover)
4 copies
- HP 54** Illustrated catalogue of Huntley & Palmers cakes and biscuits
c.1930

1 item
- HP 101/1** Lists of approximate retail prices of Huntley & Palmers biscuits - pocket size
c.1930

3 items
- HP 101/2** Small illustrated colour catalogue of Huntley & Palmers biscuits and cakes
c.1930

2 copies
- HP 101/3** Illustrated monochrome catalogue of Huntley & Palmers wedding cakes
c.1930

3 copies
- HP 104** Illustrated catalogue of Huntley & Palmers biscuits and cakes
c.1930
3 stamped 'cancelled: see our current price list' throughout.

5 copies

- HP 184** New Kinds a list of brands and prices
1934-36

1 item
- HP 34** Illustrated colour catalogue of Huntley & Palmers biscuits and
cakes
c.1935

1 item
- HP 74** Illustrated colour catalogue of Huntley & Palmers biscuits and
cakes
1935
one marked as M C A Body's copy

10 copies
- HP 178** Illustrated colour catalogue of Huntley & Palmers biscuits and
cakes
c.1935

10 copies
- HP 153** Comprehensive price list of Huntley & Palmers biscuits
May 1935-Aug 1938

1 item
- HP 246** Huntley & Palmers price list of Christmas goods for USA and
Export price lists
1938-1940, 1942
USA price lists date from July 1938, July 1939, July 1940;
Huntley & Palmers Export Price List, January 1942, with
conversion tables for various countries.
- HP 6** Printed list of packs of Huntley & Palmers biscuits available for
home trade
August 1939
M S T Jordan's copy, annotated

1 item
- HP 7** Printed list of packs of Huntley & Palmers biscuits available for
home trade
August 1939

1 item

- HP 82** Notebook entitled, 'Packs Available for Home Trade'
August 1939
List issued for use of Huntley & Palmers staff only

2 copies
- HP OS 646** Huntley and Palmers illustrated catalogue, black and white
c.1940

1 item
- HP OS 647** Huntley and Palmers illustrated catalogue, black and white
c.1940

1 item
- HP 197** Huntley & Palmers Home and Export price lists, various dates
December 1941-1982
Christmas 1941, 1965-67, 1970, 1971, 1973, 1976, 1980-82 and
a paste-up of a 1962 catalogue.
- HP 769** Huntley & Palmers Export Price List, Argentina
April 1940
- HP 770** Huntley & Palmers Export Price List, Canada,
April 1940- December 1941
April 1940, March 1941 and Christmas List 1941.
- HP 771** Huntley & Palmers Export Price List,
1941
English Continental 'NR', March 1941 and Christmas List 1941
- HP 772** Huntley & Palmers Export Price List
November 1940-December 1941
November 1940, March 1941 and Christmas List 1941
- HP 773** Huntley & Palmers Export Price List
April 1940-March 1941
April 1940 and March 1941.
- HP 774** Huntley & Palmers Export Price List
April 1940-March 1941
April 1940 and March 1941

- HP 775** Huntley & Palmers Export Price List
April 1940
- HP 776** Huntley & Palmers Export Price List, USA
October 1940
- HP 106** Illustrated colour catalogues
1948-1950
Illustrated colour catalogue of Huntley & Palmers biscuits and
cakes c.1950. 12 copies, 1 marked as J D Gales' copy;
Illustrated catalogue of Huntley & Palmers biscuits marked
'overseas- 1948'. 4 copies.
- HP 781** Huntley & Palmers coloured catalogues
c.1925-1990

1 box
- HP 781/1** Folder of Huntley & Palmers' Christmas Biscuits & Cakes
Catalogues
1925-1938
Includes Home and Overseas catalogues

16 items
- HP 781/2** Folder of Huntley & Palmers'
Presentation/Special/Decorated/Gift Tins
1927-1990

18 items
- HP 781/3** Folder of Huntley & Palmers' Gift Tins for Christmas
1955-1975

21 items
- HP 781/4** Folder of Huntley & Palmers' Export Lists/Catalogues
1962-1985
Includes export price lists, illustrated export lists, export
catalogues, export packet ranges and export gift tins

23 items
- HP 781/5** Envelope of Huntley & Palmers' Home Price Lists
1968

2 copies

- HP 781/6** Huntley & Palmers' Biscuit Catalogue
c.1968
Bound and indexed catalogue

1 item
- HP 123** Illustrated catalogue, in Chinese, of Huntley & Palmers biscuits,
undated

2 copies.
- HP 317** Biscuits and Cakes catalogue
Undated

1 item
- HP 809** Photocopies of Peek, Frean & Co. price lists and catalogues
1886, 1890
Photocopy of Peek, Frean & Co. price lists for 1886; Photocopy
of Peek, Frean & Co. catalogue of their enamelled biscuit tins
and price list c.1890

2 items
- HP 800/1** Peek Frean & Co Price Lists
December 1893-c.1937
Includes: Italian price lists, December 1893; September 1902
Continental Price Lists in French, September 1898, September
[1900] Continental price list (booklet), October 1913 Price Lists
for Meltis Chocolates, January 1916, April 1921 A damaged
price list in French, featuring coloured images of biscuit boxes,
c.1937

1 folder (8 items)
- HP 803** Peek Freans & Co Ltd catalogues
c.1910-1958
Colour illustrated - dated c.1910, March 1924, Christmas 1926,
Christmas 1938; part of Biscuits and Cakes Xmas Season 1938,
and 1940; for the Brussels Universal and International Exhibition
in 1958.
- HP 805** Photocopies of Peek Freans Biscuits export catalogues
Undated [1911, 1940]
Photocopy of Peek Freans Biscuits catalogue, undated but
c.1911. Photocopy of Peek Freans Biscuits catalogue, undated
but c.1940

- HP 800/6** Peek Freans & Co. Ltd small coloured catalogue of Christmas Specialities
1913

1 item
- HP 807/1** Small printed book entitled 'Peek Freans Biscuits' Home list
November 1920

1 item
- HP 797** Peek Freans export price lists
1930-1939
In Danish, French, Italian and English. Some lists have colour illustrated inserts. Also Meltis price lists 1930-1932
- HP 807/3** Sheet from a Peek Freans catalogue (colour photocopy)
1938

1 item
- HP 810** Peek Freans price lists
1956-1958
some illustrated
- HP 811** Peek Freans price lists
1959-1960
some illustrated
- HP 812** Peek Freans price lists
1961-1963
some illustrated
- HP 813** Peek Freans price lists and illustrated catalogues
1966-c1980
- HP OS 261** Price lists from rival firms
1900s
James Brownlie and Son, Barrhead, 1901; Robert McDowell & Sons, Edinburgh, 1909; Marsh & Co., Limited, Belfast, 1909; R. Middlemass & Son, Limited, Edinburgh and London, 7 price lists from 1904 to 1909.
- HP 257** Price lists for various companies
1900-1909
Robert McDowell & Sons, c.1900; Atkinson's 1902 (2); Eustace Miles Restaurant 1908; Lyons, Christmas 1908; Mitchell & Mail Christmas 1908; George Hill 1909; Invoice from Lefevre-Utile to Fortnum & Mason 1908

- HP 256** Thos. Powell, Son & Co. (Preston) price lists
1905 and 1907
- HP 191** CWS price lists
1908-1915
- HP 192** Samuel Gilchrist price lists
1908-1914
- HP 199** A G Kidd price lists
1911-1915
- HP 255** Meredith & Drew (London) price lists
1915 and 1974
- HP 804** Meltis catalogues and price lists for their Chocolates and
Confectionary
1938, c.1950-1972
Colour illustrated catalogues. Includes one double page spread
of part of catalogue for Christmas 1938.
- HP 189** Carr's price lists
1964-1968
- HP 190** Crawford's price lists
1952, 1965, 1966, 1974
- HP 749** Jacob's catalogues and price lists
1926-1939, 1958
Jacob's, Dublin, catalogue illustrated in colour, Christmas 1926;
Jacob's, Dublin, catalogue illustrated in colour, Christmas 1930;
Jacob's, Dublin, export list, Summer 1937; Jacob's, Dublin,
catalogue illustrated in colour, Christmas 1939; Jacob's, Dublin,
price list, May 1939; Jacob's, Dublin, price list illustrated in
colour, 1939; 'Jacob's Biscuits in Penny, Twopenny,
Threepenny and Sixpenny packets', wholesale price list, 1939;
Jacob's, Dublin, catalogue illustrated in colour, 1931, 2 copies;
Jacob's, Ireland, two very similar illustrated booklets describing
the firm and its production in Dublin, one dated 1958, the other
undated. The undated version mentions the use of peat as fuel
for the ovens; 'Jacob's Biscuits in Packets', wholesale price lists,

2 similar copies, undated.

- HP 817** Colour photocopies of sheets from Jacob's catalogues
c.1926.
- HP 747** Jacob's price lists and catalogues
1960-1979
also includes some undated ones, one paste-up, one in French
and one in Japanese
- HP 758/6** Photocopies of the United Biscuits Southern/Midland regions
price list and W & R Jacob & Co (Liverpool) Home Trade Price
List
1968
includes a Nabisco Brands colour leaflet advertising delivery of
all flavours of Club biscuits in January 1984 and product info
sheet for Jacob's Farmhouse
- 4 items
- HP 844** Brochure advertising introduction of Jacob's Arabic packs of
biscuits
1979
- 1 item
- HP 864** Jacob's price lists
1989-1994
- HP 865** Number of Jacob's price lists
c.1980-1995
Includes other advertising material
- HP 814** Jacob's colour illustrated catalogues
1990-1995
- HP 750** Number of Jacob's coloured catalogues
Undated [mainly 20th century]
- HP 193** Gray Dunn price lists .
1965-1966

- HP 200** MacFarlane Lang & Co. Ltd. price lists
1963, 1965-1967
- HP OS 299** Quantity of McVitie & Price price lists
1890-1915
- HP 254** McVitie & Price price lists
1962, 1965, 1966, 1967, 1974
- HP 760** Associated Biscuits Limited catalogues
1969-1982
- HP 847** Associated Biscuits Limited export price lists
1969-1973
Includes lists of Huntley & Palmers, Jacob's and Peek Freans.
- HP 861** Associated Biscuits Limited brochures for retailers
c1970-1971
Associated Biscuits Limited loose leaf brochure for retailers
'Merchandising biscuits - what is your problem?', c.1970;
Associated Biscuits Limited brochure for retailers 'The Biscuit
Market in Grocers', 1971.

2 items
- HP 924** Associated Biscuits Limited file containing photographs and
product details of biscuits, possibly used by salesmen
c.1970

1 item
- HP 925** Associated Biscuits Limited file containing photographs and
product details of biscuits, possibly used by salesmen
c.1972

1 item
- HP 926** Associated Biscuits Limited file containing photographs and
product details of biscuits, possibly used by salesmen
c.1974

1 item

- HP 863** Associated Biscuits Limited price lists for export, cash and carry, caterers
1974-1984
- HP 852** Associated Biscuits Limited Christmas Campaign
1974
- HP 853** Associated Biscuits Limited brochure announcing launch of 'Favourites' campaign
c1980
- HP 850** Associated Biscuits Limited Christmas Confectionary
1980
Colour brochure

2 copies
- HP 851** Associated Biscuits Limited Christmas Fare
1979, 1981
1979 and 1981 colour brochures

2 items
- HP 891** Associated Biscuits Limited Seasonal Trade marketing plans and reviews
1979-1980
1979 Review; 1980 Marketing plan; 1980 Advertising brief.
- HP 194** Two copies of the Huntley Boorne & Stevens Ltd. 'Giftcharm' catalogue
c.1975-1977
Includes a colour leaflet entitled 'Huntley Boorne & Stevens Ltd. 1875-1975'; 2 copies

4 items
- HP 258** Miscellaneous 20th century price lists.
Undated [20th century]
- HP 824** Price list and colour photographs for the firm Oxford Progress, part of the Nabisco Group
1986

- HP 828** Nabisco group price lists
1984-1990
- HP 932** Nabisco 'Saiwa' folder of products for export to Italy
c.1985

1 item
- HP OS 981** Nabisco Brands Scandinavia.
Undated [c.1985]
Loose leaf file containing colour illustrations and specifications
of the products of the Scandinavian part of the Nabisco group,
brand named 'Oxford'

1 item
- HP 830** The Nabisco Selection Christmas
1987

2 copies
- HP 832** Nabisco group Finest Selection Christmas
1988
- HP 833** Nabisco Christmas 1989 Briefing Document
1989
- HP 834** Colour brochure 'Mini-store planner', a resource pack produced
by the Nabisco group
Undated [c1990]
- HP OS 982** Christies products loose leaf file containing colour illustrations
and specifications of the products
1987

1 item
- HP 843** OP Chocolate Easter Selection catalogue
1980, 1982
Colour catalogue of firm in the confectionary division of Huntley
& Palmer Foods plc. Also other colour flyers.
- HP 845** Colour brochure for Dragees aus Weseke
Undated [1980s]

1 item

HP 823/2 Hazlewood Foods colour brochure
c.1991

1 item

HP 869 Number of late 20th century catalogues and advertising material
of Nabisco Brand's subsidiary companies
Twentieth century
Includes material for Planters, Fleischmann's, Grey Poupon, Del
Monte, Ortega, Vermont Maid, Royal, Blue Bonnet, PS, Oxford,
Belin.

Advertising Material

HP E/2

Records includes press advertisements; point of sale; circular letters; advertising cards; leaflets and booklets.

The Collection covers the year's 1842-c.1990

- HP 855/2** Correspondence and Press Release about the 'Slim and Trim' marketing campaign for Peak Freans Vita-Wheat (Associated Biscuits Ltd)
1970-July 1972
Also includes: Typed list of 'Ingredients used at the factory', produced by Associated Biscuits Limited Public Relations Office, 1970; Typescript of an article entitled, 'The Growth of the British Biscuit Industry' produced by the Public Relations Office in 1972

1 envelope
- HP OS 280/1** A long Huntley & Palmer's banner advertising Ginger Nuts, with the character John Ginger
Late 1800s to mid 1900s

Fragile made of crepe paper

1 item
- HP 137** Advertisement for Huntley & Palmers within the Advertising Supplement to The Times
10 Feb 1844
- HP 130/4** Photocopy of an advertisement for Huntley & Palmer, as patentees of H Dodson, London from a leaflet, originally dating to c.1845
undated

1 item
- HP 112/1** Circular letters sent to Huntley and Palmers customers announcing price changes
1847-1919
1 leaflet, 4 August 1847, announcing a reduction in prices; List of goods produced by 'Thomas Huntley, Wholesale Biscuit Baker and Confectioner', undated; List of Christmas Goods, 1878; 6 circulars in French, 1 July 1897, announcing a reduction in prices. 6 copies of the same in Dutch; 10 circulars in French, August 1900, announcing the award of the Grand Prix at the

Paris Exhibition, 1900, and 3 copies of the same in Dutch, 7 copies in Italian, 5 copies in German; 2 circulars, 1 April 1902, for overseas customers; 2 circulars, 1 January 1909, concerning prices for Canadian customers and 4 copies of a circular, 1 August 1910, amending it; 3 circulars, 1 July 1910, New decorated tins for Christmas; 2 circulars, 1 July 1912, New decorated tins for Christmas; 10 circulars, 1 January 1912, Prices of biscuits in wooden boxes, cartons or drums. Plus 2 copies on French. 1 letter, personally signed but not addressed, 1 January 1919, concerning continued disruption to normal service due to the War.

1 folder

- HP 29** Collection of advertising cards for Huntley & Palmers biscuits 1886 - 1903
Travelling during the nineteenth century, set of 12 published 1901, printed by Robinson's, Bristol; Harvests of the World, set of 12 published 1903, printed by Robinson's, Bristol; Nationals, 10 of a set of 12 published 1886; Wonders of the World, set of 8 published 1899, printed by Robinson's, Bristol; Biscuits with Travellers, 8 of a set of 12 published 1890-91; Children, set of 11 published in 1886; Watteau, set of 6 published in 1888; The Seasons, 10 of a set of 12 published in 1906 (mixture of French and English language); European Soldiers, 2 of a set of 6 published 1895.
- HP 37** Advertising cards for Huntley & Palmers biscuits, 9 of a set of 12 (plus one duplicate), entitled 'Nationals' 1886
- HP 39** Advertising cards for Huntley & Palmers biscuits 1886 and 1890
The Seasons, 4 of a set of 12, French and English language sets, 1906; Children 1 of a set of 12, 1886; Children, (different series) 1 of a set of 12, 1890
- HP 41** Set of 8 advertising cards for Huntley & Palmers biscuits, entitled 'Wonders of the World': 1899 1899-1900
A mixture of two separate printings, one in 1899 and one post-1900
- HP 36** Set of twelve advertising cards for Huntley & Palmers biscuits, entitled 'Travelling during the nineteenth century' 1901

- HP 40** Advertising cards for Huntley & Palmers biscuits, 11 of a set of 12, entitled 'Harvests of the World' 1903
- HP 780** Advertisements
1905-1914
10 pages from 'Home Chat' 1905 and 1906 showing advertisements for Huntley & Palmers biscuits; Page from 'Home Notes' 20 June 1914, showing advertisement for Huntley & Palmers tea rusks; Page from 'Mother and Home' 11 July 1914, showing advertisement for Huntley & Palmers thin arrowroot; Page from 'Home Chat' 18 July 1914, showing advertisement for Huntley & Palmers thin arrowroot; Four sheets of illustrations of biscuits from an Exhibition Carton showing contents and price per pound of each layer; Number of single colour printed sheets illustrating Huntley & Palmers biscuits, undated but all 20th century.
- HP 187/1** Leaflet, in colour, explaining offer to obtain free gift of a Huntley & Palmers 'Sandalwood Casket' tin filled with biscuits
March 1924
Includes a photocopy of the leaflet
The original leaflet has been repaired with sellotape but is still fragile

2 items
- HP 800/5** Advertisement for Huntley & Palmers biscuits
c.1920
Advertisements for Huntley & Palmers Ginger Nuts from The Daily Express Prize Cookery Recipes, c.1920 Advertisement from Punch of The London Charivari for Huntley & Palmers Rich Mixed and Breakfast biscuits, dated 11 August 1920 (colour photocopy)

1 folder (2 items)
- HP 38** Twenty trade cards for Huntley & Palmers, various designs, some duplicates
c.1930
- HP 87** Advertising material related to the production by Huntley & Palmer of wedding cakes for Royal marriages
1920s-1940s
Booklet describing the bridal cake made by Huntley & Palmers for the wedding of Lady Elizabeth Bowes-Lyon with the Duke of York, 26 April 1923. 2 copies; Booklet describing the bridal cake made by Huntley & Palmers for the wedding of Princess Marina with the Duke of Kent, 24 November 1934. 4 copies; Sample of

a copy of the 1934 cake, with the original letter of distribution from Selfridge and Company, London to Mrs M H Smith, Newark, 7 December 1934; Leaflet describing the wedding cake made by Huntley & Palmers for HRH The Princess Elizabeth and Lieutenant Philip Mountbatten, 20 November 1947, with photograph of the cake.
Paper and cake

- HP 1012** Huntley & Palmers promotional vinyl disk
c1935
Christmas greetings from 'the Empire's greatest biscuit makers' and a carol.
Measuring 9mm (3 1/2"), with paper wrapper, 50 seconds

1 vinyl disc
- HP 1013** Huntley & Palmers promotional recording
c.1935
Christmas greetings from 'the Empire's greatest biscuit makers' and a carol. Recording produced by The British Library National Sound Archive Transcription Service.
CD

1 CD
- HP OS 277** Colour print of Huntley & Palmers' Factory and offices at Reading
c.1938

20 copies
- HP 134** Marketing material relating to Captain Scott's Antarctic Expedition and Huntley and Palmer products
c.1956-c.1984
Includes items that were returned by Central Productions to Michael Paxton on completion of the filming of the series 'The Last Place on Earth' in 1984 - Copy of letter sent by Captain Scott to Huntley & Palmers on 20 October 1911 extolling the virtues of Huntley & Palmer biscuits on the polar expedition (see also HP 73, for a another (damaged) copy of the letter); Cutting from The Washington Post, 1 February 1981, which includes a photograph of the interior of the hut in McMurdo Station showing supplies brought by Captain Scott in 1911, in the forefront of the photograph is a 10lb Huntley & Palmers biscuit tin; Colour transparency of an advertisement for 'Huntley & Palmers Biscuits with Travellers' series 'On route to the North Pole'; Photograph (2 copies) of a candlestick made by Dr. E.A.Wilson out of a Huntley and Palmer biscuit tin on the Terra Nova Expedition 1910 (also a transparency copy of this photograph).

Other items include: Photograph of a 10lb box of Huntley & Palmers biscuits in a state of disrepair; Photograph (2 copies) of part of a letter from Lieutenant Harry Pennell, (part of Scott's expedition); Extract from a letter received from Lieutenant Commander M. Foster, R.N, dated 27th August 1956 detailing what he found on arriving at Scott's camp at Cape Evans, Ross Island in December 1956, including Huntley and Palmer tins of biscuits delivered with the original expedition in 1910-1912.

- HP 339** Publicity leaflets for Huntley & Palmers Dinner biscuits, Cream Crackers (in Spanish) and Breakfast Biscuits (in English and French)
Undated
- HP 340** Picture puzzle consisting of 2 sheets with illustrations of Huntley & Palmers biscuits and a Post card illustrating 13 biscuit tins from the Palmer collection
Undated
- HP 881** Newspaper cuttings of Huntley & Palmers advertisements
1908, 1928, 1935, 1940

5 items
- HP 882** Advertising material relating to Huntley and Palmers' cakes
1940s-1980s
Page from 'Confectioner, Baker' with a photograph of the wedding cake made for the Duke and Duchess of Kent being iced by Frederick Bryant and his son Jack. The article announces the death of William Bryant, April 1947; Page from First Name News illustrating the wedding cake made for H R H Princess Margaret and Mr Anthony Armstrong Jones, June 1960; Brochure produced to advertise the wedding cakes made by Huntley & Palmers, undated but c.1980, 2 copies; Postcard of the cake made by Huntley & Palmers in the shape of the new Coventry Cathedral, 1962, 3 copies, with pages from First Name News showing photographs of Jack Bryant constructing and icing it; Postcard of a cake made by Huntley & Palmers and shown at the Ideal Home Exhibition, undated but c.1960.
- HP 1024** Folder from Foot Cone & Belding Ltd, Advertising company
September 1949-December 1949
Contains papers for an advertising schedule for 'English Biscuits' in the USA, including text of adverts, details of when and where the adverts will be placed, proof copies of the full illustrated adverts

1 folder

- HP 917** Huntley & Palmers correspondence with the design company
Tandy Halford and Mills
1962-1967
- HP 898/3** Images of the Huntley & Palmers Factory at Reading
c.1940
Includes a postcard featuring the factory built in Reading in 1937
in comparison with the original premises in 1826, (3 copies,
undated, c.1940) Photocopy of a drawing of a factory [in
Reading?]
- 1 envelope (2 items)
- HP OS 350** Colour illustration of 12 Huntley & Palmers biscuit containers
numbered 8-19.
Undated
Plate 1. Mixed biscuits.
- HP 131** Advertising point of sale for Peak Frean and Jacob and
Company
c.1880-1910
4 novelty advertising cards for Peek, Frean and Company
biscuits ; Novelty advertising card for Jacob and Company
cream crackers with pop-up tea table inside; Metallic token
advertising Peek Frean teddy bear biscuits.
- HP 800/3** Advertisement for Peek Freans biscuits including Pat-a-cake
biscuits
20 February 1907 - c.1940s
Includes Adverts from Punch or The London Charivari for Pat-a-
cake biscuits dated: 20th February 1907; 14th August 1907; 28
August 1907; 23 October 1907; 20 November 1907 Advert for
Vita-wheat crispbread dated 8 April 1936 from Punch or The
London Charivari Advert for Pat-a-cake biscuits from The Home
Companion, dated 21 July 1928 Advertisement for Peak Frean's
Biscuits, cutting from an unknown publication Small adverts for
Vita-Wheat crispbread, pasted together on one sheet, c.1940s
- 1 folder (8 items)
- HP 807/4** Colour photocopy of Peek Frean's advertising poster
undated
- 1 item
- HP 815** Satin sashes to commemorate 150 years of biscuits in Reading
Undated
- 4 copies

- HP 748** Advertising leaflets for various Jacob's products
Undated
Vigoren, a digestive biscuit; What makes a Window display?;
'Telling the public about Jacob & Co's Puff Cracknells and
King's Own mixed'; Flier for Jacob's stand at an unspecified
exhibition; Small illustrated booklet 'For the Lady of the House',
3 copies.
- HP 819** Items of Jacob's promotional material
c.1980
- HP 892/3** Promotional pack produced by Jacob's with ideas for children's
parties entitled, 'The Fun CLUB Party'
c. 1970s

1 item
- HP 330** 17 colour illustrations of various Nabisco brand adverts
Undated
- HP 825** Advertising material for the confectionary firm Bendicks (part of
the Nabisco group)
c.1990
- HP 841** Advertising material relating to Smiths Crisps
1984, 1987
Smiths price lists for 1984 and 1987; Photocopy of company
presentation on Smiths Crisps c.1987; Smiths leaflet 'Guidelines
for the Company Identity', undated but c.1980; Colour poster
'The Crisp Story', 1987.
- HP 855/3** Associated Biscuits Limited colour leaflets advertising tins
produced for the Queen Elizabeth II Silver Jubilee 1952-1977
and the marriage of Prince Charles to Lady Diana Spencer in
1981 by Huntley and Palmer and Jacob's
1977-1981

1 envelope ((7 items)
- HP 897** Quantity of colour pictures of Associated Biscuits Limited
products e.g. Huntley & Palmers, Peek Freans and Jacob's,
used by salesmen to present to their customers
c1980
- HP 894** Various advertising items for Nabisco, Peek Freans and Huntley
& Palmers
Twentieth century

HP 933 Plastic folder containing proposals for advertising new Nabisco brand 'Almost Home' range
1984

1 item

HP OS 280/5 Folder of Huntley & Palmer's Posters and Flyers
Late 1800s to mid 1900s
Brands include: Pic Nic Biscuits (originally packaged in plastic wallet labelled "first known label") Milk biscuits; Breakfast Biscuits; Osborne Biscuits; Lunch Biscuits; Assorted Chocolate Biscuits; Medal[lion] Biscuits;

22 items

HP 898/6 A set of reproduction bank notes produced as part of the 'Jacob's Club, Banknotes that made History' marketing campaign.
undated

1 envelope

HP 898/10 Envelope marketing material for agents
c.1910
Contains a letter dated November 1910, from Peek Freans & Co. Limited regarding their 'Guinea Wedding Cake'; a couple of pages from a catalogue which details Iced and Ornamented Cakes including colour illustration, (undated); Peek Freans biscuits' price list for Austria for Agents (undated)

1 envelope (3 items)

Calendars

HP E/3

- HP 42** Collection of pocket calendars advertising Huntley & Palmers biscuits
1883 - 1939
For 1883, 1886, 1887, 1888, 1889, 1893, 1897 (French language), 1904, 1914, 1936 (French language), 1939 (French language), with three original distribution envelopes, marked 'With the Compliments of the Season'.
- HP 1022/3** Huntley & Palmers miniature diary, 1920
1920

1 item
- HP 838** Nabisco calendars
1988 and 1989

2 items

Scrapbooks and Cuttings

HP E/4

Records cover the year's 1837-1991

- HP OS 520** Scrap book containing miscellaneous news cuttings, letters, leaflets and other ephemera relating to Huntley & Palmers, (partially indexed)
1837-1908
- 1 volume
- HP OS 508** Scrap book containing miscellaneous handwritten and printed ephemera relating to Huntley & Palmers:
1890s-1910s
- Description of the biscuit factory, reprinted from the British Trade Journal, 2 April 1877; advertising circular, Christmas 1872; printed notices concerning a presentation made to G W Palmer on the occasion of his marriage, 6 February 1879; The Family Friend, August 1881 containing an obituary of Mrs Mary Palmer; original customer's invoices and receipt, 1882 and 1902; correspondence and papers relating to the opening of Palmer Park, and the unveiling of a statue of George Palmer, 1891; article on the biscuit factory, reprinted from the Railway Supplies Journal, June 1893; programme of the third Reading Biscuit Factory Annual Athletic Sports, 20 July 1895; receipt chits for rates paid by Huntley & Palmers; programme for the opening of new municipal buildings by Mrs Samuel Palmer, 19 October 1897; cutting from a Temperance Society Journal containing a poem, In Memoriam - W J Palmer; souvenir envelopes commemorating the diamond Jubilee, 1897; lists of signatures of subscribers to Huntley & Palmers' sports club, 24 March 1898; newspaper cutting concerning a Huntley & Palmers packing case used for gun-running in the Boer War; circular letter concerning Ginger Nuts, 1 August 1904; miscellaneous similar circulars, sent to customers; work lists, 1909; memoranda concerning manufacturing ingredients, 1909-10; L A Dorizzi's contract of employment as a Traveller, 9 December 1909; price lists of Christmas tins, 1909; letter to Ernest Hawkes, appointing him Acting Secretary of Huntley and Palmers, 8 June 1910; biscuit tin label c.1910; handwritten biscuit recipe; memorandum concerning a long-serving employee; lists of mixtures in assorted tins, 1909; extract from The Lady's Realm (vol.13, 1901 pp. 555-66, 'How I camped out in Egypt' by Mrs. A Witherby); circular letter concerning shortage of supplies 1915.
- 1 volume

- HP 119** Scrapbook containing 85 Huntley & Palmers advertising cards and leaflets
1900-1910

1 volume
- HP OS 563** Scrap book containing newspaper cuttings and miscellaneous ephemera relating to Huntley & Palmers and competitive manufacturers
1903-1910

1 volume
- HP OS 564** Scrap book, titled 'Editorial Notices', containing cuttings from magazines and newspapers relating to Huntley & Palmers
1904-1912

1 volume
- HP OS 565** Scrap book containing news cuttings and miscellaneous ephemera concerning Huntley & Palmers and the biscuit trade in general
1910-1928

1 volume
- HP 91** Scrap-book containing press cuttings relating to Huntley & Palmers (particularly novelty biscuit tins)
1912-1915, 1935, 1944

1 volume
- HP OS 513** Album containing miscellaneous Huntley & Palmers advertising leaflets and catalogues 1923-36, with the printers' names, and the size and cost of the print run, marked in.
1923-1936

1 volume
- HP OS 566** Scrap book containing news cuttings and miscellaneous ephemera concerning Huntley & Palmers and the biscuit trade in general
1926-1955
Includes copies 1,3,4,5 of The Biscuit, 1928

1 volume

- HP OS 514** Scrap book of Press Cuttings relating to Huntley & Palmers biscuits, indexed, 1936-47.
1936-1947
Also refers to Huntley & Palmers war effort 1939-1945, and in particular to the importance of the export trade.
- 1 volume
- HP 763** Newspaper articles
1963-1991
The Evening News and Star 14 March 1963, article on Huntley & Palmers Dinner Biscuit; Issue no.1 of the Reading Evening Post newspaper with large advertisement for Huntley & Palmers, 14 September 1965; H & P Herald, January 1966, 2 copies; Reading Evening Post supplement on the 150th anniversary of the birth of George Palmer, 17 January 1968; Reading Evening Post front page article on the setting up of Associated Biscuits Limited, 1 January 1969; Merchandising News January 1972; Article in unnamed newspaper about Huntley & Palmers, undated but c.1972; Article 'Not quite the Wallace collection' from The Daily Telegraph magazine, 7 March 1975; Spar today newspaper, October 1977, includes article 'Tinware Treasure' by Rosemary Jaques; 'A tin by any other name'- article in the Reading Evening Post, 21 February 1978; Photocopy of article 'Tins that took the biscuit' from The Guardian, 20 December 1979; 'Crumbs! Granny's old tin could be worth a tidy sum' article by Ruth Shelley in the Reading Post-Echo, 9 January 1980, 2 copies; '1918 - the day King George V came to Reading' article in the Reading Standard, 3 November 1983; Article on the naming of the Bath Oliver biscuit, The Guardian 1 August 1984; 'A trip down memory lane, to the days when packaging itself was an art' article by Elizabeth Williamson in The Daily Telegraph, 2 October 1984; Jacob's Bakery, 150th anniversary issue newspaper, 1991. 2 copies; Newspaper cutting 'The humble home of Huntley' undated; Newspaper cutting 'Lord Lieutenant of Berkshire dies', reporting the death of Hon. George Palmer, undated

Company/Corporate Publications

HP E/5

Includes company magazines for Nabisco and Associated Biscuits Limited.

Records cover the year's c.1880-1995.

- HP 888/2** Photograph information sheet showing the worldwide holdings of Associated Biscuit Manufacturers Limited
c.1973

1 item
- HP 132** Huntley and Palmers; biscuit manufacturers: printed advertising booklet describing the factory
c.1880-1910
Also three loose leaves bearing the text of the booklet but paginated is 159-164, from an unidentified source.
- HP 71** Small advertising booklet for Huntley & Palmers giving verbal sketch of the biscuit factory
c.1890
1 item
- HP 105** Small advertising booklet for Huntley & Palmers giving a verbal sketch of the biscuit factory.
c.1895
two slightly different editions of the same booklet

3 copies
- HP 110** 'La Ciudad de las Galletas Inglesas: una visita: la fábrica de ... Huntley & Palmers...'
17 January 1903
a small advertising booklet in Spanish with the text taken from the Spanish edition of the British Trade Journal. Also a copy of the same booklet in Japanese.
2 items
- HP 138** The seventh wonder of the commercial world', printed booklet advertising Huntley & Palmers biscuits
c.1905
with alternate pages of biscuit illustrations and the text of 'The Remarkable Rise of Reading', reprinted from the Illustrated London News .

2 copies with different covers

- HP 109** 'The acme of purity' by Dr Chas. H Heydemann, a small advertising booklet for Huntley & Palmers
August 1913
The text appeared in the Daily Mail, 7 August 1913

1 item
- HP 102** 'Our work in the War and reconstruction': small illustrated pamphlet issued by Huntley & Palmers .
c.1920

8 copies.
- HP 880** Huntley & Palmers Brand Development Programme
1982
- HP 327** 'nb eye' Nabisco Brands Inc magazine.
1982-1984
Issues Spring 1982 (2 copies); Spring 1983 contains article on acquisition of Huntley & Palmers (2 copies); Summer 1983; Fall 1983; Spring 1984, article on Huntley & Palmers (2 copies), Winter 1984.
- HP 826** Nabisco group 'Know your Biscuits' folder
c.1990
with colour illustrated sheets giving facts about the history and nutritional value of biscuits, undated but c.1990

2 copies
- HP 827** Nabisco colour brochure 'View of the Biscuit Market'
Undated [c1980s]

3 copies
- HP 831** Nabisco colour brochure 'Nabisco - a Holiday Tradition'
MISSING TJ May 2022
Undated [c.1980]
- HP 835** Nabisco report 'Historical Activities Program - 1983'
1983-1984
which summarises the activities that were accomplished in 1983 and the plans for 1984.
- HP 331** Report on the 'Historical Activities' of the Nabisco Brands in
1983
27 February 1984 - 3 April 1984
Includes a letter from Nabisco archivist Dave Stivers, 3 April

1984, regarding a proposed trip to Reading

1 envelope

- HP 836** Nabisco newspaper NewsBreak
1985, 1987
Issues dated January 1985, May 1987, July 1987, September
1987 (2 copies), December 1987.
- HP 779** Paste-up of illustrated booklet designed to show pictorially the
biscuit-making of Huntley and Palmers, including photographs,
cover and title page
c.1950
- 1 item
- HP 818** Jacob's corporate publications
1988, 1995
The Jacob's Bakery Review of 1988. 2 copies; An introduction to
the baked snacks market by Jacob's c.1995.
- HP 840** Brochure 'The story of Walkers Crisps'
c.1985
- 1 item
- HP 856** Associated News, the newspaper of Associated Biscuits Limited
1970s-1980s
Issues dated December 1971, October 1976, December 1976,
part of October 1977, December 1977 (includes article 'Huntley
& Palmers - the end of an era' by Tony Corley), April 1978,
October 1978, July 1980.
- HP 862** Associated Biscuits Limited publications
1974-1975
Associated Biscuits Limited 'How did we do?' 1974 and 1975;
Associated Biscuits Limited 'Get a bigger bite of the creams'
c.1974. 2 copies
- HP OS 980** 4 items
Biscuit and Cracker Handbook.
c.1981.
Loose leaf file containing details of the products manufactured
by the Biscuit and Cracker Manufacturers' Association,
Washington DC.
- 1 item

Corporate Logos

HP E/6

Records cover the year's c.1920-1980

- HP 98** 'Proposed Huntley & Palmers New Logo' report written by Fanstone Design Associates
1970

1 file
- HP 247** Peek Frean notebook of designs for vans
Undated

1 volume
- HP 248** Peek Frean notebook of designs of wheeled barrows and vehicles
Undated

1 volume
- HP 249** Peek Frean notebook of designs for lorries
Undated

1 volume
- HP 807/2** Photocopy of photograph of Peek Frean's delivery van
c.1920

1 item (2 copies)
- HP 343** Blue oval cutout with white lettering for Huntley & Palmers
Undated
- HP 808** Peek Freans Baker's Hat logo papers
1970
Peek Freans design manual, giving details of how the new Baker's Hat logo should be used correctly, designed by Fanstone Design Associates in 1970. 2 copies; Leaflet advertising the new look logo; Six self-adhesive labels showing the new logo; Colour photograph of poster used in leaflet.

HP 873 Quantity of logos in varying sizes of companies within
Associated Biscuits Limited
c.1980
Includes Jacob's, Huntley & Palmers, Peek Freans

Advertising films

HP E/7

Films originally produced in 1906-1970s

- HP 1008** Film shot by Peek Frean in 1906 showing many production processes and general work in the factory, also delivery vehicles.
1906

Video and disc version; 53 minutes

53 minutes.
- HP 1011** Film produced by Huntley & Palmers, called 'The Royal Baker'.
1940s
Film shot in the 1940s showing ingredient production all over the world for biscuits, how they transport the ingredients, followed by factory production of biscuits and packaging. Then the film looks at cake production of the 'New Era' cakes and shows replicas of Royal wedding cakes made by the company. The film then looks at production of Tribrek a Huntley and Palmer breakfast food. The final scenes look at the Reading factory stock rooms. A transcript of this film has been produced
20 minutes
Video and disc versions
- HP 1009** Huntley & Palmers promotional film entitled, 'A Name to Remember'
1950s
Promotional film shot in the 1950s of a guided tour of the Reading Huntley & Palmers factory. The tour shows the store room and ingredients, the automated and manual sections of the production process for making biscuits and cakes including mixing of ingredients, baking, quality testing and packaging. There is a transcription available.
16 minutes
Film reel (16mm); video; disc
- HP 1010** Huntley & Palmers 'The Great British Biscuit'. Film shot in the 1970s by Associated Biscuits Limited showing production by the three firms.
1970s
Film reel label states: 'English language version; second copy'
25 minutes

Film reel (16mm); video and disc

Records of Shows and Exhibitions

HP F

This series contains records of exhibitions (HP F/1); records about the use of company heritage (HP F/2); awards (HP F/3).

Records of shows and exhibitions date from 1851-1991.

Records of Exhibitions

HP F/1

Records of trade exhibitions in Paris (HP F/1/1); Brussels (HP F/1/2); London (HP F/1/3); Antwerp (HP F/1/4); Vienna (HP F/1/5)

Paris

HP F/1/1

- HP 3** Letters from J Leete to Huntley & Palmers relating to the Paris Exhibition 1878
17th July 1878-24th July 1878

5 items
- HP 11** Paris Exhibition 1878
1878-1880
Jurors' reports on Group VII, Class 70 and Classes 72-73, 1880. Includes a letter from, and a photograph of, Captain M Bucan; also writing on the flyleaf by J Leete. (Includes the report on Huntley & Palmers exhibition).
- HP 143/3** Set of notes clipped together, taken at the Lisbon Exhibition, and the Paris Exhibition, 1878
1878

1 item
- HP OS 495** Scrapbook of Exposition Universelle Paris in 1878 in which Huntley & Palmers participated.
1878
Includes photographs, letters and publicity material

1 volume

- HP 81** Correspondence between Joseph Leete and the directors of Huntley & Palmers, concerning the Paris Exhibition, 1889, 1900
Correspondence between Joseph Leete and the director, Charles H. Palmer, of Huntley & Palmers, concerning the Paris Exhibition, 1900. 6 letters and 2 postcards; Two letters announcing awards to Huntley & Palmers for their exhibits in the Paris Exhibition, 1900; Advertising material and a photograph of a display case connected with the Paris Exhibition, 1900. 4 items
- 5 items

Brussels

HP F/1/2

- HP 12** Collection of menus and advertising material gathered at the Brussels Exhibitions
1888-1897
Includes one menu from Paris, 1889
- 18 items
- HP 143/5** Unsigned memorandum to Huntley & Palmers written from London, concerning the Brussels Exhibition 1897
31st October 1896
- 1 memo

London

HP F/1/3

- HP 83** Official catalogue of the Great Exhibition, London
1851
- 1 item

Antwerp

HP F/1/4

- HP 84** Collection of menus gathered at the Antwerp Exhibition
1894
Some duplicates
- 16 items

Vienna

HP F/1/5

- HP 143/1** Letters from G W Palmer, in Vienna, to Huntley & Palmers
concerning the Vienna Exhibition 1873
14th April 1873
Including a sketch of the Exhibition layout, and lists of exhibitors,
both dated 14 April 1873
- 2 letters

Records about the use of the Company heritage

HP F/2

Records cover the year's c.1970-1991

- HP 784** Correspondence re. the loan of Huntley & Palmers tins for exhibitions
1974-1976
Exhibitions in Canada in 1974, in Tokyo in 1975, in Bradwell, Great Yarmouth and in Bermondsey in 1976
- HP 188** Number of documents relating to exhibitions of Huntley and Palmers material held in Reading Museum and Art Gallery
1978, 1991
Mainly photocopies
- HP OS 351** Reading Museum and Art Gallery. No.1 model of Huntley & Palmers delivery van. Cut-out model.
undated
1 item
- HP 762/1** Typescript of the text for panels in a 'Huntley & Palmers' Exhibition'
undated
5 typewritten pages describing the making of the tin
1 item
- HP 883/4** Press Releases for Exhibitions
1972-1973
Includes: Press release for 'Season's Greetings - an Exhibition for Christmas', An exhibition of British biscuit tins 1868-1939 at Brighton Museum and Art Gallery, from 16 December 1972 to 14th January 1973; Press release for exhibition in the Huntley & Palmers visitors' reception hall of items from the company archives, 1973

1 envelope (2 items)
- HP 876/2** A family concern', catalogue to accompany an exhibition on Huntley & Palmers held in the University of Reading Library 5 July-10 December 1976
1976

1 item

- HP 790** Correspondence re Doulton Nursery Rhyme Caskets.
1979
The Palmer collection included some examples, a number of which were loaned to the Victoria and Albert Museum for an exhibition in 1979
- HP 884/2** Flyer for Berkshire Community Children's Theatre production of 'Crumbs!' a play about Huntley & Palmers
undated but c.1975

1 item
- HP 884/3** Photocopy of a chapter from the book 'Fireflies' by Shiva Naipaul published by Andre Deutsch in 1970 in which Huntley & Palmers biscuits are mentioned
1975

1 item
- HP 1002/2** Typescript of speech by B A Tarrant, Chief Executive, Huntley Boorne and Stevens, at the Paddington Bear presentation at the Great Western Hotel, January 12, 1977.
12 January 1977

1 item
- HP 927** Huntley & Palmers fireless locomotive no.1.
1980
Correspondence regarding the financial contribution by Associated Biscuits Ltd to the Somerset & Dorset Railway Museum Trust to enable them to restore the locomotive which was built in 1932. Includes photograph, typed information sheets explaining history and specifications of locomotive
- HP 871** Correspondence of Michael Franklin and Nabisco re possible touring exhibition in the USA of the V&A collection of historical material relating to the company
1987
The collection had been donated to the V&A by Michael Franklin.
- HP 329** Catalogue of an exhibition entitled, 'A selection of original art from Nabisco Brands Inc., Cream of Wheat collection 1900-1940'
undated

1 item

Awards

HP F/3

HP 336/1 Letter from Charles H Palmer to Joseph Leete, Hotel Chatham,
Paris re award of the 'Grand Prix' and other matters
20th June 1900

1 item

Photographic Records

HP G

Photographs and albums showing images of adverts; packaging; members of Huntley and Palmer families; employees; official visits; sporting teams; internal and external views of premises; exhibitions; celebration cakes. Images relate to Huntley & Palmers; Jacob's; Nabisco and Peek Frean. Photographs cover the year's c.1850-c.1980.

- HP 130/2** Photograph of an advertisement for Huntley & Palmer biscuits and for Joseph Huntley's ironmongery from the Reading Post Office Directory Advertiser, originally advertised in 1842
undated

1 item
- HP 130/1** Photograph of an advertisement for Huntley & Palmer biscuits from Pigot and Company's Royal National and Commercial Directory and Topography, originally advertised in 1842
undated

1 item
- HP 130/3** Photograph of a Huntley & Palmer advertisement from John Snare's Berkshire Directory, originally advertised in 1842-1843
undated

1 item
- HP OS 269** Photographs of members of the Huntley and Palmer Families c.1850-1930
Collection of 22 photographs, mainly of members of the Palmer family, including 3 of George Palmer, 4 of William Isaac Palmer, 1 of Sir Walter Palmer, 1 of S Ernest Palmer, 1 of Sir C Eric Palmer, 1 of Reginald H R Palmer, also photographs of Thomas[?] and Joseph Huntley

22 items
- HP OS 262** Photographs of Huntley & Palmers price lists, mounted on card, labelled 'used by Mr Joseph Leete, when commencing his representation of the Firm on the Continent of Europe: April 1st 1865'
1 April 1865

1 item

- HP 118** Photographs
c1872-1890
A photograph of George Palmer and his employees, c.1872, plus smaller copies of the same photograph; Photograph of a drawing of the Reading biscuit factory c.1880 as used in advertising material
- HP OS 264** Photographs of visits by various dignitaries and a photograph of employees
1872-1953
Photograph of the Siamese ambassador and his suite with Mr and Mrs G W Palmer, at Lamston House, Reading, c.1897; 3 photographs of the visit of the Emir of Katsina to the biscuit factory, May 1933; 2 photographs of the visit of Canon F J C Gillmor to Huntley, Boorne and Stevens' factory, c.1930; 2 identical photographs of Cecil Palmer welcoming King Feisal of Iraq, c.1930; Photograph of the visit of the Victoria League to Huntley & Palmers June 1953; Photograph of George Palmer with his work people, 1872.
- HP OS 297/2** Mounted photographs of Huntley & Palmers sporting teams
1886-c.1927
1) Sepia mounted photograph of a Huntley and Palmer cricket team, 1886, names of the players have been identified on the back 2) Sepia mounted photograph of the 'Winners of the Factory Fours, 1890-91-92-93', part of the 'New Manufacturing Department' - rowers identified as F W Ford (Bow), E Woodley (3), H L Gibbons (Cox), J C Warren (2), F C Tull (Stroke) 3) Sepia mounted photograph of the 'Old Factory quarter mile Handicap run at Palmer Park', 7th May 1892. Prize winners and officials on the photograph have been identified on the back. 4) Sepia mounted photograph of the Hockey teams of Huntley & Palmers and Peak Freaan during the 1926-1927 season at one of their annual encounters. A cutting of the photograph published in a magazine details the players.
- 4 items
- HP 20/1** Photograph of a meeting of the Southwark Help Myself Society
c.1890
- 1 item
- HP 152** Photographs of employees of Huntley and Palmers
c.1890-1933
Photograph of the workers leaving the biscuit factory c.1910; Photograph of the ladies from the Ice Wafer Dept. 1906; Photograph of a group of Huntley & Palmers employees, possibly the Ledger Office Staff, c.1890; Photograph of the

Sub-Committee of Huntley & Palmers Workers' Representation Committee, 1916; Mounted photograph of the Workers' Representation Committee, 196-1917; Photograph of the management of Huntley & Palmers taken to commemorate the visit of George V and Queen Mary to the factory, 12 March 1918; Photograph of the Board of Directors of Huntley & Palmers, 1933.

7 photographs

- HP OS 274** Collection of photographs taken inside the Huntley & Palmers factories, showing everyday working scenes
c1890-1940
- 56 items
- HP 99** Mounted photograph of the exterior of Huntley & Palmers factory
c.1895
- 1 item
- HP OS 272/1** Photographs of Company transport and factory equipment
c.1900-1935
12 photographs (some duplicates) of Huntley & Palmers delivery vehicles c.1900-35; 5 photographs of railway goods traffic c.1930; 1 photograph of the factory flour stove, and one of plant machinery c1930; includes negatives of timber supplies being brought into [Deal stacks], dated pre 1939
- 20 items
- HP OS 515** Photograph album
1903-55
Includes photos of factory and employees, Huntley & Palmers presence in foreign countries e.g. boxes being loaded on a plane for India, 1928, and large sign painted on a building in France, 1955.
1 volume
- HP OS 516** Photograph album
1918-1954
Presentation photographs for long service and sports events etc.
1 volume
- HP OS 517** Photograph album
1929-54
Mainly photographs of national and international exhibitions and celebration cakes e.g. for royal weddings.
1 volume

- HP OS 518** Photograph album
1953-1956
Mainly photographs of the factories at Huyton and the Ashley
Vale Biscuit Company, Bristol.
- 1 volume
- HP 208** Sepia photograph of the Sheppey Glue Chemical Works, in
London, which has Huntley & Palmers labels stuck to the
outside of the Works
1905
- 1 item
- HP 124** Photographs of visits by members of the Royal Family to
Reading and the Huntley and Palmers factory in 1918 and 1926
1918-1926
35 photographs (some duplicates) of the visit of King George V
and Queen Mary to Huntley & Palmers factory, 12 March 1918;
25 photographs (some duplicates) of the workers of Huntley &
Palmers lining the streets for the visit of King George V and
Queen Mary to Reading, July 1926; Photograph of the visit of
the Prince of Wales to the factory, June 1926.
- HP 201** Photograph album containing photographs of distinguished
visitors to the Huntley & Palmers factory **MISSING TJ MAY
2022**
1918-1953
- 1 volume
- HP 111/1** Two panoramic photographs of Huntley & Palmers workers
lining the railway track to welcome the homecoming of the
Prince of Wales
21 June 1922
- Rolled photograph which has cracked in places and has repair
of masking tape
- 2 items
- HP OS 268** Photograph of the Duke and Duchess of York's wedding cake,
made by Huntley & Palmers
1924
Includes two photographs of visitors queuing to see it and filing
past
- 3 items

- HP 265/1** Aerial photograph of the biscuit factory 1926
1926

1 item
- HP OS 273** Photographs showing the building of Huntley & Palmers central
warehouse
c.1926-1927
Black and white images showing the clearing of the site and the
building of the Central Warehouse at the Huntley and Palmers'
Reading site.

16 items
- HP 80** Folder containing photographs of the Huntley & Palmers exhibits
at the Lyons Fair
1929

1 folder, (7 items)
- HP OS 263** Photographs of displays and exhibitions; and employees
1929-1950
2 photographs of the Huntley & Palmers exhibits at the Lyons
Fair 1929; Photograph of the Huntley & Palmers exhibit at the
Ideal Home Exhibition 1929; Photograph of 2 women looking at
a window display of Huntley & Palmers biscuits, taken by a Daily
Herald photographer c.1930; Photograph of a Huntley &
Palmers stand at an unidentified exhibition c.1935; 6
photographs of the special iced cake made to celebrate the
opening of the new office 1938; 2 photographs of an unidentified
group of Huntley & Palmers workers c.1950.
- HP 1022/5** Photograph of the Board of Directors and Secretary of Huntley &
Palmers Ltd, November 1931 featured on the company
Christmas card
Nov-31

1 item
- HP 165** Photographs of the building of Huntley & Palmers new office
block
1936
Some duplicates

11 items

- HP 816/2** Photographs relating to Jacob's & Co's
1940s-1950s
Photographs of a Jacob's display stand in the 1950s (a colour original and 2 black and white enlarged copies) Black and white photograph of part of a wrapper for Jacob & Co's original Cream Crackers, c.1940s, which is accompanied by a memo from M G Harris (R&D Jacob's, dated 21 May 1986) suggesting dates for the origins of the Jacob's Cream Crackers Orange and Black design of 'approximately late 1958, early 1959'.
Black and white and colour photographic prints
- 1 envelope (4 items)
- HP 78** Photograph album containing photographs of the Queen Mother's visit to the Huntley & Palmers factory, 26 October 1955
26th October 1955
Includes a Commemorative booklet of the Queen Mother's visit to the Huntley & Palmers factory
- 2 items
- HP 164** Black and white photographs of a trip to Portmeirion
1979
'Portmeirion '79, Weekend 1' inscribed on original envelope
- 60 items
- HP 314** Photographs of Huntley & Palmers exhibition on television
Undated
- 14 items
- HP OS 348** Mounted photograph with caption 'Biscuits being inspected as they emerge from a 200ft. gas fired oven on their way to the Packing Department'.
Undated
- 1 item
- HP 753** Photographic material relating to Jacobs biscuits
Undated [1980s]
Colour transparencies of Jacob's biscuits, approx. 65, undated;
Black and white photograph of David Freedman, Managing Director of Jacob's Bakery, undated, but c.1980; Black and white transparency of a tin in the shape of a 19th Century coach.

- HP 846** Photographs of Jacob's packaging
1897-c.1980
5 items
- HP 896** Photographic material relating to Jacob's
Undated
Includes the Jacob's office buildings in Reading, sepia pictures of a Jacob's hand barrow and lorry, number of black and white factory images.
- HP 837** Nabisco brands file of colour negatives of Del Monte advertising and packaging
c.1890-1950

1 file
- HP 839** Colour photographs of Nabisco advertising and packaging material
c.1890-1950

3 items
- HP 807/5** Photograph of Peek Frean's delivery van in Sri Lanka
7 August 1957
Photograph annotated 'PF Van in Ceylon'
Black and white photograph

1 item
- HP 807/6** Photograph of a Peek Frean's advertising poster used in Singapore, for English Cocktail Biscuits
1957
Photograph is stamped on the back 'Tan Hong Tek & Company, Advertising, Singapore'
1 item
- HP 807/7** Photograph of silk shawl 'Presented by Ed. A Keller & Co. Ltd. Hong Kong to commemorate the 'Peek Frean' Centenary Dinner. Hong Kong. April 6th 1957.'
6th April 1957

1 item
- HP 807/8** Photographs of the Peek Frean's stand at the Royon Britannique, Magasin de Printemps' a Lille
22 October 1966

Colour photographs

2 items

- HP 807/9** Photograph of used for a Christmas campaign, of two tins of Peek Freans biscuits - Assorted Creams and Family Circle c.1980
- 2 copies
- HP 782** Box of photographs
Twentieth century
including: images of a visit by J B Priestley to the factory in Reading in 1941 (1 envelope), images of tins and other packaging including a gypsy caravan tin produced by Jacobs (1 folder, 1 envelope), interior and exterior scenes of the factory including production lines and machinery (2 folders), images of people and visits including members of the Palmer family (1 folder), Images of buildings connected to the Huntley and Palmer families including Hillside and views of Pytt's Piece, Burford (the home of Thomas Huntley), images of plans of factories (1 envelope), images of the heritage material and archive displays, including contact prints (2 folders); images of objects (1 folder); images of recipes (1 envelope); images of vehicles used in the transportation of ingredients and products (1 folder)
- 1 box
- HP 759** Envelope containing a various indices to negatives
Undated
typed list entitled 'ABL Portrait Gallery' - listing person's names and negative numbers; A typed index of negatives which details the name/description of the negative and the number - possibly for a company negative collection
- 1 envelope

Company Histories, Research and Reference

HP H

This series contains company histories (HP H/1); reference and research (HP H/2).

Records of company histories, research and reference date from 1878-2007.

Company Histories

HP H/1

Records cover the year's c.1900-1984.

- HP 883/2** Folder of company histories produced by Associated Biscuits 1968-c.1978
Includes: an illustrated booklet detailing the formation of Associated Biscuits Ltd from Huntley & Palmer's, W & R Jacob & Co., and Peek Frean & Co. 1968 a typed history of the formation of 'Associated Biscuits of Canada' (eight pages of typed report , 2 copies) c.1972; a draft press release with annotations entitled 'Associated Biscuits Limited leads the field in biscuit exports' (2 copies), c.1978

1 folder
- HP 70** Printed illustrated booklet issued by Huntley & Palmers, entitled, The progress of biscuit town in the nineteenth century c.1900

1 item
- HP 113** Printed illustrated booklet issued by Huntley & Palmers, entitled, The progress of biscuit town in the nineteenth century c.1900.

1 item
- HP OS 345** An issue of The Baker's Quarterly Magazine, no.2, 96pp Jun-Sep 1906
An educational illustrated magazine devoted to the Bakery, Confectionary, catering and allied trades

1 item

- HP OS 346** A volume entitled, 'The Souvenir: Being the Coming of Age Number of the British Baker, 1885-1906', 88pp
c.1906
- Binding broken and cover detached
- 1 item
- HP 65** The History of Huntley and Palmers Limited, printed booklet
1927
- 1 item
- HP 114** The History of Huntley and Palmers Limited, printed booklet,
1927
- 10 copies,
- HP 802** Illustrated booklet entitled, A Hundred Years of Biscuit Making
by Peek, Frean and Company Limited, 1857-1957
1957
with four photocopies of the text
- 2 copies
- HP 801** Photocopy of booklet Peek Frean's Tins and Products for
Children, 1902-1968
1968
- 1 item
- HP 328/6** Nabisco Brands Inc.: '1980's outlook' Nabisco
January-February 1980
Nabisco Brands history annotated with changes for next edition,
with some pages cut out, 1981. For complete version see HP
868/2
- 1 item
- HP 328/5** Nabisco Brands Inc.: Nabisco Brands publication concerning
Nabisco's history and partnerships with companies abroad
1982
- 2 copies
- HP 328/4** Nabisco Brands Inc.: 27 million daily: the story of Nabisco
Brands.
1984
1 item

- HP 868/1** Booklet entitled, 'The History of Nabisco Brands Inc.'
1981
colour illustrated history of the company written in 1981 to
celebrate the merger of Nabisco Inc. with Standard Brands
Incorporated

1 item
- HP 868/2** Nabisco A history of great names, small colour illustrated
booklet
c.1980

2 copies
- HP 868/7** A colour illustrated history of the of Nabisco, entitled, '42 million
a day The story of Nabisco Brands'
1986

1 item
- HP 854** Associated Biscuits Limited brochure describing the history of
the company
c.1972
Includes an Associated Biscuits Limited colour leaflet describing
the history of the company, c1972. 3 copies. [On New Years
Day 1969 Huntley & Palmers, Jacob's and Peek Frean became
Associated Biscuits Limited.]

3 copies
- HP 342** Associated Biscuits Ltd colour leaflet entitled, Three famous
firms.
Undated
Includes a compliments slip from Michael Paxton, Associated
Biscuits
- HP 1002/1** One typed sheet of history of Huntley Boorne and Stevens
issued by the Public Relations Office in 1971
1971

1 item
- HP 334/1** Booklet published by Huntley and Palmers including an article
entitled, 'The Great Biscuit Town'
1870s
Article highlights the history of the site of Reading and then
takes you on a 'tour' of the Huntley and Palmers' factory and
introduces some of the products made.
1 item

Reference and Research

HP H/2

Reference and research relating to the company and biscuit production covering the year's 1878-2007.

- HP 133** Handwritten copy of a translation (from Norwegian to English) of an article on the Huntley & Palmers factory, which appeared in the Christiania Morgenbladet, 1 Jul 1878
- 1 item
- HP 260** Poems and songs with a biscuit theme
1883
Poem 'Floreat Radingia (The Biscuit City)' written by W J Barker, a factory operative, in 1883. Photocopy; Words of the song 'Linda' composed by John Fuller, to the music of Bryan Kelly, about a girl from the biscuit city; Two pages of unidentified typescript including poem about biscuits, undated.
- HP 25** Henry Lea of Reading: a sketch of his life by Henry Holme
London, Botolph Printing Works
1890
- 1 item
- HP 52** Henry Lea of Reading: a sketch of his life by Henry Holme.
London, Botolph Printing Works
1890
A H Peach's copy (as HP 25 but lacks portrait)
- 1 item
- HP 150** The English Illustrated magazine, (Vol. IX, No. 107)
August 1892
contains heavily annotated article 'Biscuit Town' by Joseph Hatton, illustrated with wood-engravings
- 1 item

- HP 117/13** Extracts from 'Railway Supplies Journal' London, June 1893,
describing factory and works
June 1893

1 item
- HP 72** Photocopy of pp.100-101 of an unidentified book on Biscuit
Manufacture
c.1890
The extract describes Huntley & Palmers biscuit factory, similar
text can be found in various booklets produced by the Company
- HP 88** Commerce; an illustrated weekly journal, complete issue
31 January 1900
Contains article 'A visit to the great biscuit town'. p.245-71

1 item
- HP OS 347** Commerce; an illustrated weekly journal, complete issue
31 January 1900
Contains article 'A visit to the great biscuit town'. p.245-71

1 item
- HP 127/4** Cutting from The Standard, concerning an outbreak of smallpox
in Kent
11 February 1902

1 item
- HP 787/1** Typescript of an article 'How our food is made' by Mary E
Tongue, to be published in the Girl's Own Paper and Woman's
Magazine in 1911 or 1912
c.1911-c.1912

1 item
- HP 931** Monthly Labour Review, vol.XVII, no.6, issued by the US
Department of Labour.
December 1923
Contains article 'Bread making in the modern bakery'
1 item
- HP 344** Two annotated pages from The Grocers' Gazette, dated 19
January 1929 and entitled 'Inauguration Roll Call of Grocers'
Associations in England and Wales
19 January 1929

1 item (2 pages)

- HP 111/2** Supplement to the Reading Standard 10 May 1935, to celebrate the silver jubilee of King George V and Queen Mary
10th May 1935
- Front and back cover separated from main part
- 1 item
- HP 877** Miscellaneous newspaper cuttings
1936-1982
Newspaper cutting 'Over a Century of Biscuit-Making' in the Sunday Pictorial, 5 April 1936; Newspaper cutting on the increase in biscuit prices from the, 4 May 1947; Cutting from the Observer colour magazine on small antiques, undated; Photocopy of unidentified and undated newspaper article 'Candies on a Golden Cord, Liquorice in Laces'; Cutting 'On the plinth he keeps his umbrella handy' from Good Shopping, 13 April 1966; Photocopy of article 'today's American diet - cause for concern?' in Food product development, July 1978, 2 copies; Newspaper cutting of photograph taken in 1918 of the visit of King George V and Queen Mary to Huntley & Palmers and published in The Mercury, 11 August 1982
- HP 883/5** Envelope of articles about biscuit packaging
1961
Draft articles for editing entitled, 'Biscuit Packaging' three page TS, 1961 and 'Methods and reasons for biscuit packings' four pages TS, undated
- 1 envelope (2 items)
- HP 139** House Decoration in Nubia, by Marian Wenzel, London, Duckworth
1972
Contains references to the design of Huntley & Palmers biscuit tins
- 1 item
- HP 338** Southern Arts Diary and Review, no.2, April 1974, contains article on Huntley & Palmers by T A B Corley
1974
- 3 copies
- HP 787/2** Photocopy of article 'La Plum de Ma Tante' by J A Maxtone-Graham in Signature
December 1972
1 item

- HP 788** Correspondence re. Quaker Enterprise in Biscuits: Huntley & Palmers of Reading 1822-1972 by T A B Corley, Hutchinson, London
1972
File also includes two photographs and a press cutting.
- HP 789** Correspondence regarding various publications
1975-1979
Correspondence re prospective book on British biscuit tins to be published by London Editions, c.1975. Never published;
Correspondence re prospective book on British biscuit tins to be written by David Griffiths and published by Hutchinson Benham in 1976. Includes comments by T A B Corley; Correspondence with the author Michael Franklin, T A B Corley and Michael Paxton re the book British Biscuit Tins 1868-1939; An Aspect of Decorative Packaging, New Cavendish Books, 1979
- HP 889/5** Photocopy of typewritten notes on the manufacture of chocolate at the Polytechnic of the South Bank, National Bakery School
1975

1 item
- HP 758/1** Photocopy of an article 'A mouthful of history' by Rosemary Evans
14 December 1977

1 item
- HP 762/3** Copy of a typescript for an article entitled, 'The British Tin: A Golden Age of Decorative Printed Tin Packaging' by David Griffith
December 1977
TS of promotional material produced to advertise the forthcoming book

1 item
- HP 185** Articles concerning biscuits
October 1979-2 October 1980
Photocopy and typescript of article 'Taking the Biscuit' about Vic Romaniuk, a collector of Huntley & Palmers tins, undated;
Photocopy of a different article also entitled, 'Taking the biscuit' by June Field in the Financial Times, 6 October 1979;
Photocopy of article 'Victorian Valour' by Philip Haythornthwaite in Art and Antiques Weekly, September 26-October 2, 1980;
Photocopy of entry on Garibaldi from an encyclopedia;
Photocopy of a handwritten article 'The History of the Biscuit Tin' by Ronald Fennell, undated; TS of article 'How Biscuits are made at Huntley & Palmer's factory', unsigned and undated; TS

of article 'Life in the Biscuit Factory, 100 years ago', unsigned and undated; Handwritten page about Polly Oliver, describes how Bath Olivers came by their name; Small printed card describing the invention of the Bath Oliver. 2 copies

- HP 889/4** Photocopy of article 'A Marketing Guide for Biscuitmaking Wheat' published in the Home-grown Cereals Authority 'Supplement to Weekly Bulletin' Vol.13 Issue No.49, July 1979 c.1979
- 1 item
- HP 794** Documents gathered by Michael Paxton for research purposes c.1970s
Materials include press releases on the 'Biscuit Automation Project'; 'Jacobs Uncoated Mallow Jamboree'; 'Salima Trade Fair', figures of biscuit production and articles and notes including about the factories and production of biscuits; Smiths Food; Universal product coding on biscuit packs; Disposal of waste from factory, notes on the history of the Bourbon; Extract from a speech made by Lord Palmer to a Rotary Club
- 1 envelope
- HP 892/1** Two articles on calorie counting from Slimming July/Aug 1981
- 2 items
- HP 761** Articles about biscuit making, the history of packaging and collecting of biscuit tins
1950s-1980s
The Bath Oliver Biscuit- article from Food Manufacture, July 1952; 'Take a Ship's Biscuit' article from Premier Supermarket Times, Autumn Issue, 1961; '100 Years of decorated tinplate containers' by J P P Blanc from Tin and its Uses, no.92, 1972; 'Every one a biscuit tin!' article from Art & Antiques, January 20, 1973; '1875: A Date to Remember in the History of Tin-Printing' by Alec Davis, article in Tin International, February 1975; 'Nostalgia in a neat pack' article in Art & Antiques, December 1975; 'Taking the biscuit' by June Field, article in the Financial Times, 6 October 1979; 'The Product is the Package' by Noel Riley, article in Antique Dealer & Collectors Guide, August 1980, 2 copies; Page from Antique Dealer & Collectors Guide, August 1980 showing photograph of a rare advertising plaque for Huntley & Palmers; 'Huntley & Palmers' 2 photocopies of a collection of articles on the firm, undated; 'Way the cookie crumbled' article in Heritage, undated; 'Tins to Treasure' by Ursula Robertshaw article in Illustrated London News, undated

but c.1980, 2 copies; 'Collecting games' by Rick Sanders article in Homes & Gardens, undated; 'Biscuit Tins' by Caroline Shaw, publication unidentified, undated, 2 copies.

HP 874

Various articles including several about biscuit tins

1970s

Typescript of article 'Decorated Biscuit Tins', undated, but c.1970, and unsigned; Photocopy of article '100 years of decorated tinsplate containers' by J P P Blanc in Tin and its Uses, No.92 1972; Article 'Guaranteed to amuse' by David Moss in Art and Antiques, 19 February, 1972; Photocopy of introduction to book Art for Commerce by Michael Turner and David Vaisey, Scolar Press, 1973. The book is the stock-book of illustrative designs offered to customers by the Bristol printers E S & A Robinson in the last decade of the 19th century; Article 'Mehr als Blech' in Tages Anzeiger Magazin, 16 November 1974, 2 copies; Photocopy of article 'The Pack Age' by Robert Opie in Antique Collector, 1/76; Article 'Tins from Britain take the biscuit!' in Art & Antiques Weekly, 24 November 1979; Photocopy of article 'High prices for old tins' by Alison Fox in Antique Collector, 6/82; Article 'Huntley & Palmers, le globe-trotter du biscuit' by Soazick Carr in La Revues des Marques, No.12 10/95

HP 884/1

Various reference material about the history of Huntley and Palmers

c.1971-c.1981

Includes: Photocopy of Huntley & Palmers family tree, taken from the book Quaker Enterprise in Biscuits: Huntley & Palmers of Reading 1822-1972, by T A B Corley, Hutchinson, 1972; 'Huntley & Palmers of Reading 1822-1972' eighteen pages of incomplete account of the company; 'British Biscuit Industry Huntley & Palmers Limited' two pages of TS; 'A romance of the British biscuit industry. The rise and progress of Huntley & Palmers Limited' five pages of TS; Press release for 150th anniversary of birth of George Palmer in 1818; Photocopy of article written by the president of Nabisco Brands, Inc. on the acquisition of Huntley & Palmer Foods plc c.1981;

1 folder

HP 875

Newspaper cuttings and articles

1960s-1980s

Newspaper cutting 'Hearts and minds in the jungle' from the Sunday Times, 1964, reporting on a scheme to help the people of Borneo and mentioning stacks of Huntley & Palmers tins found there; Newspaper cutting 'Fly baked in biscuit - firm fined' from the Bristol Evening Post, 4 June 1965; Newspaper article 'Tiny Mike fills in trade gap' in the Daily Mirror, 3 October 1966;

Article 'Why the biscuit makers find success so difficult' in Campaign, 16 April 1971; Newspaper article 'Before the crunch came on elaborate biscuit tins' by Anthony Everitt in the Birmingham Post, 11 December 1971; Photocopy of article 'Tins that took the biscuit' by Alice Hope from The Guardian, 14 December 1971; Newspaper article 'The V & A takes the biscuit - by courtesy of Mr X' by Michael Moynihan in the Sunday Times, 12 December 1971; Newspaper article 'Fame that died on Friday' by Basil Amps in the Reading Evening Post, 22 November 1972 on the closing down of the Huntley & Palmers factory in Reading; Newspaper article 'Biscuits down the years' in the Reading Chronicle, 16 February 1973; Leaflet written by Robert Opie to accompany the exhibition 'The Pack Age' at the Victoria & Albert Museum, 1975; Article 'Collecting old rubbish' by Bevis Hillier in The Times Saturday Review, 22 November 1975 reviewing the exhibition 'The Pack Age' at the V & A; Article 'This is the Pack Age claims exhibition at Victoria & Albert' in Retail Confectioner, December 1975; Article 'The Growth of the British Biscuit Industry' by the Public Relations Office of Associated Biscuits, 1975; Newspaper cutting, Ned Sherrin mentioning biscuits, in the Sunday Times, 9 May 1976; Photocopy of article 'You could strike it rich with a match box!' from the Daily Mail, 26 May 1976; Article 'Christmas Puddings' from Which?, December 1976; Newspaper cutting, undated but sent in in 1978 from an unknown source, re. Peek Frean's World War 1 Xmas campaign boxes; Newspaper article 'Sweet smell of success' by John Freeman in the Deptford & Peckham Mercury, 15 July 1982.

- HP 858** Issue of International Food Marketing and Technology, Vol. 4, No. 5, September 1990.
1990-09
The image on the front of the issue is from a biscuit manufacturing line

1 item
- HP 1022/6** Article on the Huntley & Palmers Loco No 1 in the Reading Post, January 2007
January 2007

1 item
- HP 762/2** 'Materials', a small printed advertising article on the ingredients of Huntley & Palmers biscuits
undated

1 item

- HP 762/6** Photocopied page of unidentified and undated periodical showing photographs of biscuit advertising
Undated

1 item
- HP 786** Correspondence and findings re. research into Pytt's Piece, Burford, the house bought by Thomas Huntley in 1768
Undated
- HP 787/8** Typescript about biscuit eating in Eton
Undated

1 item
- HP 883/3** Draft article entitled, 'Historical Background to British Biscuits'
Undated
five page typescript with copy and pencil draft

1 item
- HP 787/6** Typescript of a an article entitled, 'Huntley Boorne and Stevens 1832'
June 1971

1 item
- HP 787/7** Typescript of a brief history of Associated Biscuits Limited and Huntley & Palmers
10 May 1974

1 item
- HP 878** Quantity of material relating to the Bath Oliver biscuit; various accounts of the history of the biscuit, correspondence, photographs and cuttings.
Undated
- HP 879** Quantity of recipe leaflets and nutrition booklets, late 20th century.
Undated [Twentieth century]
- HP 187/3** Black and white photocopy of a painting of Palmer Park dating to around 1930
undated

1 item

- HP OS 265/2** Picture postcards of Reading
c.1908
8 postcards (5 in colour, 3 in monochrome), c.1908 Images include Broad Street, Reading; Huntley & Palmers premises, Reading; Municipal Buildings, Reading; Municipal Building and St Lawrences Church, Reading; Station Road, Reading; Illustration of Duke Street from the Bridge, Reading; Oxford Street, Reading; Market Place, Reading. one unwritten, one addressed to Mrs J R Broad, one to Miss E Bath, 2 to Mrs A E Gale and 3 to Miss P Hampton, from various correspondents.
- 8 items
- HP 117/1** Printed booklet commemorating the visit of the Prince and Princess of Wales to Reading, 1870, for the laying of the principal stone of the New Reading School
June 1870
- Front cover damaged and in two pieces
- 1 item
- HP 905** Folder of items, largely photocopies, relating to the biscuit industry collected as historical reference material
Undated
Includes copies of images of old advertising and packaging; information on company and organisational structures; copies of articles about biscuit production, notes on company history
- 1 folder
- HP 755** Articles about Jacob's
1960-1991
Photocopy of article in the Irish Independent '109 Years of Progress 1851-1960'; Newspaper (plus photocopy) celebrating Jacob's centenary 1885-1985; Newspaper supplement published in the Reading Evening Post celebrating 150 years of Jacob's in Reading, 5 September 1991
- 4 items
- HP 757** Articles and papers about Jacob's and Cream Crackers
1971-1991
Photocopies of a typescript of the article 'Cream Crackers and Prosperity. The Story of a Family Business', undated;
Typescript of article 'The History of Jacob's Cream Crackers' part of the advertising for Jacob's centenary year, 1985;
Typescript of 'We've always been crackers' a video to mark the centenary of Jacob's, written by J Bellini in 1984; Handwritten

article 'Cracker Production 1922-1939' by J Kean, c.1984; 2 photocopies of Typescript 'Some notes on Cream Cracker production' written from L A Wagstaff to M M T Paxton, 9 September 1975; Photocopy of article 'Cream Cracker' by J Jenkins, 1971; Colour leaflet illustrating recipes for cream cracker toppings, c.1980.

- HP 876/1** Folder of articles and copies of book chapters, relating to the biscuit industry
1972-1982
Photocopy of article 'Towards a History of Tin Printing' by Alec Davis from the Journal of the Printing Historical Society, No.8 1972; Dustjacket with photocopy of chapter 'Nutrition, technology and the growth of the British Biscuit industry 1820-1900' by T A B Corley from the book, The Making of the Modern British Diet, by Derek J Oddy and Derek S Miller, Croom Helm, 1976; Article, 'AB: The tactics which led to a branding blitz' in Campaign, 17 October 1980; Article, Biscuit market in decline about to be halted' in Independent Retailer and Caterer, March 1981; Article, The Biscuit Business in Food Manufacture, July 1982

1 folder
- HP 758/3** Typescript of an article 'Cream Crackers - Jacobs Strengthens Their Grip'
17 November 1977

1 item
- HP 883/1** Articles detailing historical information about Jacob's c.1974
Includes an article entitled, 'The Jacob's Bakery Limited' one photocopied sheet; Article entitled, 'The story of Jacob's biscuits' by Margaret Lang, 1974, two photocopied sheets

1 envelope (2 items)
- HP 758/2** Photocopy of an article written for the Grocer, entitled, 'Large Family Jacob's Cream Cracker Pack Means Larger Sales'
undated

1 item
- HP 821** Correspondence re project involving Reading Borough Council, Jacob's and Maecena Graphics in producing a chronicle of the history of Reading
1994

- HP 820** List of the archive of Chiltonian Ltd., a biscuit manufacturers owned by Jacob's, deposited at Lewisham Local Studies Centre, 1996.
1996
- HP 822** Miscellaneous collection of Jacob's documents e.g., list of Jacob's company videos, articles on digestive biscuits, short history of the firm.
Undated
- HP 888/1** A folder of draft articles and press releases about the formation and history of Associated Biscuits Limited
1945-c.1980
Includes: an article from Iain Smyth Associates entitled, 'Read this and you will see why ABL takes the biscuit', c.1980 a typescript entitled, 'Biscuits', undated a (damaged) typescript from the Buying Det. entitled, 'A few Notes on the Business of Huntley & Palmers Ltd, dated 20 October 1945

1 folder (6 items)
- HP 928** Number of press releases containing information to be released on January 1 1969, the day of the formal inauguration of Associated Biscuits Limited, a subsidiary of Associated Biscuit Manufacturers Limited.
1969
- HP 867/2** Standard Brands Incorporated 50th Anniversary booklet, 1929-1979
1979

1 item
- HP 1020** Cassette recording of a radio programme, entitled 'Pulpit, Politics and Prosperity'
February 2003
Programme in which Valentine Cunningham looks at the legacy of Nonconformist families and focusses on Reading and the Quaker, Palmer family and their company.

1 audio cassette
- HP 1017** Auction catalogue for a sale of Huntley & Palmer tins and other ephemera, taking in place in Paris, France
May 2007

2 copies

- HP 1018** Auction catalogue for a sale of tins and other ephemera from various biscuit companies including Peak Frean & Co., taking in place in Paris, France
May 2007

2 copies
- HP 1019** Poster about a 'Preservation Picnic' organised to raise awareness about the plans of Reading Borough Council to demolish the Huntley & Palmers building
undated

1 item
- HP OS 598** Boxed set of OS sheets of Ministry of Transport Road Maps of British Isles
1923
Stamped with Huntley and Palmer and J R Gales, Managing Director. Currently the maps are held in their original leather covered case which is showing some damage

1 box
- HP 143/6** Published booklet entitled, 'Foods: Nutritive Value and Cost, by W O Atwater (U S Dept. of Agriculture, from the Farmers' Bulletin no. 23, published in Washington
1894
1 item
- HP 898/8** Copies of information and drawings of the patent biscuit-making machine of Barrett, Exall, and Andrewes
undated

2 items

Social Records

HP J

This series contains events (HP J/1); clubs (HP J/2); visitors books (HP J/3).

Social records date from 1868-1973.

Events

HP J/1

Records cover the year's 1868-1938 and relate to sporting events; dinners and music scores played at events.

- HP 85** Collection of menus, invitation cards and other ephemera connected with social and sporting events held by Huntley & Palmers
1868-1938

25 items
- HP 1022/1** Seating plan for a dinner for the Assistant Directors, Travellers and Heads of Departments
20 December 1910

1 item
- HP 122** Centenary of Huntley & Palmers
1926
Menu for the banquet held to commemorate the centenary of Huntley & Palmers and the visit of the Prince of Wales, held 25 June 1926. 3 copies of the menu, one of which is signed by 43 of those present at the event; Table plan for the banquet (2 copies); 2 circular letters and 2 small printed souvenirs circulated to employees, 1926.
- HP 18** Centenary of Huntley and Palmers - small printed notice distributed to Huntley & Palmers employees on the occasion of the firm's centenary
12 May 1926

1 item

- HP 1022/4** Seating plan for a dinner for the Annual Meeting of Home Trade Representatives
20 December 1929
1 item
- HP 67** Invitation to luncheon to celebrate the 'Inauguration of Station approach and Station Hill'
1937
- HP 767/1-2** Records of staff social events
Twentieth Century
HP 767/1 - 3 sets of blank bingo sheets with a motto on each card
HP 767/2 - 36 printed music scores for choirs, Twentieth Century
- HP 906** Music scores
Undated
Opera score The Rebel Maid, 2 copies; Music score Waiata Poi, 3 copies; Music score Susan, 3 copies; Music score The Pied Piper of Hamelin.

Clubs

HP J/2

Records of employee recreation and sporting clubs including cricket score books; financial records for employee savings clubs, dating from 1883-1972.

- HP OS 297/1** Folder containing items relating to Huntley & Palmers Recreation Club and other social events
1904-1938
Menu cards for the Annual Dinner of the Reading Biscuit Factory Fire Brigade, (6 items), dating from 24 February 1904-28 March 1914
Photograph of a group individuals celebrating the 21st Anniversary of the Recreation Club Sports, July 1923
Two photographs of Huntley and Palmer employees on company outings. One of the photographs features Mr William Thompson in 1924. Two copies (one bound and one unbound) of a signed programme for the Opening of the Recreation Club social buildings and the Canteen and Dining Room on Wednesday 9th February 1938
Signed blank Receipt, numbered 00001, from the Huntley & Palmers Reading Works Canteen, dated 9th February 1938 and signed 'With appreciation and best thanks of the Workpeople [and 3 illegible signatures] - probably presented on the Opening of the Recreation Club social buildings and the canteen and dining room.
- 11 items
- HP 767/3-4** Records of staff clubs
1945-1946
HP 767/3 - Huntley & Palmers Girls Club, Reading Youth Netball League Fixture List for 1945/6, 3 copies
HP 767/4 - Circular to the Lady Members of the Huntley & Palmers Recreation Club, regarding the services for lady members, includes a completed slip by a lady member, called Minnie Wallace who wanted further information on some of the activities, undated, 3 copies
- 2 items
- HP 768** Number of filing cards entitled 'Ladies Record of Activities' showing details of ladies' involvement in social activities at Huntley & Palmers
c.1945
- HP 163** Huntley & Palmers Recreation Club fixture list Summer-Autumn 1980/81
1980-1981
2 copies

- HP OS 667** Biscuit Factory Cricket Club minutes
1887-1898

1 volume
- HP OS 604** Cricket Score Book
1883

1 volume
- HP OS 605** Cricket Score Book
1897

1 volume
- HP OS 606** Cricket Score Book B team
1931-1934

1 volume
- HP OS 608** Cricket Score Book B team
1932-1934

1 volume
- HP OS 607** Cricket Score Book B team
1946-1952

1 volume
- HP 910** Huntley & Palmers B team cricket scoring book
1954-1955

1 volume
- HP OS 609** Cricket Score Book C team
1930

1 volume
- HP 908** Huntley & Palmers C team cricket scoring book
1938-1953

1 volume
- HP OS 610** Cricket Score Book Departmental
1930

1 volume

- HP 907** Huntley & Palmers departmental cricket scoring book
1932-1934

1 volume
- HP OS 676** Cricket scoring book
1932-1940

1 volume
- HP OS 677** Cricket scoring book
1940-1948

1 volume
- HP 909** Huntley & Palmers cricket scoring book
1954

1 volume
- HP 911** Huntley & Palmers Sunday XI cricket scoring book
1956

1 volume
- HP OS 420** [Employees Club] Savings Ledger
1946

1 volume
- HP OS 421** [Employees Club] Savings Ledger
1948

1 volume
- HP OS 983** Christmas Club ledger 1954, A-S
1954

1 volume
- HP OS 984** Christmas Club ledger 1954, S-Z
1954

1 volume
- HP OS 440** Employees savings book [Christmas Club?]
1967-1969

1 volume

HP OS 441 Employees savings book [Christmas Club?]
1969-1972

1 volume

HP OS 985 Social club ledger, analysis of accounts
1953-1954

1 volume

Visitors Books

HP J/3

Visitor books cover the year's 1869-1973.

- HP OS 524** Visitors book for Huntley & Palmers biscuit factory, no.1
11 Feb 1869-18 Dec 1871

1 volume
- HP OS 525** Visitors book for Huntley & Palmers biscuit factory, no.2
20 Dec 1871-20 Oct 1873

1 volume
- HP OS 526** Visitors book for Huntley & Palmers biscuit factory, no.3
20 Oct 1873-7 Jun 1875

1 volume
- HP OS 527** Visitors book for Huntley & Palmers biscuit factory, no.4
8 Jun 1875-27 Sep 1876

1 volume
- HP OS 528** Visitors book for Huntley & Palmers biscuit factory, no.5
26 Sep 1876-6 Feb 1878

1 volume
- HP OS 529** Visitors book for Huntley & Palmers biscuit factory, no.6
7 Feb 1878-19 Apr 1880

1 volume
- HP OS 530** Visitors book for Huntley & Palmers biscuit factory, no.7
18 Apr 1880-27 Jul 1882

1 volume
- HP OS 531** Visitors book for Huntley & Palmers biscuit factory, no.8
10 July 1882-15 April 1884

1 volume

- HP OS 532** Visitors book for Huntley & Palmers biscuit factory, no.9
15 Apr 1884-14 Sep1885

1 volume
- HP OS 533** Visitors book for Huntley & Palmers biscuit factory, no.10
Sep 1885-Sep 1887

1 volume
- HP OS 534** Visitors book for Huntley & Palmers biscuit factory, no.11
Sep 1887-Jul 1889

1 volume
- HP OS 535** Visitors book for Huntley & Palmers biscuit factory, no.12
Jul 1889-Jan 1891

1 volume
- HP OS 536** Visitors book for Huntley & Palmers biscuit factory, no.13
MISSING MAY 2022 TJ
- HP OS 537** Visitors book for Huntley & Palmers biscuit factory, no.14
Sep 1892-Aug 1894

1 volume
- HP OS 538** Visitors book for Huntley & Palmers biscuit factory, no.15
Aug 1894-Jul 1896

1 volume
- HP OS 539** Visitors book for Huntley & Palmers biscuit factory, no.16
Jul 1896-Apr 1898

1 volume
- HP OS 540** Visitors book for Huntley & Palmers biscuit factory, no.17
Apr 1898-Sep 1899

1 volume
- HP OS 541** Visitors book for Huntley & Palmers biscuit factory, no.18
Sep 1899-Jul 1901

1 volume

- HP OS 542** Visitors book for Huntley & Palmers biscuit factory, no.19
Jul 1901-Nov 1902

1 volume
- HP OS 543** Visitors book for Huntley & Palmers biscuit factory, no.20
Nov 1902-Jun 1904

1 volume
- HP OS 544** Visitors book for Huntley & Palmers biscuit factory, no.21
Jun 1904-Sep 1905

1 volume
- HP OS 545** Visitors book for Huntley & Palmers biscuit factory, no.22
Sep 1905-Apr 1907

1 volume
- HP OS 546** Visitors book for Huntley & Palmers biscuit factory, no.23
Apr 1907-Aug 1908

1 volume
- HP OS 547** Visitors book for Huntley & Palmers biscuit factory, no.24
Aug 1908-Mar 1910

1 volume
- HP OS 548** Visitors book for Huntley & Palmers biscuit factory, no.25
Mar 1910-Apr 1912

1 volume
- HP OS 549** Visitors book for Huntley & Palmers biscuit factory, no.26
Apr 1912-Nov 1913

1 volume
- HP OS 550** Visitors book for Huntley & Palmers biscuit factory, no.27
Dec 1913-Sep 1923

1 volume
- HP OS 551** Visitors book for Huntley & Palmers biscuit factory, no.28
Sep 1923-May 1926

1 volume

- HP OS 552** Visitors book for Huntley & Palmers biscuit factory, no.29
May 1926-Mar 1928

1 volume
- HP OS 553** Visitors book for Huntley & Palmers biscuit factory, no.30
Mar 1928-Oct 1929

1 volume
- HP OS 554** Visitors book for Huntley & Palmers biscuit factory, no.31
Oct 1929-Sep 1931

1 volume
- HP OS 555** Visitors book for Huntley & Palmers biscuit factory, no.32
Sep 1931-Nov 1933

1 volume
- HP OS 556** Visitors book for Huntley & Palmers biscuit factory, no.33
Nov 1933-Nov 1935

1 volume
- HP OS 557** Visitors book for Huntley & Palmers biscuit factory, no.34
Nov 1935-Sep 1937

1 volume
- HP OS 558** Visitors book for Huntley & Palmers biscuit factory, no.35
Sep 1937-Jul 1949

1 volume
- HP OS 559** Visitors book for Huntley & Palmers biscuit factory, no.36
Jul 1949-Oct 1952

1 volume
- HP OS 560** Visitors book for Huntley & Palmers biscuit factory, no.37
Oct 1952-Apr 1956

1 volume
- HP OS 561** Visitors book for Huntley & Palmers biscuit factory, no.38
Apr 1956-Jan 1960

1 volume

- HP OS 562** Visitors book for Huntley & Palmers biscuit factory, no.39
Jan 1960-Feb 1973
- 1 volume
- HP 115** Leather bound visitors' book in loose blue velvet cover recording
the signatures of distinguished visitors (royalty etc) to the
Huntley & Palmers factory,
1918-68
includes a photograph of the visit of King George V, 12 March
1918.

Family Records

HP K

This series contains records relating to George Palmer (HP K/1); Mrs G Palmer (HP K/2); William Isaac Palmer (HP K/3); Samuel Palmer (HP K/4); George William Palmer (HP K/5); Dr Alfred Palmer (HP K/6); Sir Walter Palmer (HP K/7); Samuel Ernest (Baron Palmer of Reading) (HP K/8); Mr & Mrs Charles H Palmer (HP K/9); William Howard Palmer (HP K/10); Ronald Poulton Palmer (HP K/11); Family Trees (HP K/12); Other Individuals (HP K/13).

Family records date from 1858-1951.

George Palmer (1818-1897)

HP K/1

Partner with Thomas Huntley, 1841; MP for Reading 1878-1885

Records cover the year's 1868-1897; 1987

HP 126

Papers relating to George Palmer

21 July 1868- 7 April 1898

Draft letter from George Palmer to Charles S Belcher rejecting his offer to act as agent for Huntley & Palmers in the USA, 9 July 1870; 3 letters from the Bishop of Oxford (J F Mackarness) to George Palmer, concerning land for a church and offering congratulations on election success; 18 May 1878, 4 November 1879 and 23 January 1880; Letter from W Edwin Smith, Richmond, to George Palmer congratulating him on his election success, May 1878; Letter from Thomas Ellis, Corwen, to George Palmer over his candidature for the forthcoming election, 7 April 1898; Letter from John Bright, Rochdale, to George Palmer, enclosing a letter concerning the Governor of Lebanon (missing), 1 December 1880; Letter from Thomas Blake, MP for Ross, to George Palmer, concerning the recent election, 5 April 1880; Letter from Joseph Easton, Bristol, to George Palmer enclosing recipes for preserving eggs and making yeast, 21 July 1868; Letter from Syed Ali Khan Mohiuddin, Cambridge, to George Palmer, thanking him for a tour of the biscuit factory, 26 April 1891; Letter from (?) Richmond Terrace, Whitehall, to George Palmer, concerning the recent election, 1 April 1898; Conveyance concerning Reading Public Library between George and Samuel Palmer and the Corporation of Reading, 24 November 1893.

- HP 186** Papers relating to George Palmer
1878
Photocopy of election return numbers, seat won by George Palmer, 17 May 1878; Photocopy of page from unspecified journal re. opening of Palmer Park and poem in honour of George Palmer, undated; Programme of the ceremony of 'The Presentation of The Freedom of the Borough and The Address to Mr. GEORGE PALMER'.
- HP 20/2** Letter from John Bright (Rochdale) to George Palmer (Reading) concerning a forthcoming election
6th May 1878

1 item
- HP 117/5** Extract from the Illustrated London News, 1 June 1878, recording the election of George Palmer as MP for Reading
1 June 1878

1 item
- HP 127/3** Printed card showing the official declaration of polling figures, Reading Borough Election
1 April 1880
George Palmer gained 2513 votes

1 item
- HP 117/7** Newscutting and address relating to George Palmer
30 October 1885-7 November 1891
Copy of an election address by George Palmer, 30 October 1885; Part of a copy of the Reading Observer, Saturday, 7 November 1891, containing a report of a complimentary banquet to George Palmer, held in Reading Town Hall
Newscutting has a lot of damage

2 items
- HP 171** Papers and correspondence relating to George Palmer's gift of 49 acres of land to the Borough of Reading for a public park, 1890-91
1890-1891
Cutting from the Reading Observer [?] reporting the gift, and a handwritten copy of the same article; Cutting from the Reading Observer, 12 April 1890, being a letter to the Editor from Dryland Haslam praising Palmer's munificence, and a letter from George Palmer to Haslam, 12 April 1890, asking him to withdraw the letter; 5 letters from W Ravenscroft, Reading to Alfred Palmer, concerning arrangements and plans for the park, August 1890-

February 1891; Letter from the Economic Fencing Company, London to George Palmer offering to provide fencing, 16 April 1890; Letter from R Upcher, Dartmouth to Alfred Palmer and 6 pages of testimonials to Upcher's work in laying out parklands, 21 April 1890; Letter from G P Chiles [?] to [Alfred Palmer?] concerning a prop for young trees, 3 June 1890; List of tenders received for the erection of a new pavilion, undated.

HP 117/10 Bundle of letters and cards from business associates expressing sympathy on the death of George Palmer
August 1897

1 folder (148 items)

HP 320 Booklet entitled, 'George Palmer (1818-1897)'
1987
4 offprints from Enlightened Entrepreneurs by Ian Campbell
Bradley, Wiedenfeld and Nicolson

4 copies

HP 129/2 Letter from Coalbrookdale Company Limited, London to George Palmer, offering to provide fencing
8 May 1890

1 item

Mrs G Palmer (Elizabeth Sarah nee Meteyard) (1825-1894)

HP K/2

Wife of George Palmer

HP 117/9 Cutting from the Reading Observer, Saturday, 7 April 1894,
reporting the funeral of Mrs G Palmer
7 April 1894

Item damaged and in 2 pieces

1 item

William Isaac Palmer (1824-1893)

HP K/3

Brother of George Palmer, Partner in Huntley and Palmers, 1857-1893

Records cover the year's 1884-1893

HP 117/6 Copy of a circular distributed from Reading Town Hall requesting subscriptions for a public testimonial to William Isaac Palmer, 22 February 1884
22 February 1884

1 item

HP 127/1 Small printed card recording the death of William Isaac Palmer on 4 January 1893
January 1893

1 item

HP 30 Collection of newspapers containing obituary notices of William Isaac Palmer of Reading (died 4 January 1893)
1893
The Reading Observer, Special Issue, Thursday, 5 January 1893; The Reading Observer, Saturday 8 January 1893, Reading Mercury and Oxford Gazette Saturday 14 January 1893, the British Workman March 1893, The Friend 20 January 1893, Religious Bits, 14 January 1893 (damaged), The Christian Globe Thursday 12 January 1893 (damaged)

HP 117/8 Copy of The British Workman, March 1893, containing an obituary of W I Palmer
March 1893

some damage and tearing along folds

1 item

Samuel Palmer (1820-1903)

HP K/4

Brother of George Palmer, Partner in Huntley and Palmers, 1857-1898

Records cover the year's 1898-1910

- HP 117/14** Letter from Samuel Palmer in thanks for a presentation and gift
4 April 1898
- HP 162** 2 copies
Collection of newspapers containing obituaries of Samuel
Palmer, died 9 April 1903
April 1904
The Reading Observer, Saturday, 18 April 1903; The Reading
Mercury, Saturday, 18 April 1903; The Reading Standard,
Saturday, 18 April 1903 and supplement. With photo of Samuel
Palmer
- HP 117/11** Bundle of letters and cards from business associates expressing
sympathy on the death of Samuel Palmer on 9 April 1903
April 1904
- 1 folder (162 items)
- HP 765** Will of Samuel Palmer, died 9 April 1903
1903, 1910
Includes the Will of Mary Jane Palmer, the wife of Samuel
Palmer, died 17 March 1910.
- 2 items

George William Palmer(1851-1913)

HP K/5

Son of George Palmer, Chairman of Huntley and Palmers Ltd, 1904-1906. MP for
Reading, 1892-1895; 1898-1904; Privy Councillor 1906

Records cover the year's 1871-1913

- HP 205** Small notebook, G.W. Palmer
1871
- 1 volume
- HP 117/2** Notices relating to George William Palmer
22 April 1872-23 May 1872
Small printed leaf recording a meeting held at Huntley &
Palmers factory, 22 April 1872, to organise celebrations for the
coming of age of George William Palmer, 23 May 1872;
Congratulatory notice sent to G W Palmer on behalf of the
factory employees, 23 May 1872
2 items

- HP 117/4** Congratulatory notice sent to G W Palmer on the occasion of his marriage, 6 February 1879, and a preliminary notice regarding the organising meeting, 27 November 1878
27 November 1878-6 February 1879
- 2 items
- HP OS 266** Decorated address presented by G W Palmer, signed by representatives of the Huntley & Palmer workforce, on the occasion of his marriage, 6 February 1879.
1879
- 1 item
- HP 129/4** Accounts of G W Palmer relating to the purchase of Molineux Close, Wolverhampton
1886-1891
- 1 envelope
- HP 127/2** Printed Christmas card of Mr and Mrs G W Palmer
1898
- 1 item
- HP 125** Collection of newspapers containing reports of the unveiling of a statue of King Edward VII and the conferment of the freedom of the Borough on George William Palmer and Martin J Sutton:
1902
The Reading Observer, Thursday, 4 December 1902; The Reading Standard, Special Illustrated Souvenir Edition, Wednesday, 3 December 1902; The Reading Mercury, Saturday, 6 December 1902.
- HP 1022/2** Article from the Reading Standard on the late Mr George William Palmer,
18 October 1913
- 1 item
- HP 183/1** Visiting Cards for Mr and Mrs G W Palmer
undated
- 5 items

Dr Alfred Palmer (1852-1936)

HP K/6

Son of George Palmer, Director of Huntley and Palmers, 1878-1936

Records cover the year's 1877-1936

- HP 117/3** Copies of a congratulatory notice sent to Alfred Palmer on the occasion of his marriage
4 July 1877
- 2 copies
- HP 129/1** Papers relating to Alfred Palmer
1890-1893
Small private notebook (of Alfred Palmer?) written in pencil, containing various memoranda, 1890; Letter from Hart and Sons, Reading to Alfred Palmer, with letters from A E Tucker, metallurgist, attached, concerning steam piping, 12 September 1890; 3 letters from M Andrew, Engineer, London to Alfred Palmer, January and September 1893
- 1 envelope
- HP 129/3** Correspondence to Alfred Palmer
17 April 1890 - 5 November 1892
Letter from William M (?) to Alfred Palmer, on various subjects including bicycling, 6 October 1890; Letter from George Gilligan to Alfred Palmer, enclosing a letter from A Upcher on gardening, 17 April 1890; Letter from L A la Frobe, London to Alfred Palmer concerning an invention to conserve steam, 11 November 1890; Letter from W Ravencroft, Reading to Alfred Palmer concerning a piece of land, 2 letters dated 4 and 5 November 1892 from Mr Dryland Haslam
- 1 envelope
- HP 129/5** Papers and correspondence of Alfred Palmer relating to his steam launch 'Lodona'
1892-1893
Includes specifications by the suppliers, the Kingdom Yacht, Launch and Engineering Company Limited, Teddington and reports on the boiler by the Manchester Steam Users Association and by Black, Hawthorn and Company Limited, Gateshead
- 1 envelope

- HP 117/12** Newscuttings relating to Dr Alfred Palmer
24 September 1930-14 July 1936
Cutting from The Chronicle, 24 September 1930, reporting the resignation of Dr Alfred Palmer from the Presidency of Reading University Council; Photocopy of a cutting from the Reading Standard about the resignation; Photocopy of a cutting from The Chronicle, Friday, 9 February 1934, reporting on the creation of Alderman C G Field and Dr A Palmer as freeman of the Borough; Photocopy of a cutting from The Chronicle, Friday, 16 February 1934, reporting Dr Palmer's admission as a freeman; Cutting from Reading University Gazette, 14 July 1936, being an obituary of Dr A Palmer (died 20 May 1936)
- 5 items

Sir Walter Palmer (1858-1910)

HP K/7

Son of George Palmer, a Director of Huntley and Palmer, 1898-1910, MP for Salisbury, 1900-1906, Bart. 1904

Records cover the year's 1892-1900

- HP 143/30** Correspondence to Walter Palmer from The Laing Wharton and Down Construction Syndicate, regarding shares and company name changes
2 May 1892 - 22 October 1894
- 1 envelope (3 items)
- HP 1023** Letter from Francis Paget, Dean of Christ Church, Oxford to Walter Palmer, in his role as President of the University Extension College
21st May 1892
The letter refers to the admission of H J Mackinder as a student of Christ Church, Oxford
- 1 letter (4 pages)
- HP 143/21** Handwritten schedule of deeds and documents relating to property at Winkfield, Berkshire, purchased by Walter Palmer
1897
- 1 item

- HP 143/12** A set of pencilled notes taken at the Paris Exhibition possibly by Walter Palmer
c.1900

1 envelope (26 leaves)
- HP 183/2** Visiting cards for Mr and Mrs Walter Palmer
undated

7 cards
- HP 143/31** Correspondence from George Palmer to Walter Palmer regarding factory matters and recipes
1890-1891
1 envelope (3 items)
- HP 143/32** Notes for a [speech on the subject of 'Trees and their nature' to be given by Walter Palmer?]
undated

1 item
- HP 143/33** Letter [to Walter Palmer?] from Ralph G W Wilson of Thomas Wilson Central Bakery, Newcastle, enclosing recipes for Barm making
18 June 1897

1 item

Samuel Ernest First Baron Palmer of Reading and his wife Amy Christiana Nottage

HP K/8

Samuel Ernest Palmer (1858-1948), Director of Huntley and Palmers 1898-1948, Bart. 1916, First Lord Palmer, 1933, son of Samuel Palmer

Records cover the year's 1858-1951

- HP 766** Papers relating to Samuel Ernest First Baron Palmer of Reading and his wife Amy Christiana Nottage
7 May 1858 - 1951
Baptism certificate of Samuel Ernest Palmer, 7 May 1858;
Marriage certificate of Samuel Ernest Palmer and Amy Christiana Nottage, 10 February 1881; Settlement on the

marriage of Samuel Ernest Palmer and Amy Christiana Nottage, 8 February 1881; Appointment of a new trustee of Settlement, 9 March 1895; Settlement on the marriage of Ernest Palmer and Amy Christiana Nottage, between Samuel Ernest Palmer and G A Fisher and C S Nottage, 8 February 1881; Release of life interest in Marriage Settlements, dated 8 February 1881 made by the Right Honourable Samuel Ernest Lord Palmer, 2 April 1947; Will of The Right Honourable Samuel Ernest, Lord Palmer of Reading, 5 May 1947. Copy Valuation of Securities of the Estate of the late The Right Honourable Samuel Ernest Baron Palmer of Reading, 3 January 1949; Correspondence between the Palmer family and their solicitor regarding the endowment of hospital beds at the Royal Berkshire Hospital, Reading, and St George's Hospital, London, by the late Lord Palmer of Reading, 1950; The Estate of The Right Honourable Samuel Ernest First Baron Palmer of Reading deceased. Draft Administration Accounts. 1951 (2 copies).

1 folder

Mr and Mrs Charles H Palmer

HP K/9

Charles Palmer (1860-1937), Director of Huntley and Palmers 1898-1937, son of Samuel Palmer

HP 183/3 Visiting cards for Mr and Mrs Charles H Palmer
undated

4 items

William Howard Palmer (1865-1923)

HP K/10

Son of Samuel Palmer, a Director of Huntley and Palmers 1898, Chairman from 1906-1923

Records cover the year 1923

HP 121 Scrap book containing press cuttings relating to the death of W
Howard Palmer, chairman of Huntley & Palmers, who died 17
March 1923.
1923

1 volume

HP 183/4 Visiting cards for Mr and Mrs W Howard Palmer
undated

2 items

Ronald Poulton Palmer (1889-1915)

HP K/11

Adopted by George William Palmer. Killed in action 1915

HP 785 Photocopies of papers regarding the life and death, at the age of
25 in the Great War, of Ronald Poulton Palmer
Undated

Family Trees

HP K/12

- HP 92** Family tree of the Huntley and Palmer families
1632-1971

1 item
- HP 787/3** Incomplete version of the Palmer family tree in pencil
Undated

1 item
- HP 787/4** Incomplete version of W R Jacob family tree, typed
undated

1 item
- HP 787/5** Photostat of family tree of the Huntley family
Undated

1 item

Other individuals

HP K/13

Records relating to other individuals connected with Huntley & Palmers covering the year's 1902-1917.

- HP OS 600** Jubilee Presentation to Mr Joseph Leete
1902

1 item
- HP OS 601** Diamond Jubilee Presentation to Mr Joseph Leete
1912

1 item

HP 66 Booklet containing the Order for the Burial of the Dead, printed for the funeral of William Bullivant Williams, died 19 March 1917
1917

1 item

HP 183/5 Visiting cards
undated
Edward B Poulton (5 cards); Dr and Mrs Augustus D Waller (1 card); Mr and Mrs H Nicoll (1 card); Mrs Edward B. Poulton (1 card)

8 items